**MINUTES OF THE MEETING OF THE TOWN BOARD**

TOWN OF SANDY CREEK
1992 HARWOOD DRIVE, PO BOX 52

SANDY CREEK, NEW YORK 13145-0052

**Date:** April 14, 2021

**Kind of Meeting:** Regular Meeting

**Place:** Town Hall

**Board Members Present:** Nancy Ridgeway  **Others Present:**

 Ruth E. Scheppard Michael C. Kastler

 Nola J. Gove Tammy L. Miller

 John W. Wood, Jr. Brett McVoy

 Dave Warner Brittany M. Washburn

 Eric Pappa

 Michael G. Yerdon

 Pat McDougal

 Wayne Miller

 Shirley Rice

 Carol Rohrmoser

 John Howland- in at 7:05pm

**CALL TO ORDER:**

Supervisor Nancy Ridgeway called the meeting to order at 7:00 pm with the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

**RESOLUTION 24-21**

On motion by John Wood, Jr, seconded by Dave Warner, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Warner

 0 No

**Resolved** that the minutes of the March 10th meeting are approved as written.

**FINANCIAL REPORT**

The monthly financial report of the Supervisor for March 2021 was filed in the Town Clerk’s office today. The Town Board received a copy tonight.

**REPORTS:**

Sole Assessor- Rebecca Trudell’s report has been filed in the Town Clerk’s office. Supervisor Ridgeway reported that the tentative assessment roll is close to being done. They have had some technical issues in the office. Field review is complete for 2021. Grievance Day will be handled by mail or appointment only.

Dog Control Officer – Anne Derr prepared a report for the Town Board and it is filed in the Town Clerk’s office.

Highway/Water Superintendent – Michael C. Kastler read his highway and water department reports. The highway employees converted the plow trucks back to dump trucks. With help from Barton & Loguidice, Superintendent Kastler applied for a BridgeNY grant to replace a box culvert on Skinner Road. It is due on April 30th. It will provide 100% reimbursement. No matching funds are required. It will cost nearly $1million dollars.

**RESOLUTION 25-21**

On motion by John Wood, Jr, seconded by Ruth E. Scheppard, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Warner

 0 No

**Resolved** that the Town Board of the Town of Sandy Creek approves the NYS Department of Transportation BridgeNY 2021 Program Application for a box culvert to be installed on Skinner Road.

The highway employees will be doing mine training. The 2022 Mack truck has been ordered with a May 2022 anticipated delivery date. Superintendent Kastler would like to go 50/50 with Richland on the purchase of an Emerald 50 Foot Hydraulic Conveyor that plugs into the IMS 841 screen. The total cost will be approximately $25,000 plus delivery. The NYS budget passed and the winter recovery funding is back with a small increase. He is sending a letter to Congresswoman Tenney and Congressman Katko requesting funding for a new salt shed where the sand pile is currently located.

Requests for water service are still being received in Water District #1. We are in the process of reading meters now. The Zenner meters have been installed in Water District #3. WD Malone has begun restoration work and in about two weeks more crews will be back. Eric, Brittany and Tammy completed some Zenner meter and software training.

Historian – Supervisor Ridgeway summarized Peggy Rice’s written report. She contacted the Guile family for possible donations from the Sancona building. She is busy doing spring cemetery clean-up work. Three volunteers regularly assist her in the office.

Town Justice- The monthly reports of the Town Justices have been received by the Town Supervisor.

Legislator – County Legislator Michael G. Yerdon reported that as of this week the county building is back open. They are bringing employees back to the offices. However, the DMV remains appointment only by NYS ruling. Two Covid19 vaccination clinics were held in the northern portion of the county, one at Pulaski High School and one at Tailwater Lodge. County officials met with landowners near the former YMCA bridge leading to Sandy Island Beach State Park today. NYS officials had not spoken to the landowners about the bridge project. NYS DEC will be doing a presentation on this project April 15th at the County Legislature meeting at 7 pm. Oswego County will be responsible for construction and maintenance of the new bridge. Superintendent Kastler asked about the county purchase of road salt. He may need to order the town’s winter salt supply under NYS OGS bid. Oswego County no longer has a purchasing department and was using Onondaga County’s and we were not getting the best price. Legislator Yerdon believes the county will have a purchasing department again. They are currently looking for a director.

Library – Library Director Jessica Godfrey emailed her report, calendar and flyer regarding the library request for additional funding that will appear on the school budget ballot in May.

NOCA – Nancy Dingman emailed that she had nothing new to report this evening.

