#### MINUTES OF THE MEETING OF THE TOWN BOARD

TOWN OF SANDY CREEK 1992 HARWOOD DRIVE, PO BOX 52 SANDY CREEK, NEW YORK 13145-0052

**Date:** March 11, 2015

**Kind of Meeting:** Regular Meeting

Place: Town Hall

**Board Members Present:** Nancy Ridgeway **Others Present:** 

Ruth E. Scheppard Tammy L. Miller Nola J. Gove Dustin Clark John W. Wood, Jr. Michael Kastler

Kevin Halsey Lesley C. Schmidt, Esq.

**Shirley Rice** 

Patricia McCullough

Wayne Miller Elisa Dunn

John Howland @ 7:25 pm

Kirby Coon Norma Newman

Melissa & Devin Dragicevich

#### CALL TO ORDER:

Town Supervisor Nancy Ridgeway called the meeting to order at 7:00 pm with the Pledge of Allegiance.

## **BID OPENING- TWO MOWERS**

Town Clerk Miller opened four sealed bids that were received for the purchase of two tractor PTO mowers as follows:

Tracey Road Equipment of E. Syracuse, NY \$128,667.00 included a tractor

Joe Johnson Equipment of Rochester, NY \$ 32,658.00

Stephenson Equipment, Inc. of E. Syracuse, NY \$ 28,453.00 with exceptions

Walldroff Farm Equipment Inc. of Watertown, NY \$ 37,800.00

# APPROVAL OF MINUTES RESOLUTION 35-15

On motion by John W. Wood, Jr., seconded by Kevin Halsey, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Gove, Scheppard, Wood, Halsey

0 No

**Resolved** that the minutes of the February 11<sup>th</sup> regular meeting are approved as written.

## FINANCIAL REPORT:

The Town Board received a copy of the monthly financial report of the Supervisor tonight. It is filed in the Town Clerk's office.

#### **REPORTS:**

<u>Library</u>- Councilman Gove reported on the March 9<sup>th</sup> meeting of the Board of Trustees of the Annie Porter Ainsworth Memorial Library. Officers were elected. There was a large attendance including the Friends of the Library and the President of the North Country Library System. Barbarajean Wydner resigned as the interim library director. The trustees began reviewing the library's budget. Applications will be taken for a library director. The library will reopen on March 12<sup>th</sup> with hours of 10 am to 4 pm Monday through Friday and 10 am to 3 pm on Saturday.

<u>Assessor</u>- Supervisor Ridgeway summarized Rhonda Weigand's report for February. It is on file in the Town Clerk's office.

<u>Dog Control Officer</u>- Elisa Dunn filed a written report in the Town Clerk's office. She reported that she received identification badges. She attended a meeting of the SPCA and Paws Across Oswego County. She was able to test the microchip reader there and it is functioning properly. She will be writing tickets on the Williamson Law Book triplicates that the Town purchases. She would like to attend a conference in East Aurora, NY April 30<sup>th</sup> to May 1<sup>st</sup>. She will split the cost between the Towns of Richland and Sandy Creek if approved.

## **RESOLUTION 36-15**

On motion by Ruth Scheppard, seconded by Kevin Halsey, the following resolution was ADOPTED - 5 Ayes Ridgeway, Gove, Scheppard, Wood, Halsey 0 No

**Resolved** that the Town Board of the Town of Sandy Creek approves all expenses for DCO Dunn to attend the Animal Control Problem Solving Through Education and Professionalism Seminar in East Aurora April 30<sup>th</sup> to May 1<sup>st</sup>.

<u>Historian</u> – Charlene Cole's monthly report is on file in the Town Clerk's office and available for public inspection.

<u>Town Justice</u>- The monthly reports of the Town Justices have been received by the Town Supervisor and filed in the Town Clerk's office.

<u>Legislator</u> – Margaret Kastler was excused due to snow and ice issues at her home this evening. Supervisor Ridgeway reported that the county rabies clinic schedule for 2015 has been received.

<u>Planning Board</u> – The Sandy Creek Regional Planning Board Chairman Shirley Rice reported on the March 3rd meeting. This report is on file in the office of the Town Clerk. <u>Highway/Water Superintendent</u> – Superintendent Mike Kastler read his highway report for February. It is on file in the Town Clerk's office. He placed a John Deere tractor on Auctions International. The bidding closed last night at \$19,000.00. He asked if the Town Board wanted to accept this bid. The new 2015 Mack plow truck is now in service. He also read his water report. Residents in Water District #1 need to continue running water at night until the frost leaves the ground. Frost plates for meters are available at a charge of cost plus 10%.

