

**Barton & Loguidice, D.P.C.**

**Memo To:** Sandy Creek Town Board

**Date:** May 10, 2017

**From:** Dustin Clark, P.E.  
George Kalkowsky, I.E.

**Project No.:** 1001.005.001

**Subject:** Board Update – WD3

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Water District No. 3

- ✓ SEQR is complete
- ✓ District Formation:
  - Final Map, Plan and Report was sent to the Town prior to tonight's Board meeting, any last changes can be made tonight and added to accepted document.
  - District Formation resolution subject to permissive referendum (Allison)
  - After permissive referendum period expires, Allison will prepare the Final Order for Town approval
- ✓ After District Formation, the Bond Resolution will be prepared (Sandy Creek)
- ✓ B&L & Town Counsel will prepare the draft IMA for Water Service Area 3 which will closely resemble the IMA for Water District 1.

Timeline:

- a. 5/10/17 – Town Board to approve Map Plan and Report (MPR), and file the MPR with the Town Clerk.
- b. 5/10/17 – Schedule Public Hearing for District Formation for 6/14/17 board meeting.
- c. Notice of public hearing must be published 10-20 days prior to holding the public hearing (5/25/17 – 6/4/17).
- d. 6/14/17 – Public hearing held. After public hearing, if there are no significant issues brought to the Town's attention, the Town Board would pass a resolution for Water



District Formation (Assuming under Article 12C, by order of the board). Town's attorney will prepare the resolution.

- e. 6/14/17 - IMA should be finalized and approved by Town Board.
- f. 6/15/17 – Publish District Formation resolution, 30 day Permissive Referendum Period (expires 7/15/17)
- g. Allison will prepare Final Order and send District Formation documents to the Comptroller's office for approval.

**RECEIVED**

**MAY 10 2017**

**TOWN OF SANDY CREEK  
TOWN CLERK**

