

MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF SANDYCREEK
1992 HARWOOD DRIVE, POBOX 52
SANDYCREEK, NEW YORK 13145-0052

Date: December 12, 2018

Kind of Meeting: Regular Meeting

Place: Town Hall

Board Members Present: Ruth E. Scheppard
Dave Warner
Nola J. Gove
John W. Wood, Jr.

Others Present:
Tammy L. Miller
Michael C. Kastler
Anthony Young, P.E.
Brett McVoy, Engineer
Allison J. Nelson, Esq.
Rebekah S. Prosachik, Esq.
Shirley Rice
Pat McCullough
Jessica Godfrey
Pat McDougal
John Howland at 7:22 PM

Absent: Nancy Ridgeway

CALL TO ORDER:

Deputy Town Supervisor Ruth E. Scheppard called the meeting to order at 7:01 pm with the Pledge of Allegiance.

APPROVAL OF MINUTES:

RESOLUTION 109-18

On motion by John W. Wood, Jr., seconded by Dave Warner, the following resolution was

ADOPTED- 4Ayes Scheppard, Warner, Wood, Gove

0 No

1 Absent Ridgeway

Resolved that the minutes of the October 17th & 24th and November 7th & 14th meetings are approved as written.

FINANCIAL REPORT

The monthly financial report of the Supervisor was placed in the Town Board members' mail boxes and was filed in the Town Clerk's office.

REPORTS:

Highway/Water Superintendent – Superintendent Kastler read his highway report. There is a problem with his salt order through Onondaga County's purchasing department. They did not order the amount of salt he requested this year. He discussed replacing a highway department truck. It needs to be ordered soon as it takes nine months before going to the assembly line. He is reviewing the draft drawings for the water district #3 project.

RESOLUTION 110-18

On motion by John W. Wood, Jr., seconded by Nola J. Gove, the following resolution was

ADOPTED - 4 Ayes Scheppard, Gove, Wood, Warner
 0 No
 1 Absent Ridgeway

Resolved that the Town Board of the Town of Sandy Creek will purchase a Volvo 2020 M/Y VHD 64F200/ I shift HD chassis with all options delivered from Beam Mack Sales Service, Inc. of East Syracuse, NY for a total price for complete truck of \$120,902.16.

RESOLUTION 111-18

On motion by John W. Wood, Jr., seconded by Ruth E. Scheppard, the following resolution was

ADOPTED - 4 Ayes Scheppard, Gove, Wood, Warner
 0 No
 1 Absent Ridgeway

Resolved that the Town Board of the Town of Sandy Creek authorizes the transfer of the money from the sale of the 2012 F250 truck to the Highway Equipment Reserve Fund.

Sole Assessor- Deputy Supervisor Scheppard read Rhonda Weigand’s monthly report.

Dog Control Officer – Anne Derr will be asked to provide the board with a monthly report for future board meetings.

Historian – Charlene Cole’s monthly report is on file in the Town Clerk’s office.

Town Justice- The monthly reports of Town Justice Crastand Stoker have been received by the Town Supervisor.

Legislator- Oswego County Legislator Margaret Kastler was excused tonight due to illness. Town Clerk Miller passed along the following information from her: The Oswego County Legislature will meet December 13th at 2 pm, recess and meet again at 7 pm to discuss and vote on the 2019 budget. Effective January 1st the new Chairman of the Legislature will be James Weatherup.

Library– Library Director Jessica Godfrey reported that the Annie Porter Ainsworth Memorial Library will hold their 4th Annual Cookie Contest on December 14th – 15th. The 14th is also movie night. Saturday, December 15th will be cookie judging from 10 am to 12:30 pm. Santa will be arriving for the Kid’s Holiday Party at 10:30 am. The Overbooked Club is doing well and the Knit & Crochet Club meets every Thursday at 2:30 pm.

Planning Board – Chairman Shirley Rice read the report from the December 4th meeting of the Sandy Creek Regional Planning Board. They will do annual training on December 15th. Their next meeting will be held on Wednesday, January 2nd at 7 pm. The Wallis Campground Site Plan was discussed. A new plan must be submitted to include a job trailer as the campground office.

Water Advisory Committee- Minutes from the November 26th meeting have been emailed to the Town Board and the WAC members.

Code Enforcement Officer – John Howland’s report for the month of November was filed in the Town Clerk’s office tonight. He reported on his meeting with the newly-elected Sheriff. The Sheriff will have deputies arrest local law violators, but only for issues that he feels are serious.

Town Clerk – Tammy Miller reported that receipts and total disbursements for the month of November totaled \$2,507.75 of which \$1,446.09 was the town’s portion. This report is on file in her office and available for public inspection.

