

**MINUTES OF THE MEETING OF THE TOWN BOARD**  
TOWN OF SANDY CREEK  
1992 HARWOOD DRIVE, PO BOX 52  
SANDY CREEK, NEW YORK 13145-0052

**Date:** June 8, 2016

**Kind of Meeting:** Regular Meeting

**Place:** Town Hall

**Board Members Present:** Nancy Ridgeway  
Nola J. Gove  
Dave Warner  
Ruth E. Scheppard  
John W. Wood, Jr.

**Others Present:**  
Tammy L. Miller  
Allison J. Nelson  
Michael C. Kastler  
Dustin J. Clark  
Margaret A. Kastler  
Brittany M. Washburn  
Pat McCullough  
Pat McDougal  
Jessica Godfrey left @ 8:12 pm  
Wayne Miller  
John Howland in @ 7:20 pm  
Jeremy Brown  
Jill Mattison  
Robbin Wood

**CALL TO ORDER:**

Town Supervisor Nancy Ridgeway called the meeting to order at 7:02 pm with the Pledge of Allegiance.

Two sealed bids for the paving of Bremm Road and Weaver Road were received and opened as follows:

Hanson Aggregates, Jamesville, NY	\$54.17/ton	\$148,967.50 total
Barrett Paving Materials, Inc, Watertown, NY	\$52.76/ton Estimated at	\$155,114.40 total

**APPROVAL OF MINUTES:**

**RESOLUTION 64-16**

On motion by Nola J. Gove, seconded by Ruth E. Scheppard, the following resolution was

ADOPTED - 5 Ayes                      Ridgeway, Gove, Warner, Scheppard, Wood  
0 No

**Resolved** that the Town Board of the Town of Sandy Creek approves the minutes of the May 11<sup>th</sup> meeting as written.

**FINANCIAL REPORT:**

The Town Board received a copy of the monthly financial report of the Supervisor tonight. It was filed in the Town Clerk's office and is available for public inspection.

## **REPORTS:**

Assessor- Rhonda Weigand's report is on file in the Town Clerk's office and available for public inspection. Supervisor Ridgeway reported that nine property owners filed paperwork for Grievance Day July 7<sup>th</sup>. NYS changed the STAR exemption process for new home owners.

Dog Control Officer- Elisa Dunn's written report and mileage log for May were received and filed.

Historian – Charlene Cole's monthly report is on file in the Town Clerk's office and available for public inspection. Over 80 people attended Bob Groman's Chasing Trains documentary on June 4<sup>th</sup>. Supervisor Ridgeway reported that she attended the program and it was excellent.

Town Justice- The judges' reports for May have been received by the Town Supervisor.

Legislator – Margaret Kastler reported that the next Oswego County Legislature meeting will be held in Oswego June 9<sup>th</sup> at 7 pm. The 2016 Delinquent Tax Auction will be held at Oswego High School on July 23<sup>rd</sup> starting at 8 am. The legislature will be voting on a second hand dealer law to help stop theft of jewelry and other property. They will also be voting on spending up to \$100,000 on public safety. Computer system upgrades are needed to provide officers with immediate information on traffic stops. The list of county roads to be paved this season is out. There are none in Sandy Creek.

Library- Director Jessica Godfrey presented the library's monthly newsletter and before and after pictures of the painting she did in the basement stairways and rooms. New furniture was purchased with the building grant funds. The referendum on the school ballot passed 225 to 123. The chimney appears to have a tree growing in it. The cinder blocks in the stairwell need capping. An arts and crafts sale will be held at the library on June 18<sup>th</sup>, the same day as the Lacona lawn sale day. Twelve vendors have signed up and food will be available.

Planning Board – Members from the Sandy Creek Regional Planning Board were absent this evening.

Highway/Water Superintendent – Superintendent Mike Kastler read his highway report. It is filed in the Town Clerk's office. He returned from highway school today.

Superintendent Kastler also reported that in Water District #1 the one year inspection is due for contract #4 and punch list items are being addressed for contract #5. There was an antenna issue with the SCADA system that required a repair. No bill has been received yet. In both water districts the water department greatly appreciates all property owners that mow and weed eat around the fire hydrants near them. In Water District #2 restoration work should be complete next week. The Village of Sandy Creek is flushing hydrants this week and the town will flush district 2 hydrants next week. The equipment trailer is now fully stocked.

Water Advisory Committee – Chairman Norma Newman was excused from tonight's meeting.

Code Enforcement Officer – John Howland's building permit and violation reports for May are on file in the Town Clerk's office. It was a busy month for permits.

Bookkeeper- Jill Mattison, Bookkeeper and/or Clerk to the Supervisor would like to explain the town's end of year financial report at the end of the meeting.

Town Clerk – Tammy Miller reported that receipts and total disbursements for the month of May totaled \$3,160.25. This report is on file in her office and available for public inspection. She will attend tax collection school June 12 – 15th in Lake Placid.

Barton & Loguidice – Dustin J. Clark, P.E. was present to update the board on water district progress. In Water District #1 contracts 1-5 are wrapping up and final payment will likely be ready on contract #5 next month. The contracts for contract #6 were all signed tonight. When the MWBE utilization plan is approved work can begin. That will take approximately one month. In Water District #2 most of the punch list/restoration items have been completed and any remaining need to be taken care of as soon as possible. Final payment will likely be ready next month. A joint meeting with the Town of Richland was held on June 1<sup>st</sup> and attendance was good by Sandy Creek property owners. Optional areas are the hard part to determine in keeping under the funding limit. Letters of endorsement are needed to help the funding application. Maps and marketing tools will be developed by B&L.

