**MINUTES OF THE MEETING OF THE TOWN BOARD**

TOWN OF SANDY CREEK  
1992 HARWOOD DRIVE, PO BOX 52

SANDY CREEK, NEW YORK 13145-0052

**Date:** September 14, 2022

**Kind of Meeting:** Regular Meeting

**Place:** Town Hall

**Board Members Present:** Timothy D. Ridgeway  **Others Present:**

Ruth E. Scheppard Michael C. Kastler

Nola J. Gove Tammy L. Miller

Dave Warner Dustin Clark

John W. Wood, Jr. Brittany M. Washburn

Meg Sprague

Eric Pappa

Bill Joyce

Jessica Godfrey

Ron Fisher

Pat McDougal

Wayne Miller

Lynn Miller

**CALL TO ORDER:**

Town Supervisor Tim Ridgeway called the meeting to order at 7:00 pm with the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

**RESOLUTION 77-22**

On motion by John W. Wood, Jr, seconded by Dave Warner, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Warner, Wood

0 No

**Resolved** that the minutes of the August 10th meeting are approved as written.

**FINANCIAL REPORT**

The monthly financial report of the Supervisor for August was filed in the Town Clerk’s office and copies were delivered to Town Board members’ mailboxes.

**REPORTS:**

Highway/Water Superintendent – Michael C. Kastler read his highway and water department reports. The new highway truck is approximately 80% complete. He has been pricing a new loader. It wouldn’t be delivered for 18 to 24 months, but pricing could be locked in now. The Town of Richland has proposed raising the price of water sold to the Town of Sandy Creek to $4.50 per thousand gallons of water. This is a 125% increase over the current price of $2.00 per thousand. There was discussion on this large increase. In Water District #2 some Zenner MIU readers have been placed on poles. In Water District #3, WD Malone asked for substantial completion. Money will be held for restoration and punch list items. The CEHA hearing date is still unknown. The proposed Water District #4 joint project with the villages looks less promising with the increase in the cost of Richland water. Both issues need to be discussed further.

Sole Assessor- Rebecca Trudell’s monthly Town Board report has been filed in the Town Clerk’s office.

Dog Control Officer – Anne Derr prepared a report for the Town Board. It is filed in the Town Clerk’s office.

Historian – Peggy Rice’s monthly report was filed in the Town Clerk’s office.

Town Justice- The monthly reports of the Town Justices have been received by the Town Supervisor.

Legislator – County Legislator Michael G. Yerdon was excused tonight for a county meeting.

Library – Library Director Jessica Godfrey distributed copies of the library’s newsletter to Town Board members. She also distributed the proposed layout of the adult reading room. The new furniture is tentatively scheduled to be installed in January 2023. The décor will consist of oak, sage green and burgundy colors. The generator was serviced today.

NOCA – Nancy Dingman emailed a report for Northern Oswego County Ambulance. The 2023 budget requests for the seven towns will be based on the population numbers in the 2020 census.

Planning Board – The August meeting was canceled due to no new business. A meeting was held on September 7th. There is a solar moratorium in the Village of Sandy Creek. The Planning Board will decrease the budget request to the Town for use of the copier and paper. They will begin review of the town’s Comprehensive Plan as it is now 9 years old. Councilman Scheppard asked about controlling retail sale of marijuana. The Planning Board will research relevant local laws on the matter. The position of “alternate” member was discussed. No alternate members are necessary at this time.

Code Enforcement Officer – John Howland’s report of permits and violation notices for August is filed in the Town Clerk’s office.

Town Clerk – Tammy Miller reported that receipts and total disbursements for the month of August totaled $7,792.00 of which $2,387.10 was town revenue. The report is on file in her office and available for public inspection.

**RESOLUTION 78-22**

On motion by Dave Warner, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Warner, Wood

0 No

**Resolved** that the Town Board of the Town of Sandy Creek approves Change Orders #1-4 for the Towns of Richland and Sandy Creek Joint Water Project.

