

**MINUTES OF THE MEETING OF THE TOWN BOARD**  
TOWN OF SANDYCREEK  
1992 HARWOOD DRIVE, POBOX 52  
SANDYCREEK, NEW YORK 13145-0052

**Date:** May 8, 2019

**Kind of Meeting:** Regular Meeting

**Place:** Town Hall

**Board Members Present:** Ruth E. Scheppard  
John Wood  
Dave Warner  
Nola J. Gove  
Nancy Ridgeway

**Others Present:**  
Michael C. Kastler  
Tammy L. Miller  
Brittany M. Washburn  
Margaret Kastler, Legislator  
Anthony Young, P.E.  
Brett McVoy, Engineer  
Norma Newman  
Shirley Rice  
Pat McCullough  
Jessica Godfrey  
Dallas Miller  
John Howland @ 8:12 pm  
Jill Mattison  
Lynn Miller  
Sam Wilkinson  
Pat McDougal  
Scottie Adams

**CALL TO ORDER:**

Deputy Town Supervisor Ruth E. Scheppard called the meeting to order at 7:00 pm with the Pledge of Allegiance. Supervisor Ridgeway is back from medical leave and she and Deputy Scheppard will be running the meeting together tonight.

**APPROVAL OF MINUTES:**

**RESOLUTION 30-19**

On motion by John Wood, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes                      Scheppard, Warner, Wood, Gove, Ridgeway

0 No

**Resolved** that the minutes of the April 11<sup>th</sup> meeting are approved as written.

**REPORTS:**

Highway/Water Superintendent – Michael C. Kastler read his highway report and his water report. He has 4

written quotes for a new 20 ton trailer as follows:

Kaufman Trailers	\$15,160.00
STS Trailer & Truck Equipment	\$19,995.00
Tracey Road Equipment, Inc.	\$18,190.00
Walldroff Equipment, Inc.	\$18,500.00

He would like to put the old trailer on Auctions International. He also wants to put the 2010 Mack truck on the auction site. The bidding will close on June 11<sup>th</sup>. The board will have 24 hours to accept or reject the high bid. The annual Agreement to Spend Town Highway Funds needs to be approved for Fraser Road, Blind Creek Drive and Button Road. Water bills have been mailed out. EDU's are being reviewed. The Verizon antenna project for the water tower is progressing. Due to a house fire, the VanCamp residence in Water District #3 needs to be connected early. Superintendent Kastler has a written quote from North Country Contractors, LLC

for the cost of the tap and curb stop installation for \$4,850.00. B&L Engineer, Anthony Young agreed that the project will likely reimburse this connection cost if the town's procurement policy is followed. A written quote from two contractors is required. Councilman Wood heard that Cazenovia Equipment is moving out of town and wondered if their building would be a good site for a future highway barn.

**RESOLUTION 31-19**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5Ayes           Scheppard, Warner, Wood, Gove, Ridgeway  
                  0 No

**Resolved** that the Town Board of the Town of Sandy Creek authorizes Highway Superintendent Kastler to list the old trailer and the 2010 Mack truck on Auctions International.

**RESOLUTION 32-19**

On motion by Ruth E. Scheppard, seconded by John Wood, the following resolution was

ADOPTED - 5Ayes           Scheppard, Warner, Wood, Gove, Ridgeway  
                  0 No

**Resolved** that the Town Board of the Town of Sandy Creek approves the 2019 Agreement To Spend Town Highway Funds.

Assessor- Deputy Supervisor Scheppard read Rhonda Weigand's report and is on file in the Town Clerk's office.

Dog Control Officer –Anne Derr prepared a report for the Town Board and is on file in the Town Clerk's office.

Historian – Charlene Cole's monthly report was e-mailed to the Town Board and is on file in the Town Clerk's office. The NYS Archives magazine did an article on Blount Lumber Company. Local history booklets have been sent to the fourth graders at school. The Blount books are still available for a \$20 donation.

Town Justice- Judge Stoker's monthly report has been received by the Town Supervisor. Judge Crast's has not been filed yet.

