**MINUTES OF THE MEETING OF THE TOWN BOARD**

TOWN OF SANDY CREEK  
1992 HARWOOD DRIVE, PO BOX 52

SANDY CREEK, NEW YORK 13145-0052

**Date:** June 8, 2022

**Kind of Meeting:** Regular Meeting

**Place:** Town Hall

**Board Members Present:** Ruth E. Scheppard  **Others Present:**

John W. Wood, Jr. Michael C. Kastler

Nola J. Gove Tammy L. Miller

Dave Warner Brett McVoy

**Absent:** Timothy D. Ridgeway Brittany M. Washburn

Meg Sprague

Michael G. Yerdon

Norma Newman

Janet Creech

Odett M. Ferguson

Eric Pappa

Jessica Godfrey

Wayne Miller

Ron Fisher

Pat McDougal

**CALL TO ORDER:**

Deputy Town Supervisor Ruth E. Scheppard called the meeting to order at 7:00 pm with the Pledge of Allegiance. Supervisor Ridgeway was absent due to surgery recovery. No bids were received for paving of Hadley Road.

**APPROVAL OF MINUTES:**

**RESOLUTION 49-22**

On motion by Ruth E. Scheppard, seconded by John W. Wood, Jr., the following resolution was

ADOPTED - 4 Ayes Scheppard, Gove, Warner, Wood

0 No

1 Absent Ridgeway

**Resolved** that the minutes of the May 11th meeting are approved as written.

**FINANCIAL REPORT**

The monthly financial report of the Supervisor for May was filed in the Town Clerk’s office and copies were delivered to Town Board members’ mailboxes.

**REPORTS:**

Highway/Water Superintendent – Michael C. Kastler read his highway and water department reports for May.

The county can pave Hadley Road for approximately $90 per ton of blacktop. The road will cost approximately $290,000 total. The budget will be $25,000 to $30,000 short.

**RESOLUTION 50-22**

On motion by Ruth E. Scheppard, seconded by Dave Warner, the following resolution was

ADOPTED - 4 Ayes Scheppard, Gove, Warner, Wood

0 No

1 Absent Ridgeway

**Resolved** that the Town Board of the Town Creek will commit $30,000 of ARPA funding to help with paving.

In Water District #3 the contractor is working on Co Rt 15 and Co Rt 62. When this is done, all of the water main in the Town of Sandy Creek will be installed for this project. The contractor will then finish installing services and do restoration work. The directional drill needed on Co Rt 62 is done and came in under the projected cost. The town should be receiving a check from a driver’s insurance company for damage to a hydrant in the project area.

Sole Assessor- Rebecca Trudell’s Town Board report for May has been filed in the Town Clerk’s office. There were four property assessment complaints filed for Grievance Day. Letters of Determination will be mailed within 7 to 10 business days.

Dog Control Officer – Anne Derr prepared a report for the Town Board and it is filed in the Town Clerk’s office.

Historian – Deputy Supervisor Scheppard read Peggy Rice’s monthly report.

Town Justice- The monthly reports of the Town Justices have been received by the Town Supervisor.

Legislator – County Legislator Michael G. Yerdon reported that $10 million of the federal ARPA money that the county received is earmarked for the community. The county purchased a computer program to manage the ARPA funds. Applicants will need to match a certain percentage of the funding. A sub-committee was established to review applications and accept, modify, or deny these requests. The applications must pass through multiple committees before being awarded ARPA funds. There are two applications for the Town of Sandy Creek, one for dredging and one for a study of HAB in the tributaries draining into Sandy Pond. A meeting regarding the YMCA bridge project has been rescheduled for June 22nd. There are four properties in Sandy Creek scheduled for the county’s tax auction. The town snow and ice agreement has not come out of committee to the legislature yet. Superintendent Kastler stated that it is possible that a one-year contract will be offered this year.