Planning Board – The Sandy Creek Regional Planning Board filed a report in the office of the Town Clerk. Chairman Shirley Rice summarized the report for those in attendance.

Code Enforcement Officer – John Howland’s report for March 2021 is on file in the Town Clerk’s office. Mr. Howland reported that his year-end report was filed. The Town of Sandy Creek does have an unsafe structure law that was used successfully in the past to clean-up a property and recoup the expenses from county taxes. Notices for junk violations have been mailed and will appear on next month’s report. Mr. Howland discussed the transfer station tipping fees with Legislator Yerdon and the Town Board. He feels the county should consider reducing the tipping fees for the towns that must dispose of materials from unsafe or collapsed structure violations.

Town Clerk – Tammy Miller reported that receipts and total disbursements for the month of March totaled $1,775.00. Of this total, $1,634.66 was town revenue. This report is on file in her office and available for public inspection. Tax Collection was settled and returned to the Oswego County Treasurer’s Office on April 9th. Approximately 200 tax bills were returned unpaid.

**PUBLIC COMMENT:** Wayne Miller commented on the outflow of water from Lake Ontario. The lake level is extremely low and everyone hopes the water returns to normal levels soon.

Engineers – Brett McVoy of Barton & Loguidice was present to update the Town Board on current projects. The final Study Memorandum on the sewer project was approved by NYS DEC. The final payment request can be submitted to REDI. On April 5th WD Malone began restoration work. Additional crews will return in the near future. The NYS DEC issued a Notice of Incomplete Application for the CEHA variance request. B&L will need authorization for up to 20 hours of additional work to address the additional items requested and draft a response to their comments. The Town Board discussed the continuing costs associated with trying to get the CEHA properties included back into the Water District #3 project.

**RESOLUTION 26-21**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Warner

 0 No

**Resolved** that the Town Board of the Town of Sandy Creek authorizes Barton & Loguidice, D. P. C. to proceed with the additional work required to complete the Critical Environmental Hazard Area variance request for the Sandy Creek Richland Joint Water Project.

**OLD BUSINESS:**

Several individual Equivalent Dwelling Unit (EDU) assignments were reviewed and discussed by the Town Board due to several parcel splits, merges, discovery of additional living units, and requests for review over the past several months. Properties with a curb stop will remain at a minimum of 1.0 EDU.

**RESOLUTION 27-21**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Warner

 0 No

**Resolved** that the Town Board of the Town of Sandy Creek assigns the following EDU’s:

 **Former New Approved**

**Tax ID EDU EDU Property Location Property Owner**

029.00-01-06.05 1.00 1.25 153 Carr Dr A. LaCelle

038.00-01-38.02 1.00 No Change 653 Co Rt 62 B. Rafferty

027.11-04-15 1.00 0.50 Akkoul Dr Parker Family Trust

027.11-01-01 1.00 No Change 130 Lakeshore Rd Parker Family Trust

027.07-01-09 1.00 No Change 131 Lakeshore Rd Parker Family Trust

027.11-01-02 1.00 No Change 132 Lakeshore Rd Parker Family Trust

027.07-01-07 1.00 No Change 133 Lakeshore Rd Parker Family Trust

027.11-01-03 1.00 No Change 134 Lakeshore Rd Parker Family Trust

027.10-05-01.01-new due to split 1.00 76 Lakeshore Rd T. Goodwin

027.10-05-01.02-new due to split 0.50 Lakeshore Rd T. Goodwin

027.19-02-16.01-new due to split 1.00 42 South Ave Bardeschewski Trust

027.19-02-16.02-new due to split 1.00 South Ave R&N. Bardeschewski

028.00-01-12.02 1.00 2.50 5 Ouderkirk Rd D. Manzi

Deputy Supervisor Scheppard presented a new proposed scope of work under the REDI program grant from Thomas Hart, Project Consultant for the North Sandy Pond Resiliency Project. She discussed the expenditure of the remaining grant money for this project. The Town Board agreed that no money would be spent on the purchase or construction of boardwalks over private property.

**RESOLUTION 28-21**

On motion by Nola J. Gove, seconded by Nancy Ridgeway, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Warner

 0 No

**Resolved** that the Town Board of the Town of Sandy Creek approves the Proposed Scope of Work by Thomas Hart, Project Consultant dated April 13, 2021 and authorizes Deputy Supervisor Ruth E. Scheppard to sign the agreement.