**PUBLIC COMMENT - Robbin Wood** lives on the corner of Co Rt 15 and 62 and expressed her desire for public water there.

**OLD BUSINESS**

Bookkeeper and/or Clerk to the Supervisor Jill Mattison asked the Town Board to discuss how the water department bills were being proportioned and paid.

**RESOLUTION 65-16**

**On motion** by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

**ADOPTED** - 5 Ayes                    Ridgeway, Gove, Warner, Scheppard, Wood  
                   0 No

**Resolved** that the Town Board of the Town of Sandy Creek authorizes Water Superintendent Kastler to continue splitting the common water department bills 80% WD#1 and 20% WD#2 as budgeted in the 2016 budget.

**RESOLUTION 66-16**

**On motion** by Nola J. Gove, seconded by Nancy Ridgeway, the Town Board of the Town of Sandy Creek agrees to pay the highway employees a \$100 boot allowance in the next payroll.

**Roll Call** -    2 Ayes                    Ridgeway, Gove  
                   2 No                        Scheppard, Wood  
                   1 Abstain                Warner

This motion **FAILED** again this month.

A proposed manure law was discussed. Councilman Wood has more information to give Attorney Nelson. A special meeting to discuss this topic with her is needed. The NYS Department of Agriculture and Markets has regulations regarding this. A local law requiring that paperwork be filed with the town can be enacted. It would be similar to an amended site plan review process. Ag & Markets would review the final draft of the law before it could be passed.

Supervisor Ridgeway and Historian Charlene Cole attended a tourism ambassador class last month.

**RESOLUTION 67-16**

On motion by Ruth Scheppard, seconded by John W. Wood, Jr, the following resolution was

ADOPTED - 5 Ayes                  Ridgeway, Gove, Wood, Scheppard, Warner  
                                0 No

**Resolved** that the Town Board of the Town of Sandy Creek accepts the agreement with the Towns of Orwell and Boylston and the Villages of Sandy Creek and Lacona for the Joint Recreation Program for June 1, 2016 through May 31, 2017. The Town of Sandy Creek will contribute \$7,000 to the program.

Paperwork regarding the Parbus drainage issue was sent to Attorney Nelson. She needs to discuss this with Superintendent Kastler at a later date.

**NEW BUSINESS**

**RESOLUTION 68-16**

On motion by John W. Wood, Jr, seconded by Dave Warner, the following resolution was

ADOPTED - 5 Ayes                  Ridgeway, Gove, Warner, Scheppard, Wood  
                                0 No

**Resolved** that the Town Board of the Town of Sandy Creek approves the agreement between the Town of Sandy Creek and the Sandy Pond Channel Maintenance Association, Inc. for 2016.

The paving bids were discussed. There is approximately a 200 ton difference between the two bids. It was questioned if the mobilization costs were included in both bids. Hanson Aggregates has the lower total bid. Barrett has a lower unit price with an estimated total bid.

**RESOLUTION 69-16**

On motion by Dave Warner, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes                  Ridgeway, Gove, Warner, Scheppard, Wood  
                                0 No

**Resolved** that the Town Board of the Town of Sandy Creek accepts the bid from Hanson Aggregates for paving on the condition that there will be no additional mobilization fee added to the cost and if a mobilization fee will be added it is still the lowest total bid.

Supervisor Ridgeway asked the board members to review the Town Hall apartment lease as it is due for renewal next month.

**PAY BILLS**

**RESOLUTION 70-16**

On motion by John W. Wood, Jr, seconded by Ruth E. Scheppard, the following resolution was

ADOPTED - 5 Ayes                      Ridgeway, Gove, Warner, Scheppard, Warner  
0 No

**Resolved** that the bills be paid on Abstract #10 in the following amounts:

General Fund	\$	294.80
Trust & Agency	\$	8,962.86

**And** on Abstract #11 in the following amounts:

General Fund	\$	64,395.21
Trust & Agency	\$	7,662.19
Highway Fund	\$	23,434.09
Water District #1-H	\$	7,671.19
Water District#1-SW	\$	7,021.46
Water District#2-SW	\$	331.00
Water District#3-H	\$	750.00
Special Fire 1	\$	153,912.00
Special Fire 2	\$	70,400.00

Jill Mattison explained the Annual Financial Report Update Document (AUD), the Monthly Report of Supervisor, and the spreadsheet that she creates. She reconciles bank statements each month. All fund balances should add up to what is in the bank. She explained several pages of the AUD. Superintendent Kastler questioned the transfer sheet that was approved at last month's meeting. A discussion followed.

**RESOLUTION 71-16**

**On motion** made by Nancy Ridgeway, seconded by Ruth E. Scheppard, the following resolution was

ADOPTED – 5 Ayes                      Ridgeway, Gove, Warner, Scheppard, Wood  
0 No

**Resolved** that the Town Board of the Town of Sandy Creek will enter executive session at 8:51 pm to discuss collective negotiations of the Teamsters Local #317 contract. Attorney Allison Nelson was invited in. Everyone else left the meeting, except Town Clerk Miller waited in her office for the open meeting to resume.

**RESOLUTION 72-16**

**On motion** made by Ruth E. Scheppard, and seconded by John W. Wood, Jr, the following resolution was

ADOPTED – 5 Ayes                      Ridgeway, Gove, Warner, Scheppard, Warner  
0 No

**Resolved** that the Town Board of the Town of Sandy Creek will exit executive session at 9:24 pm.

**On motion** by Nancy Ridgeway, seconded by Nola J. Gove, and carried unanimously, the meeting was adjourned at 9:30 pm.

Respectfully submitted,

Tammy L. Miller, Town Clerk