Legislator – Margaret Kastler reported that the Oswego County Legislator's meeting is May 9<sup>th</sup> at 2 pm. It is government day for seventh graders. They will vote on their own resolution regarding school uniforms. The county jail will be renovated this summer. More justice chambers and a new opiate court will be added. The probation department will be moved. The National Marine Sanctuary is closer to reality. It will create a safe place to explore the many shipwrecks in Lake Ontario. A WWII bomber is yet to be found. This will increase tourism in our area. Legislator Kastler asked to be excused from our June 12<sup>th</sup> monthly meeting as she will be in Oswego that evening for a meeting regarding the sanctuary.

Library– Library Director Jessica Godfrey presented the board with her monthly newsletter. Advertising and a Facebook presentation has been done to explain the need for an increase on the library tax line of the school tax bill. This will be voted on during the school budget vote on May 21<sup>st</sup> from noon to 8 pm. Two NYS family literacy grants have been obtained. One purchased small family activity backpacks. The other is \$500 for a "Talking Is Teaching" event hosted in partnership with the Friendship Shop and Food Pantry. The MOST will be doing a sound and bubbles presentation. There will be books and other free items for children and North Country Library System will have free tote bags. The event is free and will be outside on June 15<sup>th</sup>.

Planning Board – Chairman Shirley Rice read the report from the Sandy Creek Regional Planning Board's meeting on May 7<sup>th</sup>. Next month's meeting will be held on Wednesday, June 5<sup>th</sup> due to Grievance Day at the Town Hall.

Water Advisory Committee- The minutes from the April 29<sup>th</sup> meeting have been filed in the office of the Town Clerk and are available for public inspection. Chairman Norma Newman reported that approximately 20 EDU's have been reviewed and there are currently about 28 more to review. Water Clerk Brittany Washburn reviewed the documentation on each EDU assignment and compiled a list for review. She and Water Operator Eric Pappa traveled to each parcel in question to complete the list for the WAC to review and/or adjust. Chairman Newman again asked the Town Board to refund a portion of Lee Gokey's EDU charge from his tax bill.

**RESOLUTION 33-19**

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First & Last)	SS # (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm-dd-yy-mm/dd/yy)	Record of Activities Result	Not Submitted (Check only if official did not submit their Record of Activities)
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On motion by

Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was ADOPTED - 5 Ayes                      Scheppard, Warner, Wood, Gove, Ridgeway  
0 No

**Resolved** that the Town Board of the Town of Sandy Creek approves the following EDU assignments:

<u>Tax ID</u>	<u>EDU</u>	<u>Property Location</u>	<u>Property Owner</u>
007.18-01-09	1.50	260-62 Greene Point Rd	Robert Whipple
007.18-01-21	1.00	234 Greene Point Rd	John & Karen Harper
029.00-02-05	1.00	224 Miller Rd	Robert & Belinda Wilcox
037.05-01-11	1.25	85 N Rainbow Shores Rd	Shirley Ellis Ballard
037.05-01-23	1.50	37-39 N Rainbow Shores Rd	James & Susan Jerome
007.15-02-16	1.00	12 Ross Park Dr	Terry & Michelle Clark
007.15-02-15	1.00	14 Ross Park Dr	Woodridge
027.17-02-08	1.50	112 S Sandy Pond Inlet	John Vavalo
037.00-02-15.01	1.50	8099-117 St Rt 3	Susan Ferguson
017.08-01-08	1.50	27-40 Whitney Ln	Amy Turner & Tim Riley
017.08-01-21	1.50	83 Whitney Ln	Christopher Taramelli
039.00-01-02	2.00	204 Upton Rd	Kevin Ackerman
028.00-01-03	1.50	8533-37 St Rt 3	Ralph Denson
027.14-01-02.1	2.00	3352-58 Co Rt 15	John, Mark, James Connelly
049.00-01-08	1.00	5348 Us Rt 11	Joseph Bocso
037.09-02-06	1.00	Rainbow Shores Rd	Leonard Fabian
007.15-02-20	1.00	1-2 Ross Park Dr	Doreen Miori-Merola
039.00-04-01	1.00	5592 Us Rt 11	Dawn Town
018.13-04-13	1.00	31 White Birches Dr	James Button

Chairman Newman also asked if the Town Board was going to change Mr. Bednarski's EDU since he cannot merge his two properties. Councilman Wood said that he is working on some ideas on how to deal with properties in this situation. He would like to add it to the local water law.

