

# Memo

**To:** Sandy Creek Town Board  
**From:** Dustin Clark, P.E.  
**Date:** 2/10/2016  
**Re:** Board Update – WD1, WD2 and potential WD3

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## Water District No. 1

- ✓ Contract Nos. 1, 2 and 3 – completed
- ✓ Contract No. 4 – one year inspection by 7/6/16
- ✓ Contract No. 5
  - Minor punch list items remain that will be addressed in the Spring
  - One year inspection by 12/3/16
- ✓ Contract No. 6
  - Awaiting review requirements from EFC. Once the review is completed, the project will be let to bid with a spring 2016 construction. **The Board should pass a resolution authorizing Contract No. 6 to be advertised for bidding.** I will work with Tammy for the actual ad which will be targeted for the end of February pending receipt of comments from review agencies.

## Water District No. 2

- ✓ Contract No. 1 – North Country Contractors
  - Substantial Completion issued 12/3/15
  - Punch list items will take place in the Spring.
- ✓ USDA Rural Development
  - Upon receipt of the required close-out documents from North Country Contractors, final payment will be issued and close-out with RD will commence.
- ✓ Community Development Block Grant
  - Completed

Water District No. 3

✓ Feasibility Study

- Richland send out surveys for their un-served areas February 1<sup>st</sup>. The Northeast portion of the Town is generally not interested but the remainder of the Town is. Interest survey results are due back to Richland by February 15<sup>th</sup> at which time B&L will finish the final revisions to the Feasibility Study identifying the targeted project area.
- Letters inquiring about potential funds to help with up-front costs have been sent to Senator Ritchie and Assemblyman Barclay's Offices.
- I would like to target a Public Informational Meeting in April to discuss the findings of the feasibility study.
- Upon completion of the feasibility study, the next step is the preparation of a Preliminary Engineering Report which would need to be authorized in April or May to allow sufficient time to complete the report and submit it to EFC in September.