RESOLUTION 112-18

On motion made by Ruth E. Scheppard, seconded by Dave Warner, the following resolution was

ADOPTED – 4 Ayes Scheppard, Wood, Warner, Gove

0 No
1 Absent Ridgeway

Resolved that the Town Board of the Town of Sandy Creek agrees to pay Orwell Container, PO Box 215, Richland, NY 13144-0215 as billed on December 4, 2018 a fee of \$315.00 for the removal of trash and recyclables at the Town Hall, 1992 Harwood Drive, Sandy Creek, NY and a fee of \$315.00 for the removal of trash and recyclables at the Town Highway Barn, 19 Salisbury St, Lacona, NY for the 2019 calendar year contingent upon Orwell Container agreeing to continue the above described service on a weekly basis through December 31, 2019 upon receipt of a total of \$630.00 as the Town of Sandy Creek is a sales tax exempt municipality of the State of New York.

RESOLUTION 113-18

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was ADOPTED - 4 Ayes Scheppard, Gove, Wood, Warner

0 No
1 Absent Ridgeway

Resolved that the Town Board of the Town of Sandy Creek approves the fire protection agreement with the Villages of Lacona and Sandy Creek for 2019.

Engineers – Anthony Young, P.E. of Barton & Loguidice, D.P.C. introduced Brett McVoy, a new Engineer hired by B&L. Both were present to update the board on current projects. Mr. Young reported that there is nothing new on the sewer study. The preliminary engineering report will be developed over the next several months and must be completed by September 2019. In Water Service Area #3, B&L is preparing design drawings. Profiles of the road crossings must be submitted to NYS DOT. Wetland delineation is complete. The DEC and Army Corps permit applications will be filed in January. The archaeological study is nearing completion. Over 300 parcel title searches has been submitted to begin easements. USDA-RD has offered \$2.5 million in grant money and a 38-year 2.375% loan. The target for bidding and construction start is summer of 2019.

PUBLIC COMMENT– There was none at this time.

OLD BUSINESS– All town officials, employees and volunteers must complete sexual harassment training in the coming months.

NEW BUSINESS

RESOLUTION 114-18

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 4 Ayes Scheppard, Wood, Gove, Warner

0 No
1 Absent Ridgeway

Resolved that the Town Board of the Town of Sandy Creek approves the Williamson Law Book Payroll and Water Billing Software Support Contracts for December 1, 2018– November 30, 2019.

The agreement of municipal cooperation between the Town of Sandy Creek and the Sandy Creek Lacona Joint Water Works for use of the town's water truck was discussed. Town Board members had many questions regarding this arrangement and the agreement was tabled for the night.

The next meeting of the Water Advisory Committee will January 28th at 6 pm. The Town Board agreed to hold a special meeting on December 27th at 2 pm to pay 2018 bills and conduct any other business necessary before the new year begins. The next regular monthly meeting of the Town Board will be held January 9th at 7 pm.

TRANSFER OF FUNDS

RESOLUTION 115-18

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 4 Ayes Warner, Wood, Scheppard, Gove

0 No

1 Absent Ridgeway

Resolved that the Town Board of the Town of Sandy Creek authorizes the following transfers of funds:

| FROM Line # | Description | TO Line # | Description | \$ Amount |
|-------------|---------------------|------------|----------------------------|-----------|
| A5010.4 | Highway Contractual | A3310.2 | Traffic Control | \$ 132.00 |
| SW2-1990.4 | Contingent Account | SW2-8340.4 | Water Operator Contractual | 113.00 |
| SW2-2140 | Metered Water Rent | SW2-8320.4 | Source of Power | 342.00 |
| SW1-1990.4 | Contingent Account | SW1-8310.4 | Water Administration | 315.00 |
| SW1-1990.4 | Contingent Account | SW1-8340.4 | Water Operator Contractual | 449.00 |
| B1990.4 | Contingent Account | B9010.8 | State Retirement | 237.00 |
| SW1-2140 | Metered Water Rent | SW1-8320.4 | Water Source | 8,700.00 |
| SW1-1990.4 | Contingent Account | SW1-8320.4 | Water Source | 788.00 |

PAYMENT OF BILLS

RESOLUTION 116-18

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 4 Ayes Scheppard, Warner, Wood, Gove

0 No

1 Absent Ridgeway

Resolved that the bills be paid on Abstract #22 in the following amounts:

General Fund \$ 31,630.27

Highway Fund \$ 57,224.00

Water District #1-SW \$ 6,014.00

Water District #2-SW \$ 1,504.00

Trust & Agency \$ 10,295.67

And on Abstract #23 in the following amounts:

General Fund \$37,849.02

Trust & Agency \$ 8,186.28

Highway Fund \$ 30,863.33
Water District #1-SW \$37,850.00
Water District #2-SW \$ 1,110.35
Sewer Project- H1 \$ 640.00
Water District #3-H3 \$295,899.41

John Howland thanked Attorney-for-the-Town Allison Nelson for her years of service to the Town of Sandy Creek. The Town Board congratulated her for being elected Oswego County Family Court Judge and those present wished her the best as she begins a 10-year term on January 1st. Town Supervisor Nancy Ridgeway provided a tray of cookies for the occasion.

On motion by Nola J. Gove, seconded by Ruth E. Scheppard and carried unanimously, the meeting was adjourned at 7:57pm.

Respectfully submitted,

Tammy L. Miller, Town Clerk