

**MINUTES OF THE MEETING OF THE TOWN BOARD**  
TOWN OF SANDYCREEK  
1992 HARWOOD DRIVE, POBOX 52  
SANDYCREEK, NEW YORK 13145-0052

**Date:** April 11, 2019

**Kind of Meeting:** Regular Meeting

**Place:** Town Hall

**Board Members Present:** Ruth E. Scheppard  
John Wood  
Dave Warner  
Nola J. Gove

**Absent:** Nancy Ridgeway

**Others Present:**  
Michael C. Kastler- left @ 8:45 pm  
Rebekah Prosachik, Esq.  
Brittany M. Washburn  
Tammy L. Miller  
Dustin Clark, P.E.  
Brett McVoy, Engineer  
Eric Pappa  
Norma Newman  
Shirley Rice  
Pat McCullough  
Jessica Godfrey  
Wayne Miller  
Cheryl Yerdon  
Dallas Miller @ 7:03 pm  
John Howland @ 7:29 pm  
Ram Shrivastava, P.E.-left @ 8:10 pm  
Grant J. Rohrmoser  
Jill Mattison  
Lynn Miller  
Ann Stacy of NOCA

**CALL TO ORDER:**

Deputy Town Supervisor Ruth E. Scheppard called the meeting to order at 7:01 pm with the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

**RESOLUTION 24-19**

On motion by John Wood, seconded by Nola J. Gove, the following resolution was

ADOPTED - 4 Ayes            Scheppard, Warner, Wood, Gove

0 No

1 Absent            Ridgeway

**Resolved** that the minutes of the March 13<sup>th</sup> meeting are approved as written.

**FINANCIAL REPORT**

The Monthly Report of the Supervisor is on file in the Town Clerk's office.

**REPORTS:**

Highway/Water Superintendent – Michael C. Kastler read his highway report and his water report. All meters have been read for water billing. The Village of Sandy Creek did a water main repair and a boil water advisory was necessary. It affected Water District #2 on US Rt 11 south including Carr Drive. We are now working on easements for Water District #3. Eric Pappa will be attending the New York Rural Water Association's

40<sup>th</sup> Annual Technical Training Workshop and Exhibition on May 20-22 at Turning Stone Resort and Convention Center.

Assessor- Deputy Supervisor Scheppard read Rhonda Weigand's report and it has been filed in the Town Clerk's office. NYS is making several changes to the STAR exemption program. Phone numbers are available to call NYS directly regarding these exemptions.

Dog Control Officer – Anne Derr prepared a report for the Town Board and it was filed in the Town Clerk's office.

Historian – Charlene Cole's monthly report was e-mailed to the Town Board and is on file in the Town Clerk's office. Total volunteer hours for 2019 total 507 to date.

Town Justice- The monthly reports of the Town Justices have been received by the Town Supervisor.

Legislator – Margaret Kastler is attending the Oswego County Legislature's monthly meeting tonight.

Library– Library Director Jessica Godfrey presented the board with her monthly newsletter. She thanked Superintendent Kastler and Wade Brown for installing the cupboards and countertop in the staff breakroom area. She presented a before and after photo. An Easter egg hunt will be held on April 13<sup>th</sup> at 10:30 am. A 3 hour writing workshop for teens and tweens will be held on April 19<sup>th</sup>. A resume and career workshop will be April 25<sup>th</sup>. A representative from the Census bureau will be attending to recruit workers for an upcoming phone canvass. Informational meetings will be held April 24<sup>th</sup> and 27<sup>th</sup> at the Town Hall for the library staff to explain the need for an increase on the tax line of the school tax bill. This will be voted on during the school budget vote on May 21<sup>st</sup>. Brochures were mailed to residents of Sandy Creek and Lacona. The library will be soliciting bids for the paving of its driveway and an expanded parking lot.

NOCA – The quarterly report of Northern Oswego County Ambulance has been received and filed in the Town Clerk's office.

Planning Board – The report from the Sandy Creek Regional Planning Board's meeting on April 2<sup>nd</sup> has been filed in the office of the Town Clerk and is available for public inspection. The members completed harassment and discrimination training.

Water Advisory Committee- The minutes from the March 25<sup>th</sup> meeting have been filed in the office of the Town Clerk and are available for public inspection. Chairman Newman led a lengthy discussion regarding how the Towns of Richland, Mexico, Scriba and Sterling handle refunds of tax dollars. She also wants the Sole Assessor's help in assigning EDU's. Councilman Gove and Warner reiterated that a paper trail is necessary and that Mr. Gokey needs to submit his request in writing.