Library – Library Director Jessica Godfrey distributed copies of the library’s newsletter and calendar to Town Board members. She introduced Odett Ferguson as the new treasurer of the library’s Board of Trustees. She also handed out a request for $35,000 of the town’s ARPA funding to buy new furniture for the adult and teen room at the library. They will be decreasing the number of computer stations as the public is using more of their own personal devices. New tables are needed for tutoring. The Town Board will review this request for a decision at the July meeting. A donation of $100 was given to the library to plant red tulips around the monument. Since the property is now owned by the town, Ms. Godfrey asked permission to do this. It was suggested that she coordinate the flower planting with the Historian. The library will again have a story walk from July 7th to August 30th and requested that the town mow on Wednesdays whenever possible.

NOCA – No report this month.

Planning Board – The minutes from the June 1st meeting have been filed.

Code Enforcement Officer – John Howland’s report of permits and violation notices for May is filed in the Town Clerk’s office.

Town Clerk – Tammy Miller reported that receipts and total disbursements for the month of May totaled $1,797.50 of which $1,653.38 was town income. The report is on file in her office and available for public inspection. Mrs. Miller will be attending tax collector school June 12th-15th in Ithaca. Her office will be closed June 20th for the Juneteenth holiday.

**RESOLUTION 51-22**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 4 Ayes Scheppard, Gove, Warner, Wood

0 No

1 Absent Ridgeway

**Resolved** that the Town Board of the Town of Sandy Creek approves the agreement with the Towns of Boylston and Orwell and the Villages of Lacona and Sandy Creek for a joint youth recreation program with a budget not to exceed $28,974.00.

Engineers – Brett McVoy, I.E. of Barton & Loguidice was present to update the Town Board on the water projects. In Water District #3 there is one drill crew and one pipeline crew working the last section of water main near Co Rt 15 and 62. They will be doing the Sunset Lane project soon. That will take approximately two days. Remaining service installations and restoration work will complete the WD#3 project. WD Malone hopes to begin restoration work around June 17th. The project is getting close to completion. However, we have not heard about the CEHA variance hearing yet. The surveys regarding a possible Water District #4 have been reviewed. There was a very low response from property owners. Therefore, a second mailing will be done. Mr. McVoy responded to Norma Newman’s questions. The directional drill is done in Sandy Creek. There is one left to do in the Town of Richland. This summer everyone in the water project area should have access to drinking water. Reserve funds were discussed. Each water district has its own reserve fund.

**PUBLIC COMMENT:**

**Ron Fisher** was present to share an update on the water quality monitoring agreement the town has with Upstate Freshwater Institute to address the HAB issue on North Sandy Pond. They are working in conjunction with the mitigation plan. Jefferson County Soil and Water, the Tug Hill Commission, and NYS DEC are proposing a watershed study. Pond sampling will be done toward the end of June. It was noted that studies of the pond area are also being conducted by SU EFC and Patricia Schulenburg.

**OLD BUSINESS:**

The Town Board would like three quotes before hiring an actuary. The Williamson Lawbook fixed asset software is currently being updated. We should be notified when the updated version is available.

**NEW BUSINESS:**

The paving of Hadley Road was discussed. Quotes are needed to refinish the hardwood floors in the Town Hall. Superintendent Kastler stated that the application for permits for the new welcome signs must be completed by the Town Supervisor.

**APPROVAL OF BILLS**

**RESOLUTION 52-22**

On motion by Ruth E. Scheppard, seconded by Dave Warner, the following resolution was

ADOPTED - 4 Ayes Wood, Scheppard, Gove, Warner

0 No

1 Absent Ridgeway

**Resolved** that the bills be paid on Abstract #10 in the following amounts:

General Fund $ 633.76

Trust & Agency $ 10,987.13

**And** on Abstract #11 in the following amounts:

General Fund $ 41,170.03

Highway Fund $ 37,031.57

Water District #3- H3 $ 312,114.09

SC Fire District-SF1 $ 157,000.00

Lacona Fire District- SF2 $ 76,500.00

Water District #1-SW $ 4,541.57

Water District #2-SW $ 372.92

Water District #3-SW $ 119,959.00

Water District #4- SW $ 2,500.00

Trust & Agency $ 6,783.41

The next regular monthly meeting will be held July 13th at 7 pm.

**On motion** by Nola J. Gove, and seconded by John W. Wood, Jr., and carried unanimously, the meeting was adjourned at 7:50 pm.

Respectfully submitted,

Tammy L. Miller, Town Clerk