**RESOLUTION 29-21**

On motion by Ruth E. Scheppard, seconded by John W. Wood, Jr, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Warner

 0 No

**Resolved** that the Town Board of the Town of Sandy Creek accepts the property at 6064 South Main Street where the town building which houses the Annie Porter Ainsworth Memorial Library is located and authorizes Town Supervisor Nancy Ridgeway to sign all closing documents for the transfer of this property from the Village of Sandy Creek to the Town of Sandy Creek. The Town also agrees to accept monies donated to the village by Margaret C. Denham in memory of Doris E. Kessler for the beautification of the parcel of land that the library sits on, also known as the Village Park.

Superintendent Kastler would like the village to continue clearing snow from the library sidewalks.

**RESOLUTION 30-21**

On motion by Ruth E. Scheppard, seconded by John W. Wood, Jr, the following resolution was

ADOPTED - 5 Ayes Scheppard, Warner, Wood, Ridgeway, Gove

 0 No

**Resolved** that the Town Board of the Town of Sandy Creek accepts the annual audits of the Town Supervisor for 2020 as completed by Nola J. Gove.

**NEW BUSINESS:**

Supervisor Ridgeway received information on an invasive species, an insect called the Hemlock Woolly Adelgid.

**RESOLUTION 31-21**

On motion by Ruth E. Scheppard, seconded by John W. Wood, Jr, the following resolution was

ADOPTED - 5 Ayes Scheppard, Warner, Wood, Ridgeway, Gove

 0 No

**Resolved** that the Town Board of the Town of Sandy Creek will hold a public hearing on May 12, 2021 at 7 pm, at the start of the regular monthly meeting, regarding granting a cable television franchise agreement by and between the Town of Sandy Creek and Spectrum Northeast LLC, l/k/a Charter Communications.

Invoices received from the new law firm were discussed. Some work was done and documents prepared that the town did not request. The Town Board discussed the situation and will not authorize the payment of any invoice or the signing of any documents tonight. Three trees are scheduled to be removed from the Boylston Wesleyan Cemetery later this summer at the town’s expense. The Union Cemetery Association that operates Woodlawn Cemetery will meet at the Town Hall on April 21st at 1pm. The need to renew the telephone contracts with Frontier and Tamco were discussed.

**RESOLUTION 32-21**

On motion by John W. Wood, Jr, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Scheppard, Warner, Wood, Ridgeway, Gove

 0 No

**Resolved** that the Town Board of the Town of Sandy Creek authorizes the transfer of $20,000 from the A fund 2020 unexpended fund balance to the Building Reserve Fund.

Chairman Michael Kastler stated that the Board of Appeals granted a minimum lot size variance to Daniel and Robin Cashel to sub-divide one parcel into two parcels with a condition that a buffer of trees or fencing is placed along the property line.

**APROVAL OF BILLS**

**RESOLUTION 33-21**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Warner

 0 No

**Resolved** that the bills be paid on Abstract #6 in the following amounts:

General Fund $ 303.95

Trust & Agency $ 11,036.92

**And** on Abstract #7 in the following amounts:

General Fund $ 31,921.46

Highway Fund $ 23,459.90

Sewer Study-H2 $ 22,878.00

Water District #3- H3 $ 9,385.00

NPRP REDI Grant-H5 $ 5,850.08

Water District #1-SW $ 2,040.79

Water District #2-SW $ 359.97

Water District #3-SW $ 1,677.78

Trust & Agency $ 6,486.27

**TRANSFER OF FUNDS**

**RESOLUTION 34-21**

**On motion** by Nola J. Gove, seconded by John W. Wood, Jr, the following resolution was

**ADOPTED** - 5 Ayes Scheppard, Warner, Gove, Ridgeway, Wood

 0 No

**Resolved** that the Town Board of the Town of Sandy Creek authorizes the following transfers of funds:

**From Description To Description Amount**

DA9030.8 Social Security/Medicare DB9050.8 Unemployment Insurance 5.00

SW1-8397.22 New Reader &Equipment SW1-8397.4 Water Misc Equipment, & Repairs 6,000.00

SW3-8397.22 New Reader & Equipment SW3-8397.4 Miscellaneous Contractual 10,000.00

Supervisor Ridgeway plans to get a tree to plant in memory of Historian Charlene Cole. Superintendent Kastler would like a tree that could be decorated for the holidays. He also likes the idea of a memorial gazebo that could be placed near the creek behind the Town Hall.

The next regular monthly meeting will be held May 12th at 7 pm

**On motion** by Nancy Ridgeway, and seconded by Nola J. Gove, and carried unanimously, the meeting was adjourned at 8:46 pm.

Respectfully submitted,

Tammy L. Miller, RMC

Town Clerk