**RESOLUTION 79-22**

The following resolution was offered by Dave Warner, who moved its adoption, seconded by Nola J. Gove, to‑wit:

**RESOLUTION** OF THE TOWN BOARD, TOWN OF SANDY CREEK, OSWEGO COUNTY, NEW YORK, accepting **Revisions to the “Town of Sandy Creek and Richland Joint Water Project”, Capital Project as administered through USDA Rural Development.** The Town Board hereby modifies the following administrative budget items to the upcoming **Form E #20**:

**A.10** Legal – Barclay Damon, LLC – move $23,655.40 from budget line to contingency

**A.11** Legal – Joseph W. Russell, P.C. – Create new budget line and move $24,900 from contingency for new agreement

The reason for these modifications is to zero out Barclay Damon, LLC budget line and create new budget line for Joseph W. Russell as he no longer is affiliated with Barclay Damon, LLP.

tHis BUDGETARY modification RESULTED IN a TOTAL DECREASE of CONTINGENCy BY $1,244.60, making total CONTINGENCY, $173,750.24 on the upcoming form E #20.

**WHEREAS**, the Town of Sandy Creek, Town Board has reviewed the Form E Capital Outlay Budget category and,

**NOW, THEREFORE, THE TOWN OF SANDY CREEK, TOWN BOARD HEREBY RESOLVES AS FOLLOWS:**

The following vote was taken and recorded in the public or open session of said meeting:

Timothy D. Ridgeway, Supervisor VOTING Aye

Ruth E. Scheppard, Councilman VOTING Aye

Nola J. Gove, Councilman VOTING Aye

John W. Wood, Jr, Councilman VOTING Aye

Dave Warner, Councilman VOTING Aye

**RESOLUTION 80-22**

On motion by John W. Wood, Jr., seconded by Ruth E. Scheppard, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Warner, Wood

0 No

**Resolved** that the Town Board of the Town of Sandy Creek approves the following EDU assignments:

  43-45 Lakeshore Rd (027.10-03-31) 2.00

61 Chipman Ln (017.07-01-24)  1.00

  2935 Co Rt 15 (028.00-01-12.40)  1.00

  Co Rt 15 (028.00-01-12.41)  0.50

  374 Rainbow Shores Rd (037.09-02-06) 1.25

  St Rt 3 (028.00-01-12.37)  0.10

Off Wigwam (027.07-02-05.02)  0.50

Co Rt 15 (019.00-01-15.09)  0.50

  Doreen Dr (017.12-01-14.02) 0.50

Doreen Dr (017.12-01-14.03) 0.10

Zahler Tract (027.00-04-32.05) 0.50

Zahler Tract (027.00-04-32.06)  0.50

  Zahler Tract (027.00-04-32.07)  0.50

Zahler Tract (027.00-04-32.08)  0.50

  Zahler Tract (027.00-04-32.09)  0.50

Windswept Ln (018.13-02-23.02)  0.50

  Whitney Ln (017.08-01-08.02) 0.10

**RESOLUTION 81-22**

On motion by Nola J. Gove, seconded by Ruth E. Scheppard, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Warner, Wood

0 No

**Resolved** that the Town Board of the Town of Sandy Creek authorizes Supervisor Timothy D. Ridgeway to sign the Zenner License and Warranty Agreement.

Budget worksheets are due from all department heads by September 20th. The Town Board agreed to hold special meetings to review the 2023 budget October 5, 19, 26, and November 2 at 6 pm. The public hearing will be held at 7 pm on November 9. The Town Hall will be closed the week of September 26th through the 30th so the rest of the hardwood floors can be refinished. All are invited to a POW-MIA dinner at the Lacona VFW on Friday, September 16th at 6 pm. There will be a service of remembrance and the dinner is free to the public.

Upstate Freshwater Institute - Ron Fisher was present to share an update on the water quality monitoring agreement the town has with Upstate Freshwater Institute to address the HAB issue on North Sandy Pond. He shared the August report with the Town Board. Two more samples will be collected in September. He asked the Town Board to budget for testing again next summer. He will get a proposal for 2023.

Engineers – Dustin Clark P.E., of Barton & Loguidice was present to update the Town Board on the water projects. He suggested a joint meeting with both villages. This proposed town project could interconnect with both villages. Mr. Clark and Councilman Wood stayed for the Village of Lacona meeting after the joint public hearing on September 12th. The biggest concern is cost. This town project would add zero debt to the villages, but the joint waterworks already has debt to pay off. If Richland provided water to the villages, they would be able to disconnect their wells as they wouldn’t need to produce water. Current debt is the biggest concern. Water District #4 is projected to cost residents approximately $75 to $100 per month annually. Four entities would be involved in this proposed project: the town, two villages, and the joint waterworks. The joint waterworks water tower in Lacona is needed for this proposal so the joint waterworks and the Village of Lacona’s participation is necessary.