### **RESOLUTION 37-15**

On motion by Nancy Ridgeway, seconded by Ruth Scheppard, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Gove, Scheppard, Wood, Halsey 0 No

**Resolved** that the Town Board of the Town of Sandy Creek accepts the bid of \$19,000 for one 1996 John Deere 6400 tractor (serial # LO6400P170026) from the Town of Boonville via Auctions International.

<u>Water Advisory Committee</u> – Chairman Norma Newman did not attend the February 23<sup>rd</sup> meeting, but wrote the minutes from Superintendent Kastler's notes. The minutes are on file in the Town Clerk's office. The committee reviewed the last water survey and suggested changes for one to be mailed this spring. They will be reviewing EDU assessments at the next meeting.

<u>Code Enforcement Officer</u> – John Howland's report for February is on file in the Town Clerk's office. It was a slow month. He will attend training at the Tug Hill's 26<sup>th</sup> Annual Local Government Conference at JCC. Several structures have fallen in the villages and town from snow and ice this winter. He updated the board on the library renovation project. He explained the change orders. He worked approximately 85 hours overseeing the renovation of the library.

Town Clerk – Tammy Miller reported that receipts and total disbursements for the month of February totaled \$1,603.25. This report is on file in her office and available for public inspection. Over 81% of the town and county taxes have been collected. Notice of alcoholic beverage license renewal has been received from Sandy Pond Pizza. There will be a Harassment & Discrimination Training presented by NYMIR at the Minetto Town Hall on April 9<sup>th</sup> from 3:30 to 5 pm. This training is open to all and no RSVP is required. Barton & Loguidice – Dustin J. Clark, P.E., Senior Project Engineer was present to give updates on water districts 1, 2 and 3. He explained how any remaining money in the water project's budget can be used. We are waiting on Rural Development's comments for Water District #2. The project will be let to bid as soon as possible with construction planned for this summer. Standardization of the water meters is recommended. Water interest surveys for a possible Water District #3 will be mailed soon. The possibility of an online survey was discussed.

**PUBLIC COMMENT – Melissa Dragicevich** offered contact information for an electronic survey source. She will send the information by e-mail.

A draft agreement from the Village of Sandy Creek was received regarding the connection of Water District #2 users. This was tabled so Attorney Nelson can review the agreement.

#### **OLD BUSINESS**

The Town is moving closer to receiving the \$10,000 grant for the promotion of fishing at Sandy Pond.

# **RESOLUTION 38-15**

On motion by John W. Wood, Jr., seconded by Ruth Scheppard, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Gove, Scheppard, Wood, Halsey 0 No

**Resolved** that the Town Board of the Town of Sandy Creek directs the bookkeeper to pay the Water Superintendent's salary from the SW1 and SW2 operating budgets as established in the adopted budget for 2015, not out of the water projects' capital H funds.

## NEW BUSINESS RESOLUTION 39-15

On motion by John W. Wood, Jr, seconded by Kevin Halsey, the following resolution was

```
ADOPTED - 5 Ayes Ridgeway, Gove, Scheppard, Wood, Halsey 0 No
```

**Resolved** that the Town Board of the Town of Sandy Creek accepts the annual software support contract for the Building & Codes Enforcement program from Williamson Law Book Company for 3/1/15 through 2/28/16 for \$363.00.

Quotes for some work in the apartment bathroom will be obtained. The insurance premium for 2015 including the water district will be \$36,223.00.

# APPROVAL OF BILLS RESOLUTION 40-15

On motion by Kevin Halsey, seconded by Ruth Scheppard, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Halsey 0 No

**Resolved** that the bills be paid on Abstract #4 in the following amounts:

General Fund \$ 790.77 Trust & Agency \$ 17,464.99

And on Abstract #5 in the following amounts:

General Fund \$ 27,081.87 \$ Trust & Agency 12,504.68 Highway Fund \$ 37,344.01 Water District #1-H \$ 57,312.86 Water District #2-H \$ 12,250.00 Water District #3-H \$ 2,000.00 Water District#1-SW \$ 2,558.39

Councilman Wood gave an update on the classes he attended at the Association of Towns Annual Training in February in NYC.

The mower bids will be reviewed by Attorney Nelson before the bid is awarded.

**On motion** by Kevin Halsey, seconded by John W. Wood, Jr. and carried unanimously, the meeting was adjourned at 9:14 pm.

Respectfully submitted,

Tammy L. Miller, RMC Town Clerk