## RESOLUTION 25-19

On motion by John Wood, seconded by Dave Warner, the following resolution was

ADOPTED - 4 Ayes            Scheppard, Warner, Wood, Gove

0 No

1 Absent            Ridgeway

**Resolved** that the Town Board of the Town of Sandy Creek approves the following EDU assignments:

| <u>Tax ID</u>   | <u>EDU</u> | <u>Property Location</u> | <u>Property Owner</u>          |
|-----------------|------------|--------------------------|--------------------------------|
| 027.18-01-62.06 | 1.00       | 57 Albro Tract           | Newcomb, Randall & Arleen      |
| 027.18-01-62.07 | 0.50       | Albro Tract              | Forian, Andrew                 |
| 027.18-01-62.08 | 0.50       | Albro Tract              | Newcomb, Randall & Arleen      |
| 027.18-01-62.09 | 0.50       | Albro Tract              | Holmes, Gary                   |
| 027.14-02-12    | 2.00       | 3291 Co Rt 15            | Catania Enterprises Inc.       |
| 037.00-02-07.2  | 0.50       | St Rt 3                  | Alford Holdings LLC            |
| 007.00-02-09    | 1.00       | 9199-9214 St Rt 3        | Reiter Elmer & Rose IrrevTrust |
| 017.08-01-09    | 1.50       | 125-29 Stanley Dr        | Groman Realty LLC              |
| 007.15-03-32.01 | 1.00       | 9229-45 St Rt 3          | Burtiss Goodnough              |
| 027.19-02-04.12 | 1.00       | 269 Ouderkirk Rd         | The Nature Conservancy         |
| 037.00-02-12    | 0.50       | St Rt 3                  | The Nature Conservancy         |
| 037.00-01-01.01 | 0.50       | E Hollis Tract           | The Nature Conservancy         |

|                 |      |                      |              |
|-----------------|------|----------------------|--------------|
| 027.00-04-15.01 | 1.00 | 168 Ouderkirk Rd     | Mary Wallis  |
| 027.00-04-15.02 | 2.25 | 160-162 Ouderkirk Rd | Brian Wallis |

Code Enforcement Officer – John Howland’s report for March is on file in the Town Clerk’s office and available for public inspection. He reported that he attended code school last week. A violation notice was sent to the log yard on Co Rt 48 and the issues are being taken care of. He will have a list of violations next month. He asked the Town Board to decide how to proceed with enforcement through the local court or State Supreme Court or administrative hearings. Attorney Prosachik stated that at the State Supreme Court the violator is usually just given more time to clean up. The administrative hearing route was discussed and a decision will be made after the list of violations is compiled.

Town Clerk – Tammy Miller reported that receipts and total disbursements for the month of March totaled \$2,016.29. This report is on file in her office and available for public inspection. On April 15<sup>th</sup> all tax collection money and paperwork will be returned to the county treasurer’s office. Three hundred tax bills remained unpaid this season. She reported that Charles Anna needs to be reappointed as Town Constable as he was away for the winter and could not sign the oath within 30 days of his appointment in January.

**RESOLUTION 26-19**

On motion by Ruth Scheppard, seconded by John Wood, the following resolution was

ADOPTED - 4 Ayes            Scheppard, Warner, Wood, Gove  
 0 No  
 1 Absent            Ridgeway

**Resolved** that the Town Board of the Town of Sandy Creek appoints Charles Anna as Town Constable for the rest of the 2019 calendar year.

**Ram Shrivastava, P.E. of Larson Engineers** was present to provide information on a solar project his firm developed in the Town of Willamson in Wayne County at a former landfill site. He will provide more information via email. He asked if the Town of Sandy Creek was interested in working with his firm and explained that Federal tax credits for developers will be lost at the end of this year. His company completed two projects in the city of Ogdensburg. One was also at a landfill site. They have worked on 12 government projects. Green sustainable climate smart energy is the goal. He will work with the community. These systems are reliable and guaranteed for 25 years. Users will see savings in their supply charges and National Grid will still deliver the energy. He is confident that his team can find a developer for our project as solar power is the fastest growing energy market. Mr. Shrivastava left the meeting following his presentation.