**PUBLIC COMMENT: Bill Joyce** reported a tree down on County Route 15.

**OLD BUSINESS:**

Supervisor Ridgeway is still waiting for Department of Transportation permits to install the welcome signs.

**RESOLUTION 82-22**

On motion by Timothy D. Ridgeway, seconded by John W. Wood, Jr., the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Warner, Wood

0 No

**Resolved** that the Town Board of the Town of Sandy Creek allow the Village of Lacona to annex property currently in the Town of Sandy Creek and located at 2106 Co Rt 48 and described as: Beginning in the centerline of County Route 48, Ridge Road, at its intersection with the southerly boundary of lands owned by Andrew Zahler by deed dated December 31, 1986 and recorded in Oswego County Clerk’s Office in Book 1017 of Deeds, at Page 131; running thence N 27°50’ E. along said centerline of County Route 48, a distance of 65+ feet to a point; thence S 81°36’ E, a distance of 203.73 feet to a point in the east line of Andrew Zahler premises; thence S 5°57’ W, along said east line of Zahler, a distance of 66 feet to an iron pin marking an angle point therein; thence N 80°26’ W, along said southerly line of Zahler premises, and passing thru an iron pipe 33.0 feet from said highway centerline, containing 0.32 acre of land, more or less. The property was transferred to Kipp E. Zahler on April 22, 2022.

Councilman Scheppard asked for an update on the Snow and Ice Agreement with the Oswego County Highway Department. Superintendent Kastler responded. The county is offering less than what the Oswego County Highway Superintendents’ Association finds acceptable.

**NEW BUSINESS:**

The Town Board would like to schedule a joint meeting with the Town of Richland on October 5th at 5 pm to discuss their water rate. Superintendent Kastler would like to get the ceiling skim-coated and sand painted in the living room and kitchen of the apartment. The board asked him to get two quotes.

Three quotes were received for the cleaning of the Town Hall as follows:

Tracey R. Clary, Sandy Creek $120.00 weekly as a part-time employee

Davis Cleaning Service, Oswego $525.00 monthly with cleaning equipment and supplies included

Dallas M. Miller, Sandy Creek $150.00 weekly

**RESOLUTION 83-22**

On motion by Ruth E. Scheppard, seconded by John W. Wood, Jr., the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Warner, Wood

0 No

**Resolved** that the Town Board of the Town of Sandy Creek will hire Davis Cleaning Service of Oswego, NY to provide cleaning equipment, supplies, and weekly cleaning of the Town Hall for a rate of $525 monthly beginning October 7, 2022.

**TRANSFER OF FUNDS**

**RESOLUTION 84-22**

**On motion** by Ruth E. Scheppard, and seconded by Dave Warner, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Warner, Scheppard, Wood, Gove

0 No

**Resolved** that the Town Board of the Town of Sandy Creek authorizes the following transfer of funds:

**From Description To Description Amount**

A1410.4 Town Clerk Contractual A1410.2 Town Clerk Equipment $ 351.68

DB5140.1 Brush & Weeds Personal Ser DB5140.4 Brush & Weeds Contractual 1,545.82

SW3-8397.4 Miscellaneous Contractual SW3-8320.42 Utilities 350.00

**APPROVAL OF BILLS**

**RESOLUTION 85-22**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Wood, Scheppard, Gove, Warner

0 No

**Resolved** that the bills be paid on Abstract #16 in the following amounts:

General Fund $ 610.60

Trust & Agency $ 10,208.32

**And** on Abstract #17 in the following amounts:

General Fund $ 127,207.33

Highway Fund $ 27,127.88

Water District #3- H3 $ 504,670.73

Water District #1-SW $ 4,055.69

Water District #2-SW $ 569.69

Water District #3-SW $ 58,304.80

Trust & Agency $ 6,834.68

The next regular monthly meeting will be held October 12th at 7 pm.

**On motion** by Nola J. Gove, and seconded by Ruth E. Scheppard, and carried unanimously, the meeting was adjourned at 8:47 pm.

Respectfully submitted,

Tammy L. Miller, RMC

Town Clerk