Code Enforcement Officer – John Howland's report for April is on file in the Town Clerk's office and available for public inspection. He reported that he will have a list of violations after the burn ban is over. Supervisor Ridgeway and/or Councilman Warner will accompany CEO Howland to inspect the campgrounds this year. He discussed with the Town Board how to proceed with enforcement through the local court or State Supreme Court or administrative hearings. Administrative hearings may be the cheapest and fastest route.

Town Clerk – Tammy Miller reported that receipts and total disbursements for the month of April totaled \$3,478.00. This report is on file in her office and available for public inspection.

**RESOLUTION 34-19**

On motion by Nola J. Gove, seconded by Ruth E. Scheppard, the following resolution was ADOPTED - 5 Ayes                      Ridgeway, Scheppard, Wood, Gove, Warner  
0 No

**BE IT RESOLVED** that the Town of Sandy Creek/30327 hereby establishes the following standard work days for these titles and will report officials to the New York State and Local Retirement System based on their record of activities:

Appointed Officials								
Bookkeeper	6	Jill Mattison	xxxx			01/01/19-12/31/19	7.83	
Code Enforcement Officer	6	John Howland	xxxx			01/01/19-12/31/19	5.03	
Dog Control Officer	6	Anne Derr	xxxx			01/01/19-12/31/19	0.71	
Clerk to the Assessor	6	Julie Cronk	xxxx			01/01/19-12/31/19	10.83	

Town Clerk Miller went to

training for the NYS sexual harassment law changes that affect every employer in NYS. It is recommended that municipalities adopt NYMIR’s policy and name one male and one female compliance officer. Each place of business needs to adapt the policy to their organization and all employees and volunteers should be trained on the specific policy. It is advised that employees participate in the training at each place of employment. The training must be interactive.

**Sam Wilkinson of Solar Generation, Kingston, NY** was present to provide information on a solar project his firm is developing on the corner of St Rt 3 and Seber Shores Road. His company purchased the farmland and is leasing the fields back to the farmer. He plans to develop a 5 megawatt AC, 7.5DC community solar array. Consumers could see a 10 to 15% reduction in their energy bill. He is hoping to get site plan approval this year and construct the system in 2020. Mr. Wilkinson left the meeting at 8:12 pm after his presentation.

Deputy Scheppard has been working with David Klein on the North Sandy Pond Resiliency Project. There are two contracts being drafted. The 70 page one will not be used. It is possible that the dredging will be pushed to next year.

Supervisor Ridgeway and Deputy Scheppard received a letter from Village of Sandy Creek Mayor Rohrmoser dated April 17, 2019 asking for a connection charge for 5 village parcels on South Main Street. No dates were provided for a joint meeting. It was discussed that an IMA amendment is necessary and a transmission fee and/or lower bulk water rate needs to be negotiated for WD#2. The Town Board agreed to hold a special meeting on May 22<sup>nd</sup> at 7 pm to discuss this request.

Engineers – Anthony Young and Brett McVoy of Barton & Loguidice were present to update the Town Board on current projects. Mr. Young reported that the sewer preliminary engineering report will be developed over the next few months. Water District #3’s final design will be complete soon. The DEC and Army Corps Permit applications have been submitted and we are awaiting NYS DOT approval. A project financing agreement with the NYS EFC DWSRF for short term interest-free financing should be ready in a few weeks. Mr. McVoy was on the phone with the DOT today and should know where we stand in the near future. We are also waiting for NYS EFC DWSRF short-term interest-free loan closing. Deputy Scheppard sent a letter to Eric Johnson of USDA-RD declining their package and explaining that we will be accepting the EFC grant and loan package at 0% financing. Easements are in the mail. September is now our target bid and construction date.

**PUBLIC COMMENT– Pat McDougal** expressed her concern over the condition of Miller Road. She would like to see it repaired. **Lynn Miller** expressed his concern over the town’s 91% equalization rate. Supervisor Ridgeway explained that at least three properties in the villages have sold for over \$20,000 more than their assessed value recently and these high sale prices are to blame. The Town of Sandy Creek’s school district tax rate will increase due to this and a re-value may need to be done in order not to fall lower.

Margaret Kastler acknowledged the high water level of Lake Ontario and Sandy Pond. Sand bags are available and residents have been picking them up at 20 Salisbury Street. Two thousand new bags have been delivered there.

