**Date:** April 9, 2025

**Type of Meeting:** Regular Meeting

**Place:** Sandy CreekTown Hall

**Board Members Present:** Timothy D. Ridgeway , Town Supervisor

 Ruth E. Scheppard, Town Council Member

 John W. Wood, Jr., Town Council Member

 Nola J. Gove, Town Council Member

 A. Dave Warner, Town Council Member

**Others Present:** Meg Sprague, Michael Kastler, James McGuire, Mary McGuire, Katrina McDougal, Bill Joyce, Jessica Godfrey, Pat McDougal, Paul Walter, Todd Bristol, and Brittany Washburn.

**CALL TO ORDER:** Town Supervisor Timothy D. Ridgeway called the meeting to order at 6:00 pm with the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

**RESOLUTION #40-25** Motion made by Ruth Scheppard, seconded by Dave Warner, the following resolution was **Adopted** with **5 Ayes** Ridgeway, Scheppard, Gove, Wood, Warner

 **0 No**

**Resolved** that the Town Board of the Town of Sandy Creek approves the minutes of the March 12th meeting as written.

**REPORTS:**

**Code Enforcement Officer** – Todd Bristol – There were four permits for February. Still waiting to hear on the Kent property. Mike Kastler inquired about who paid to have the trash picked up in Lacona. Todd said that Mr. Turo paid to have his property cleaned up.

**Sole Assessor** - Rebecca Trudell’s monthly report has been filed with the Town Clerk’s office.

**Dog Control Officer** – Anne Derr’s monthly report has been filed with the Town Clerk’s office.

**Highway/Water Superintendent** – Michael Kastler did not have a written report this month. Mr. Kastler gave a verbal report, starting with his Highway Department report. They will start removing plows from their trucks for the season. The new truck’s chassis will be done in July. The company we order from would like a certain amount of money down on the truck before it is fully completed. Mike would like to avoid using a bond for this truck. We want to look into other finance options for this truck. We had a bid opening on March 26th for the Skinner Road Bridge Culvert Project. Mike then gave his Water Department report. Water meters have been read. Water bills will go out in May. Dustin Green will be back in the water department, full-time, starting next week. Mike also noted that the new Highway Department pickup truck is in. The old pickup truck will go to auction in June.

**Historian** – Peggy Rice’s monthly report has been filed with the Town Clerk’s office.

**Judges** – Reports are filed with the Town Supervisor.

**Legislator** – Legislator Michael Yerdon is absent tonight due to illness.

**Library** – Jessica Godfrey – The new sign at the library has been installed by the Highway Department and American Aftermarket Metalworks. Mike Kastler spoke to tell Jessica that mulching had been done around the library. He also said that Peggy Rice plans to plant some flowers that will come back each year. Jessica reached out to the library in Connecticut that gave our library the inspiration for their new sign. She wanted to share the finished product with them. Jessica read a few highlights from the April newsletter for the library.

Pat McDougal let Highway Superintendent Kastler know that a sign was down near 81. He will reach out to the State.

**NOCA** – No report was submitted from NOCA.

**Planning Board** – Bill Joyce – Their regular meeting was last week. The food/ice cream business on the corner of County Route 15 and State Route 3, is expanding. Mr. Joyce explained a few things that must be done with this expansion. The Village of Lacona would like to join the Sandy Creek Regional Planning Board. This would bring their current board up from seven to nine members. Minutes for the Planning Board’s most recent meeting are on file with the Town Clerk’s office.

**RESOLUTION #41-25** Motion made by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was **Adopted** with **5 Ayes** Ridgeway, Scheppard, Gove, Wood, Warner

 **0 No**

**Resolved** that the Town Board of the Town of Sandy Creek invites the Village of Lacona to join the Sandy Creek Regional Planning Board.

**Town Clerk** – Brittany Washburn reported that the total receipts and disbursements for March were $1,274.48.28 of that $1,209.32 was paid out to the Town Supervisor. Brittany also reported that she has collected over 90% of the tax bills. The Town Board needs to sign an Architectural/Engineering Consultant Agreement - Supplemental Agreement No. 1 with Barton and Loguidice D.P.C. for the Skinner Road culvert replacement.

