

MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF SANDY CREEK
1992 HARWOOD DRIVE, PO BOX 52
SANDY CREEK, NEW YORK 13145-0052

Date: August 12, 2015

Kind of Meeting: Regular Meeting

Place: Town Hall

Board Members Present: Nancy Ridgeway
Ruth E. Scheppard
Nola J. Gove
Kevin Halsey
John W. Wood, Jr

Others Present:
Tammy L. Miller
Dustin J. Clark, P.E.
Lesley C. Schmidt, Esq.
Michael C. Kastler
Margaret Kastler
Shirley Rice
Pat McCullough
Elisa Dunn @ 7:05 pm
Michelle C. Farrand-left @ 7:35
Jessica Godfrey- left @ 7:35
Norma Newman
Wayne Miller
Paul R. Walter
Everett Miller
Bruce Walker
Pam & Ward Parbus
John Howland @ 7:20 pm

CALL TO ORDER:

Town Supervisor Nancy Ridgeway called the regular monthly meeting to order at 7:00 pm with the Pledge of Allegiance.

APPROVAL OF MINUTES

RESOLUTION 90-15

On motion by John W. Wood, Jr., seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Gove, Scheppard, Halsey, Wood
0 No

Resolved that the Town Board of the Town of Sandy Creek approves the minutes of the July 8th meeting as written.

FINANCIAL REPORT:

The Town Board received a copy of the monthly financial report of the Supervisor tonight. It was filed in the Town Clerk's office yesterday.

REPORTS:

Town Board – Councilman Halsey reported on his contact with Certified Canine Services, Inc. regarding a possible dog shelter service agreement in the future.

Assessor- Rhonda Weigand's report for July is on file in the Town Clerk's office. The Town of Sandy Creek's equalization rate will remain at 100% for 2015. Albany may be sending rebate checks to home owners receiving the Star exemption again, but we have no details at this time.

Dog Control Officer- Elisa Dunn's written report for July was received tonight. There has been an issue with a dog owner and a former DCO. There is also a pending dog abuse/neglect case. A Deputy Sheriff directed DCO Dunn to take the dog for emergency care on July 19th.

Historian – Charlene Cole's monthly report is on file in the Town Clerk's office and available for public inspection. Two Sandy Creek Fair items have been donated to the Town by Jeff VanRy. The doctor book will be printed soon. Mrs. Hollis is contributing to it.

Town Justice- The judges' reports for July have been received by the Town Supervisor and filed in the Town Clerk's office.

Legislator – Margaret Kastler reported that another tire collection day will be held at the county transfer stations on August 15th from 8 am until noon. Tractor tires must be cut into four pieces. The tick population has increased in Oswego County. The public needs to be aware of steps to prevent tick bites. West Nile and EEE viruses are also here. The county will be spraying for mosquitoes in the Central Square area. The public is asked to remove all standing water from their property and to refresh bird baths frequently. She asked if Supervisor Ridgeway had received information on the Upstate Revitalization Program. The legislature meets at the H. Douglas Barclay Courthouse in Pulaski on August 13th at 2 pm. Superintendent Kastler asked if the snow and ice agreement with the towns would be on their agenda. There are some issues regarding liability in the current draft of the agreement. The Town of Sandy Creek may need to approve this agreement in October.

Library- President Michelle Farrand reported that the library is now fully staffed. The highway department and the village have been supportive of the library's parking issues. The board would like signage stating that the parking lot is for library parking only from 9 am to 9 pm on days the library is open. Superintendent Kastler has volunteered to stripe the parking lot. An accessible sign for the disabled needs to be installed. They would also like to make the library campus tobacco, drug and alcohol free. The trustees are still working on finding a carpenter to construct shelving to complete the grant project. The next regular meeting of the library's Board of Trustees will be on Tuesday, September 1st at 6:30 pm. A special budget meeting will be announced soon. Library Director Jessica Godfrey reported that she has hired Celicia Robbins as an assistant. She is currently working with the Summer Reading Program. She also hired assistant Tiarra Mintonye who has been doing the Summer Story Hour. Books that have not been checked out of the library since 2007 have been removed to make shelf space and are for sale in the shed. Nothing from the local history or genealogy section was removed. Ms. Godfrey is looking into doing some restoration work on some old history books. Superintendent Kastler added that a septic/leach field project is planned at the library.

NOCA – Northern Oswego County Ambulance has filed their 2016 budget with the town.

Planning Board – The Sandy Creek Regional Planning Board Chairman Shirley Rice reported on the August 4th meeting. This report is on file in the office of the Town Clerk. The Presley public hearing was held. Their 2016 budget will be the same as this year. Their financial Annual Update Document has been submitted to the Office of the State Comptroller. Possible violations were discussed.

PUBLIC HEARING: Comprehensive Plan

At 7:39 pm Supervisor Nancy Ridgeway opened the public hearing for the Comprehensive Plan. No one present spoke in favor of or against the Comprehensive Plan and the public hearing was immediately closed.

REPORTS, continued:

Highway/Water Superintendent – Superintendent Mike Kastler filed his reports in the Town Clerk's office. He read his highway report first. He would like to put blacktopping out for bid to be opened at the special meeting on August 26th. He would also like to replace the lawn mower. One with a 42" or smaller deck is needed for the cemeteries. The highway is running out of sand in the gravel pit. The town needs to look into obtaining more property or may need to haul sand from Altmar in the future. Superintendent Kastler will be attending the Annual Superintendent of Highways school in Saratoga on September 16th and 17th. They are working on completing the punch list for Water District #1. On September 20th at 10 am bids will be opened for Contract #5 of WD#1. Water Operator Eric Pappa has been flushing water valves. The meter reader is scheduled to be delivered in September. A training session will be held. Requests for EDU adjustments are ongoing. An entry level water operator (Class D) training class will be held in Cortland September 21st -25th. Superintendent Kastler is interested in taking the class with a second highway employee. The cost is \$550.00 each. Mr. Catania wants forgiveness for his high water bill, however he was not present to address the issue at this meeting.