Deputy Supervisor Scheppard reported on the Oswego County Town Supervisors' meeting in Hastings. They discussed sales tax and the snow contracts. Nine Town Supervisors attended. The next meeting will be June 6<sup>th</sup> in Hastings again.

**OLD BUSINESS**

**RESOLUTION 35-19**

On motion by Nancy Ridgeway, seconded by John Wood, the following resolution was

ADOPTED - 5 Ayes            Ridgeway, Scheppard, Wood, Gove, Warner  
                  0 No

**BE IT RESOLVED** that the Town Board of the Town of Sandy Creek hereby authorizes Deputy Supervisor Ruth Scheppard to sign the Site Access Agreement with Bell Atlantic Mobile Systems of Allentown Inc, d/b/a Verizon Wireless retroactive to April 25, 2019 **and** approves signing the Water Tower Lease Agreement with Bell Atlantic Mobile Systems of Allentown Inc, d/b/a Verizon Wireless for tower space located at 91 Weaver Road, Sandy Creek, NY.

Town Clerk Miller with announce the vacancy of a Town of Sandy Creek representative on the NOCA board of trustees and ask for volunteers for this position.

**NEW BUSINESS**

The Town Hall needs to be pressure washed and treated for spiders again this year.

**RESOLUTION 36-19**

On motion by Dave Warner, seconded by Ruth Scheppard, the following resolution was

ADOPTED - 5 Ayes            Ridgeway, Scheppard, Wood, Gove, Warner  
                  0 No

**BE IT RESOLVED** that the Town Board of the Town of Sandy Creek approves the 2019 service agreement with All Pest Inc. for two exterior treatments to the Town Hall to control spiders for a total cost of \$262.80.

**RESOLUTION 37-19**

On motion by Nola J. Gove, seconded by Dave Warner, the following resolution was

ADOPTED - 5 Ayes            Ridgeway, Scheppard, Wood, Gove, Warner  
                  0 No

**BE IT RESOLVED** that the Town Board of the Town of Sandy Creek accepts the annual software support contract for the Town Clerk Plus program from Williamson Law Book Company for May 1, 2019 through April 30, 2020 for \$706.00.

A legal services agreement for WD#3 needs to be signed with Attorney Prosachik. We need to see if the copy we have is the final draft and ready for approval.

Supervisor Ridgeway read a proclamation in honor of the 50 year anniversary of Municipal Clerks Week May 5<sup>th</sup> – 11<sup>th</sup>, 2019. She presented Town Clerk Miller, Deputy Town Clerk Washburn, Clerk to the Supervisor Mattison and Clerk to the Assessor Cronk each with a signed proclamation.

**TRANSFER OF FUNDS**

**RESOLUTION 38-19**

**On motion** by John Wood, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes            Warner, Wood, Scheppard, Ridgeway, Gove  
                  0 No

**Resolved** that the Town Board of the Town of Sandy Creek authorizes the following transfers of funds:

FROM Line #	Description	TO Line #	Description	\$ Amount
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SW3-1990.4	Contingency	SW3-8310.4	Water Administration Contractual	\$ 1,000.00
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**APPROVAL OF BILLS**

**RESOLUTION 39-19**

On motion by John Wood, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5Ayes               Scheppard, Warner, Wood, Gove, Ridgeway

0 No

**Resolved** that the bills be paid on Abstract #8 in the following amounts:

General Fund           \$ 278.30

Trust & Agency       \$ 9,678.73

**And** on Abstract #9 in the following amounts:

General Fund           \$ 15,857.86

Trust & Agency       \$ 6,217.49

Highway Fund         \$ 34,343.16

Water Project #3- H3 \$ 53,497.73

Water District #1-SW \$ 1,934.75

Water District #2-SW \$9,750.81

Water District #3-SW \$ 1,233.23

The Town Board discussed what to do about the solar project and which company to work with now.

The next meeting of the Water Advisory Committee will be June 24<sup>th</sup> at 6 pm and the next regular monthly meeting of the Town Board will be June 12<sup>th</sup> at 7 pm. A special meeting will be held May 22<sup>nd</sup> at 7 pm.

**On motion** by Nola Gove, and seconded by Ruth Scheppard, and carried unanimously, the meeting was adjourned at 9:05 pm.

Respectfully submitted,

Tammy L. Miller, RMC  
Town Clerk