**RESOLUTION #42-25** Motion made by John W. Wood Jr., seconded by Timothy D. Ridgeway, the following resolution was **Adopted** with **5 Ayes** Ridgeway, Scheppard, Gove, Wood, Warner

 **0 No**

**Resolved** that the Town Board of the Town of Sandy Creek agrees to sign the Architectural/Engineering Consultant Agreement - Supplemental Agreement No. 1 with Barton and Loguidice D.P.C. for the Replacement of Skinner Road over Blind Creek BridgeNY.

Town Clerk Brittany Washburn read the results of the bid opening. Bids were opened on March 26, 2025, at 10:00am for the replacement of Skinner Road Culvert over Blind Creek. A total of six bids were received and opened as follows:

Vector Construction $777,020.00

Diversified Wireless                        $828,561.95

BP Excavation                                    $874,534.00

Tuscarora Construction                 $968,761.00

Slate Hill Constructors                    $1,089,512.25

Luck Brothers, Inc.                           $1,105,932.00

The engineer’s estimate for the project was $789,245.00.

The total construction bid price, plus the engineering and inspection cost will fall below the $1.078M that was awarded to the town. Vector Construction has submitted a Good Faith Effort (GFE) justifying why they are proposing to not meet the MWBE and SDVOB goals for the contract. The package is currently being reviewed by NYSDOT. B&L recommends a conditional award to Vector Construction, with the condition that the GFE is approved by NYSDOT.

**RESOLUTION #43-25** Motion made by Timothy D. Ridgeway, seconded by Ruth E. Scheppard, the following resolution was **Adopted** with **5 Ayes** Ridgeway, Scheppard, Gove, Wood, Warner

 **0 No**

**Resolved** that the Town Board of the Town of Sandy Creek accepts the bid from Vector Construction with the condition that they meet the MWBE/SDVOB goals or that they have their Good Faith Effort (GFE) approved.

**PUBLIC COMMENT:** None.

**OLD BUSINESS:** There has not been a lot of interest in creating a committee for the Youth Summer Recreation Program. The Village has invited the director of the Summer Rec program to the Village meeting.

At the last meeting, the Town Board agreed to give retiree Tammy Miller and her spouse health insurance. Mrs. Miller declined the retiree health insurance as it only covered medical but not dental and vision. As an alternative, Tammy opted to continue with her COBRA plan. The Town will continue to pay Tammy Miller for 80% of the COBRA plan until 12/31/2025. Tammy Miller is required to pay the remaining 20% of the COBRA plan.

The Tug Hill Commission hosted their Annual Government Conference at Turning Stone on April 1st. Councilman Scheppard, and a few other Town representatives, attended an equalization rate class taught by Warren Wheeler. This was a very informative class. We are on the right path with Trending.

**NEW BUSINESS:** The annual audits were completed for the Town Clerk, Tax Collection, Water Clerk, and the Town Supervisor.

**RESOLUTION #44-25** Motion made by Dave Warner, seconded by John W. Wood Jr., the following resolution was **Adopted** with **5 Ayes** Ridgeway, Scheppard, Gove, Wood, Warner

 **0 No**

**Resolved** that the Town Board of the Town of Sandy Creek approves the annual audits for the Town Clerk, Tax Collection, Water Clerk, and the Town Supervisor.

Town Supervisor Ridgeway reached out to the Village of Pulaski Mayor, Jan Tighe, regarding a possible IMA with the Pulaski Village Police Department. Pulaski does not have enough staff currently to help patrol.

Highway Superintendent Kastler said there has been someone dumping trash on Scott Road. A group of neighbors on Scott Road joined forces to pick up all the debris.

There was a lengthy discussion regarding the crime in the area.

**APPROVAL OF BILLS**

**RESOLUTION #45-25** Motion made by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was **Adopted** with **5 Ayes** Ridgeway, Scheppard, Gove, Wood, and Warner

 **0 No**

**Resolved** that the bills be paid, with the addition of the clothing allowance, on Abstract #4 in the following amounts:

General Fund $ 64,626.48

Highway Fund $ 31,613.57

Water District #1 $ 3,121.15

Water District #2 $ 377.58

Water District #3 $ 4,246.28

Trust & Agency $ 33,068.12

The next Town Board meeting will be May 14th at 6pm.

**On motion** made by Nola J. Gove, and seconded by Dave Warner, and carried unanimously, the meeting was adjourned at 6:49 pm.

Respectfully submitted by,

Brittany M. Washburn

Town Clerk