

Minutes of the Sandy Creek Regional Planning Board  
Wednesday, December 1, 2021  
Sandy Creek Town Hall

Members present: Frank Dixon, Bill Joyce, Richard Machemer, Pat Machemer, Sybil Cummins and Shirley Rice

Member missing: Larry Rice, not returned from business trip

Vice Chair Frank Dixon called the meeting to order at 7:00 pm.

Pat Machemer made a motion to accept the minutes of 11/3/21 as presented, seconded by Shirley Rice. All voted in the affirmative and the motion was passed.

A discussion followed concerning the updated Planning Board Bylaws section #9 clause which states "In the event that a member or alternate miss a monthly meeting with no extenuating circumstances such as an emergency or for medical reasons they shall not be paid for that meeting." Richard Machemer felt strongly that no excuses may be made concerning a missed meeting as a member may claim back pain or other illness with no doctor's note or perhaps fabricate an emergency in order to receive payment for a missed meeting. Section 9 of the Bylaws had been discussed at length during the update process and the verbiage had been agreed upon at that time. The discussion was tabled to the next meeting, January 2022. Bill Joyce will discuss this with both the Town Board and Village Board at their December meetings to get their opinions.

Due to health issues at the Village Office the Treasurer was unable to provide the Board with either their monthly checks or a Treasurer's Report.\*

A discussion concerning the passing of the Town and Village Annual Budgets ensued. Bill Joyce made the assumption that the Planning Board Budget would be passed as no mention of any complications has been communicated to the Planning Board by either governing body. The research for a new computer to be purchased per the proposed Planning Board budget will begin once it is verified that the appropriation monies have been transferred into the Planning Board's account.

The scheduled training, Introduction to the New York State Environmental Quality Review Act proceeded as planned. It was an informative, if lengthy training course. At the end of the information section, the Board took the quiz provided and received a passing 80% grade. A certificate of completion was printed and will be provided to the Town office.

With no further business before the Board, a motion was made by Pat Machemer and seconded by Frank Dixon to adjourn. The motion was passed by unanimous vote and the Board adjourned at 8:45 pm.

Respectfully submitted by Recording Secretary - Sybil Cummins

\* Checks were distributed on Friday, December 3, 2021 by mail to all members.