

MINUTES OF THE MEETING OF THE TOWN BOARD

TOWN OF SANDY CREEK
1992 HARWOOD DRIVE, PO BOX 52
SANDY CREEK, NEW YORK 13145-0052

Date: October 22, 2025

Type of Meeting: Special Budget Meeting

Place: Sandy Creek Town Hall

Board Members Present: Timothy D. Ridgeway, Town Supervisor
Ruth E. Scheppard, Town Council Member
John W. Wood Jr., Town Council Member
Nola J. Gove, Town Council Member
A. Dave Warner, Town Council Member

Others Present: Meg Sprague, Ron Fisher, Mike Kastler, and Brittany Washburn.

CALL TO ORDER: Town Supervisor Timothy D. Ridgeway called the meeting to order at 5:30 pm. The purpose of this meeting is to continue discussing the 2026 Budget and any other matters that are brought to the Town Board.

Supervisor Ridgeway turned the meeting over to Bookkeeper Meg Sprague.

Mrs. Sprague explained that the overall tax rate would be going down due to trending with the assessments. However, we will still be over the 2% tax cap.

Water Superintendent Michael Kastler then began going line by line of the Water District #1 fund. The operation and maintenance for Water District #1 will need to increase by \$25. Mr. Kastler reduced the water testing line. Ms. Washburn explained that we may need to keep a little bit in the testing line for the required lead and copper testing next year. Mr. Kastler asked to remove the Sunset Lane line as there is no longer a need for it.

Bookkeeper Sprague asked the board if it would be okay to take all of Brittany Washburn's insurance out of the A fund instead of splitting it out of the water funds. Over 79% of her insurance is part of the A fund. This would save the water funds money as well. Mrs. Sprague did add the retiree insurance line to each fund of the budget that needed it.

The operation and maintenance for Water District #2 will need to increase by \$10. Not much has changed with this fund. The operation and maintenance for Water District #3 will need to increase by \$25. Town Clerk Washburn asked to remove line SW3-8397.22 labeled "New Reader & Equipment" as there is no longer a need for this line.

There will not be an increase in the fire contracts.

Town Clerk Washburn said that she will need to post the legal ad for the public hearing on the budget, salaries for certain elected officials, and the fire contract amounts.

Town Clerk Washburn explained that we need to upgrade the computer monitor for the Highway Superintendent. The monitor is outdated and is not compatible with the new computer tower we received. Ms. Washburn would also like to upgrade her Town Clerk desktop, at her window, as it is getting older and she does not want it to break down during tax collection. She will be splitting the costs out of the Town Clerk equipment line and the tax collection equipment line.

Resolution #102-25

Motion made by Ruth Scheppard, seconded by Nola J. Gove, the following resolution was **Adopted** with
5 Ayes Ridgeway, Gove, Scheppard, Wood, and Warner

0 No

Resolved that the Town Board of the Town of Sandy Creek accepts sales quote # SQ2027 for \$1,799.69 and quote # SCT102025 for \$181.25.

Nola Gove wanted to discuss the digital sign. Mrs. Gove would like to display events on the digital sign. Currently, we do not allow any Lacona items because the Village of Lacona has not contributed any money towards the building of the sign. The Mayor of Lacona did not bring this matter up at the last village meeting. We hope that he will bring this matter up at their next meeting. Currently, the digital sign is used to announce municipality meetings in the Town and Village of Sandy Creek as well as the library events. Town Clerk Washburn would like a written policy created for what we do and do not allow on the digital sign.

RESOLUTION #103-25

Motion made by John W. Wood Jr., and seconded by Dave Warner, the following resolution was **Adopted** with
5 Ayes Ridgeway, Scheppard, Gove, Wood, and Warner

0 No

Resolved that the Town Board of the Town of Sandy Creek will enter executive session at 6:08pm to discuss the collective bargaining agreement. Everyone left the meeting. The Town Clerk waited in her office for the open meeting to resume.

RESOLUTION #104-25

Motion made by Ruth E. Scheppard, and seconded by Dave Warner, the following resolution was **Adopted**
with **5 Ayes** Ridgeway, Scheppard, Wood, Gove, and Warner

0 No

Resolved that the Town Board of the Town of Sandy Creek will exit executive session at 6:53 pm.

Town Clerk Washburn reentered the meeting.

Resolution #105-25

Motion made by Ruth E. Scheppard, seconded by Dave Warner, the following resolution was **Adopted** with
5 Ayes Ridgeway, Gove, Scheppard, Wood, and Warner

0 No

Resolved that the Town Board of the Town of Sandy Creek agrees to pay all of Brittany Washburn's health insurance out of the A fund.

On motion made by Nola J. Gove and seconded by John W. Wood Jr., and carried unanimously, the meeting was adjourned at 6:57 pm.

Respectfully submitted by,

Brittany M. Washburn
Town Clerk