Water Advisory Committee – Chairman Norma Newman reported. Minutes from the August 3rd meeting have been filed in the Town Clerk's office. The committee is working on the proposed Water District#3 and is also looking into the LaComb property EDU assessments.

Code Enforcement Officer – John Howland's report for July is on file in the Town Clerk's office. Out of the seven permits, two are for new homes being built. Camping trailers were discussed. CEO Howland will attend FEMA school in Oswego September 2nd and 3rd. The flood zone maps are inaccurate in many areas.

Town Clerk – Tammy Miller reported that receipts and total disbursements for the month of July totaled \$2,324.75. This report is on file in her office and available for public inspection. The Sandy Pond Sportsmen's Association filed the 30 day advanced notice for their liquor license due to expire on September 30, 2015.

Barton & Loguidice – Dustin J. Clark, P.E., Senior Project Engineer was present to give an update on the water projects. The punch list items in Water District #1 are complete. Contracts 2 and 4 require Town Board approval of change orders and credits will be applied. The water tank work is done. Bids for contract #5 will be opened on August 20th at 10 am. Water Clerk Brittany Washburn will accept the bids that come in that morning. Nothing has been received from the DEC in response to permit applications for

in-district extensions. The change order credits will likely cover the cost of the extensions. The EFC closing on the short term loan is still scheduled for this fall for the full project amount.

Notice of Award for Water District #2 was issued to North Country Contractors on June 15, 2015. A preconstruction meeting was held in July and Notice to Proceed was issued on August 10, 2015. There is a work schedule in place, but it is subject to change. The meter reader can be paid for as a WD#2 project expense if there is enough money left at the end of the project. There appears to be water flow and pressure issues in a section of 4 inch water main near the South Main St/US RT 11 South connection. B&L is investigating this problem. An amendment has been prepared for board approval incorporating the extra work NYSDOT required and the 2015 billing rates. B&L recommends maintaining service to Creekside Apartments via the main on the east side of US Rt 11. The meter pit is in good condition. The meter would need upgrading. This will require an IMA amendment increasing the number of master meters from four to five. This will also eliminate a road crossing.

The feasibility study for a proposed Water District #3 continues. Alford Farms is interested in municipal water on County Route 48.

RESOLUTION 91-15

On motion by Ruth Scheppard, seconded by John W. Wood, Jr, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Gove, Scheppard, Halsey, Wood
0 No

Resolved that the Town Board of the Town of Sandy Creek approves Final Over/Under Change Orders for WD#1 Contract #2 for \$303,374.16 credit and for Contract #4 for \$16,962.00 credit.

A letter has been received from Mike Carns regarding restoration work at his property in Water District #1. The water department believes that the area was restored to a better than satisfactory state according to preconstruction photographs.

PUBLIC COMMENT – Ward Parbus of Maple Avenue in the Village of Lacona commented about the downhill flooding on his street. It is killing trees and grass on his property and affecting his septic system. He also has water in his basement. He is requesting that the Town divert the runoff away from his property. Attorney Schmidt requested some further information including deeds to determine who is responsible for this situation.

OLD BUSINESS

The parking lots at the Town Hall have been sealed and striped. The apartment drain and bathtub have been repaired. The Town Board is waiting for a new draft of the local water law.

RESOLUTION 92-15

On motion by Nancy Ridgeway, seconded by John W. Wood, Jr, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Gove, Scheppard, Halsey, Wood

0 No

Resolved that the Town Board of the Town of Sandy Creek approves the July 2014 Comprehensive Plan.

NEW BUSINESS

All Pest can spray for spiders at the Town Hall for \$148.00. Supervisor Ridgeway will schedule this as there were no objections from the Town Board members. The dues for the Association of Towns membership will remain \$900 for 2016. Williamson Law Book’s software support contracts will increase by 10% for 2016.

RESOLUTION 93-15

On motion by Ruth E. Scheppard, seconded by John W. Wood, Jr., the following resolution was

ADOPTED - 5 Ayes Ridgeway, Gove, Scheppard, Halsey, Wood

0 No

Resolved that the Town Board of the Town of Sandy Creek authorizes Town Supervisor Nancy Ridgeway to sign USDA-RD pay estimates for Water District #2 as owner.

APPROVAL OF BILLS

RESOLUTION 94-15

On motion by John W. Wood, Jr., seconded by Ruth Scheppard, the following resolution was

ADOPTED - 4 Ayes Ridgeway, Scheppard, Gove, Halsey, Wood

0 No

Resolved that the bills be paid on Abstract #14 in the following amounts:

General Fund \$ 40.01
Trust & Agency \$ 8,850.45

And on Abstract #15 in the following amounts:

General Fund \$ 18,629.98
Trust & Agency \$ 7,587.71
Highway Fund \$ 26,016.96
Water District #1-H \$ 152,719.36
Water District#1-SW \$ 3,525.52
Water District #2-H \$ 4,696.50
Water District#3-H \$ 200.00

On motion by Nola J. Gove, seconded by Ruth E. Scheppard and carried unanimously, the meeting was adjourned at 9:12 pm.

Respectfully submitted,

Tammy L. Miller, RMC
Town Clerk