**Grant Rohmoser, Mayor of the Village of Sandy Creek** was present to request connecting 5 homes to the Water District #2 transmission line on US Rt 11 south. He apologized for not asking sooner. Deputy Scheppard stated that the IMA signed in 2015 states that the town must give permission for the village to do so. The Water District #2 project incurred an extra \$45,000 when it was discovered that this transmission line was needed. The 5 homes are connected to the village’s old 4 inch main and are currently experiencing no issues. Village Clerk Jill Mattison stated that this work was put out to bid last fall and has been awarded to a contractor. Superintendent Kastler through Town Supervisor Ridgeway authorized a village residence to connect to the transmission line last fall when a leak was detected. There was miscommunication at the time. The leak was determined to be in the property owner’s service line to his home. The village is asking that 4 homes on the east side and one on the west side of US Rt 11 within the village limits be connected to WD#2’s transmission line. This deal needs to be negotiated because when it was discovered that the village’s 4 inch main was inadequate to supply the southern portion of WD#2, the village was unwilling to contribute toward the cost of the additional main required within the village. Therefore the transmission line is inside the village, but is owned by the Town of Sandy Creek Water District #2. The Town Board feels that some compensation is appropriate for use of this water main. A joint meeting between the village and the town will be scheduled. Jill Mattison will check on possible dates for a meeting. The contractor’s timeline is unknown as it is necessary to wait until overnight frost is gone.

Engineers – Dustin Clark and Brett McVoy of Barton & Loguidice were present to update the Town Board on current projects. The sewer survey report will be completed this summer. Water District #3 work is progressing. Many easements will be sent out very soon. A project financing agreement with the NYS EFC DWSRF for short term interest-free financing should be ready in a few weeks.

**RESOLUTION 27-19**

On motion by John Wood, seconded by Dave Warner, the following resolution was

ADOPTED - 4 Ayes            Scheppard, Warner, Wood, Gove  
                  0 No  
                  1 Absent            Ridgeway

**Resolved** that the Town Board of the Town of Sandy Creek declines the USDA-RD financing proposal and will accept EFC’s financing package.

Mr. Clark will assist Deputy Scheppard in writing a letter to RD thanking them for the offer and informing them of the financing decision. He also recognized that much work has gone into EDU assignments for all three water districts and realizes everyone is working to improve the process. Approximately 125 stub searches are complete and about 45 drawings are done for easements in WD#3. Approximately 25 will be in the mail tomorrow.

**Ann Stacy** is a member of the Board of Directors at NOCA and was present to ask the Town of Sandy Creek to help find a volunteer to represent the town on their board. The position has been vacant since Jonathan Barron moved away. Dave Allen took his place as President of the board. The board meets the second Monday of every month. NOCA’s biggest expense is in staffing. A benefit package has been developed to attract employees. There are also some volunteers working there.

Deputy Supervisor Scheppard reported on the Oswego County Town Supervisors’ dinner meeting. The Axis company talked to town employers about retirement. She also had a phone conference with David Klein regarding the North Sandy Pond Shoreline Project. Mr. Klein is creating a contract for the project.

Attorney Prosachik reviewed the cellular antenna lease for the water tower. She has some questions and it needs revision as it is not tailored for a municipality.

**APPROVAL OF BILLS**

**RESOLUTION 29-19**

On motion by Ruth E. Scheppard, seconded by John Wood, the following resolution was

ADOPTED - 4Ayes            Scheppard, Warner, Wood, Gove  
                  0 No  
                  1 Absent            Ridgeway

**Resolved** that the bills be paid on Abstract #6 in the following amounts:

General Fund            \$ 281.02  
Trust & Agency        \$ 12,614.18

**And** on Abstract #7 in the following amounts:

General Fund            \$ 28,656.86  
Trust & Agency        \$ 7,241.47  
Highway Fund            \$ 24,757.54  
Water Project #3- H3 \$ 63,769.64  
Water District #1-SW \$ 3,070.62  
Water District #2-SW \$2,397.81  
Water District #3-SW \$ 1,485.71

The next meeting of the Water Advisory Committee will be April 29<sup>th</sup> at 6 pm and the next regular monthly meeting of the Town Board will be May 8<sup>th</sup> at 7 pm.

**On motion** by Nola Gove, and seconded by Ruth Scheppard, and carried unanimously, the meeting was adjourned at 9:11 pm.

Respectfully submitted,

Tammy L. Miller, RMC  
Town Clerk