

# MINUTES OF THE MEETING OF THE TOWN BOARD

TOWN OF SANDY CREEK  
1992 HARWOOD DRIVE, PO BOX 52  
SANDY CREEK, NEW YORK 13145-0052

**Date:** November 12, 2025

**Type of Meeting:** Regular Meeting

**Place:** Sandy Creek Town Hall

**Board Members Present:** Timothy D. Ridgeway, Town Supervisor  
Nola J. Gove, Town Council Member  
Ruth E. Scheppard, Town Council Member  
John W. Wood Jr., Town Council Member

**Absent:** A. Dave Warner, Town Council Member

**Others Present:** Ron Fisher, Bill Joyce, Mike Kastler, Meg Sprague, Pat McDougal, Jimmy Sprague III, Jay Bergin, Shane Martin, Peggy Rice, Jay Grasso, James McGuire, Jessica Godfrey, Sheriff Don Hilton, Amber Waters, and Brittany Washburn.

**CALL TO ORDER:** Town Supervisor Timothy D. Ridgeway called the meeting to order at 6:00 pm with the Pledge of Allegiance.

## APPROVAL OF MINUTES:

### Resolution #109-25

Motion made by Timothy D. Ridgeway, seconded by Ruth E. Scheppard, the following resolution was **Adopted**

with **4 Ayes** Ridgeway, Gove, Scheppard, and Wood

**0 No**

**1 Absent** Warner

**Resolved** that the Town Board of the Town of Sandy Creek approves the minutes of the October 8<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup>, 29<sup>th</sup> and November 1<sup>st</sup> meetings as written.

## PUBLIC COMMENT:

Jay Grasso from G&G Municipal Consulting and Grant Writing – Spoke regarding many grant opportunities that are available. Mr. Grasso explained that we need to complete a Local Waterfront Revitalization Plan to qualify for more grants along the waterfront. Mr. Grasso has worked with Barton & Loguidice on many projects. As well as with Oswego County. Supervisor Ridgeway will reach out to Mr. Grasso for a future meeting.

Mr. Grasso left the meeting.

Jay Bergen and Shane Martin were present on behalf of the Central Oswego County Riders group. Sheriff Don Hilton was also present to show the County's support for the ATV group. Mr. Bergen recapped what was discussed the last time he was here. The Oswego County Riders group has the support of the Oswego County Sheriff's office, Oswego County Tourism, and the Oswego County Legislators. Sheriff Hilton stated that rider safety is his Department's biggest concern. A lengthy discussion followed.

### Resolution #110-25

Motion made by John W. Wood Jr., seconded by Timothy D. Ridgeway, the following resolution was **Adopted**

with **4 Ayes** Ridgeway, Gove, Scheppard, and Wood

**0 No**

**1 Absent** Warner

**Resolved** that the Town Board of the Town of Sandy Creek approves the use of portions of Fraser Road, County Route 62, County Route 15, West Avenue, Wigwam Drive, Miller Road, County Route 48, Edwards Road, County Route 22, Bremm Road, and Ballou Road.

Sheriff Hilton had some questions regarding the dredging process.

Jay Bergin, Shane Martin, and Sheriff Don Hilton left the meeting.

#### **REPORTS:**

**Code Enforcement Officer** – James Sprague III, read his report for October. There were fourteen permits and two violations. This report is on file in the Town Clerk's office. Mr. Sprague discussed the increases he would like for the building fee schedule. Fees have not changed since 1999. There was a discussion on items that need permits such as hot water heaters.

**Sole Assessor** – October report is on file with the Town Clerk's office.

**Dog Control Officer** – Report for October has been filed with the Town Clerk's office.

**Highway/Water Superintendent** – Highway and Water report for October is on file with the Town Clerk's office. Mike would like the board to accept the bids on the auction of the 2008 International Dump Truck and air compressor. The plow truck bid is for \$7,900 and the air compressor bid is for \$860.

#### **Resolution #111-25**

Motion made by John W. Wood Jr., seconded by Ruth E. Scheppard, the following resolution was **Adopted**  
with **4 Ayes** Ridgeway, Gove, Scheppard, and Wood  
**0 No**  
**1 Absent** Warner

**Resolved** that the Town Board of the Town of Sandy Creek accepts the bid amounts of \$7,900 for the 2008 International dump truck and \$860 for the air compressor.

**Highway/Water Superintendent** – (Continued) There is a proposal for preliminary engineering services with Barton and Loguidice for \$30,000. Mr. Kastler would like the board to approve this proposal. This will be for the preliminary design services for the Hadley Road culvert replacement project. This project will be a couple of years out.

#### **Resolution #112-25**

Motion made by John W. Wood Jr., seconded by Ruth E. Scheppard, the following resolution was **Adopted**  
with **4 Ayes** Ridgeway, Gove, Scheppard, and Wood  
**0 No**  
**1 Absent** Warner

**Resolved** that the Town Board of the Town of Sandy Creek agrees to sign the proposal for preliminary engineering services with Barton and Loguidice for the Hadley Road culvert replacement project.

**Highway/Water Superintendent** – (Continued) Mike has filled the full-time spot in the Highway Department. The new person will start in December. Mr. Kastler plans to fill in until December. Mr. Kastler would like the board to sign the snow and ice contract for 2026. They may be upping the amount in the contract. If they do, they will send an amendment to the contract. On the Water Department side, there was one new water service installed in October. All overdue waters bills were paid so there is no need to re-levy any amounts to the January tax bills.

### **Resolution #113-25**

Motion made by John W. Wood Jr., seconded by Nola J. Gove, the following resolution was **Adopted** with  
**4 Ayes** Ridgeway, Gove, Scheppard, and Wood

**0 No**

**1 Absent** Warner

**Resolved** that the Town Board of the Town of Sandy Creek agrees to sign the 2026 Snow and Ice Contract with Oswego County.

**Historian** – Historian Peggy Rice was present tonight. Her monthly report is on file with the Town Clerk's office. She has had an increase in emails and donations. Mrs. Rice has items from the library to go through.

**Judges** – Monthly reports are filed with the Town Supervisor. Supervisor Ridgeway wrote the check for Judge Crast's reports.

**Legislator** – Michael Yerdon was absent today due to Oswego County budget meetings.

**Library** – Jessica Godfrey read the library newsletter for November. They attended the Trunk or Treat at the Lacona Fire Department.

**NOCA** – No report was received.

**Planning Board** – Bill Joyce – We are still waiting to hear back from the Town Attorney regarding the subdivision regulations. Mr. Joyce would like to have the regulations finished before the two possible subdivisions happen. We received an email from Joshua Jorgensen requesting to be added as an alternate member of the planning board. Mr. Joyce stated that the alternate member position is an unpaid position.

### **Resolution #114-25**

Motion made by Ruth E. Scheppard seconded by Timothy D. Ridgeway, the following resolution was **Adopted** with  
**4 Ayes** Ridgeway, Gove, Scheppard, and Wood

**0 No**

**1 Absent** Warner

**Resolved** that the Town Board of the Town of Sandy Creek appoints Joshua Jorgensen as an unpaid alternate member of the Sandy Creek Regional Planning Board.

**Town Clerk** – Brittany Washburn – Monthly reports for the Town Clerk and Water Clerk are on file and available for inspection. We have the 2026 agreement with Upstate Freshwater Institute to sign. We also have the Accounting Software Support Contract with Williamson Law Book Company to approve. There is \$7,838.73 in the SW#3 Capital Project bank account. Bookkeeper Sprague would like to put this money towards the project loan principal and then close this account out before the end of the year.

### **Resolution #115-25**

Motion made by Ruth E. Scheppard seconded by John W. Wood Jr., the following resolution was **Adopted** with  
**4 Ayes** Ridgeway, Gove, Scheppard, and Wood

**0 No**

**1 Absent** Warner

**Resolved** that the Town Board of the Town of Sandy Creek agrees to sign the agreement with Upstate Freshwater Institute for Harmful Algae Bloom monitoring in 2026.

**Resolution #116-25**

Motion made by Ruth E. Scheppard seconded by John W. Wood Jr., the following resolution was **Adopted** with  
**4 Ayes** Ridgeway, Gove, Scheppard, and Wood

**0 No**

**1 Absent** Warner

**Resolved** that the Town Board of the Town of Sandy Creek agrees to renew the software support contract for the accounting software with Williamson Lawbook Company.

**Resolution #117-25**

Motion made by Nola J. Gove seconded by Timothy D. Ridgeway, the following resolution was **Adopted** with  
**4 Ayes** Ridgeway, Gove, Scheppard, and Wood

**0 No**

**1 Absent** Warner

**Resolved** that the Town Board of the Town of Sandy Creek agrees to put the remaining funds from the SW#3 Capital Project bank account towards the principal on the water district #3 project loan.

**APPROVAL OF BILLS:****RESOLUTION #118-25**

Motion made by Timothy D. Ridgeway, seconded by Ruth E. Scheppard, the following resolution was **Adopted** with  
**4 Ayes** Ridgeway, Gove, Scheppard, and Wood

**0 No**

**1 Absent** Warner

**Resolved** that the bills be paid on Abstract #11, with the addition of the retirement bill, in the following amounts:

General Fund – Townwide (A)	\$	70,290.71
General Fund – Outside Village (B)	\$	23,125.92
Highway Fund – Townwide (DA)	\$	90,247.45
Highway Fund – Outside Village (DB)	\$	356,691.50
Water District #1 (SW1)	\$	103,804.94
Water District #2 (SW2)	\$	13,308.19
Water District #3 (SW3)	\$	31,831.75
Trust & Agency (TA)	\$	25,035.76
<b>Total Bills:</b>	<b>\$</b>	<b>714,336.22</b>

The next regular Town Board meeting will be held on December 10<sup>th</sup> at 6pm.

**On motion** made by Nola J. Gove, and seconded by Ruth E. Scheppard, and carried unanimously, the meeting was adjourned at 7:26pm.

Respectfully submitted by,

Brittany M. Washburn  
Town Clerk