**MINUTES OF THE MEETING OF THE TOWN BOARD**

TOWN OF SANDY CREEK  
1992 HARWOOD DRIVE, PO BOX 52

SANDY CREEK, NEW YORK 13145-0052

**Date:** August 14, 2024

**Kind of Meeting:** Regular Meeting

**Place:** Town Hall

**Board Members Present:** Timothy D. Ridgeway  **Others Present:**

Ruth E. Scheppard Tammy L. Miller

John W. Wood, Jr. Michael C. Kastler

Nola J. Gove Ron Fisher

**Absent:** Dave Warner Pat McDougal

John Howland-left @ 6:06 pm

Matt McGregor

Andrew VanDoorn

**CALL TO ORDER:**

Town Supervisor Timothy D. Ridgeway called the meeting to order at 6:00 pm with the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

**RESOLUTION 74-24**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 4 Ayes Scheppard, Ridgeway, Wood, Gove

0 No

1 Absent Warner

**Resolved** that the minutes of the July 10th meeting are approved as written.

**REPORTS:**

Code Enforcement Officer – John Howland’s report for July is on file in the Town Clerk’s office. He stated that he plans to retire in February of 2025 and would like the town to look for his replacement. The Town Clerk will advertise the anticipated vacancy. He left the meeting at 6:06 pm.

Sole Assessor- Rebecca Trudell filed her July monthly report in the office of the Town Clerk where it is available for public inspection.

Dog Control Officer – Anne Derr prepared a report for the Town Board, and it is filed in the Town Clerk’s office.

Highway/Water Superintendent – Michael C. Kastler filed his highway department and water department reports with the Town Clerk and supplied copies to the Town Board. There were no major truck repairs. Road repairs are complete with all budgeted funds spent. The highway department assisted Richland with chip sealing. They helped install the new community LED sign and finished screening sand. They also removed trees from the library property and cleaned up after recent storms.

**RESOLUTION 75-24**

On motion by Timothy D. Ridgeway, seconded by Ruth E. Scheppard, the following resolution was

ADOPTED - 4 Ayes Ridgeway, Scheppard, Gove, Wood

0 No

1 Absent Warner

**Resolved** that the Town Board of the Town of Sandy Creek accepts the bids on seven surplus items listed on Auctions International as follows: Lincoln MIG welder $ 840.00

Husky tractor $ 155.00

2005 steel dump box $4,550.00

Drill press $ 77.50

Used tires $ 310.00

Fuel tank $ 140.00

Generator $ 160.00

The hood with grill received no bids and Superintendent Kastler recommended not accepting the bid of $15,600.00 on the Daewoo excavator as it will bring more on trade-in at this time. The Skinner Road bridge had to be closed until it can be repaired due to the walls washing out after recent storm flooding.

Residents are still connecting to public water in WD#1. There are 3 overdue water bills. A resident in WD#2 is asking for a payment plan. Water disconnection will begin on August 19th.

**RESOLUTION 76-24**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 4 Ayes Ridgeway, Scheppard, Gove, Wood

0 No

1 Absent Warner

**Resolved** that the Town Board of the Town of Sandy Creek will not authorize water payment plans.

There have been no meetings with the county regarding the snow and ice agreement. It is believed that the county will propose $8,500.00 per mile. Superintendent Kastler is not in agreement with mowing the county roads.

Legislator – County Legislator Michael G. Yerdon was absent but sent a verbal report through Town Clerk Miller. He invited everyone to the County Legislature meeting on August 15th at 2pm at the courthouse in Pulaski.

Historian - Peggy Rice filed a monthly report and it is on file in the Town Clerk’s office.

Town Justice- The monthly report of Town Justices Crast and Stoker was received by the Town Supervisor.

Library – Director Jessica Godfrey emailed her monthly report and newsletter.

NOCA – There was no report from Northern Oswego County Ambulance this month.

Planning Board – The minutes from the July 10th meeting have been filed and copies given to the board members.

Town Clerk – Tammy Miller reported that receipts and total disbursements for the month of July totaled $3,135.25 of which $2,021.26 was town income. This report is on file in her office and available for public inspection. The community sign is up and running, but the post caps are missing, and the posts need repainting for final completion.

**RESOLUTION 77-24**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 4 Ayes Ridgeway, Scheppard, Gove, Wood

0 No

1 Absent Warner

**Resolved** that the Town Board of the Town of Sandy Creek will cover the cost of the new flooring in the office of the Town Clerk with ARPA funds.

Ron Fisher reported that there are visible HABs now with high cyanobacteria levels. He filed a written report. Some are near the boardwalk. More sampling was done today and results will be back on August 16th. There was a HAB near Waful Shores on South Pond. More sampling will be done near shore and swimming areas.

**PUBLIC COMMENT:** There was none at this time.

**OLD BUSINESS:**

We are holding one CEHA invoice from the bills tonight due to lack of funds.

**RESOLUTION 78-24**

The following resolution was offered by Ruth E. Scheppard who moved its adoption, seconded by John W. Wood, Jr., to‑wit:

RESOLUTION OF THE TOWN BOARD, TOWN OF SANDY CREEK, OSWEGO COUNTY, NEW YORK, accepting Revisions to the “Town of Sandy Creek and Richland Joint Water Project”, Capital Project as administered through USDA Rural Development. The Town Board hereby modifies the following Administrative, Engineering and Construction Direct Expenditures budget items to the Final Form E #33:

**A.5:** Fiscal Coordination – move $450 to contingency;

**A.**9: Miscellaneous – move $172.71 to contingency;

**A.**12: Legal – Law Offices of Courtney M. Hills, P.C. – move $8,277.72 to contingency;

**B.**2: Technical Force Account – move $16,151.56 to contingency;

**C.2h:** Direct Expenditures – Miscellaneous items to close out project - move $37,407.01 from contingency and create new line item.

The reason for these modifications is to move remaining balances on line items to contingency and create a new line item for direct expenditures to utulize the remaining grant money.

tHis BUDGETARY modification RESULTED IN a TOTAL INCREASE of $25,051.99 and a total DECREASE of $37,407.01 of CONTINGENCy, making total contingency $0.00 on the final form E #33 as previous contingecy on form e #32 was $12,355.02.

WHEREAS, the Town of Sandy Creek, Town Board has reviewed the Form E Capital Outlay Budget category and,

NOW, THEREFORE, THE TOWN OF SANDY CREEK, TOWN BOARD HEREBY RESOLVES AS FOLLOWS:

The following vote was taken and recorded in the public or open session of said meeting:

Timothy D. Ridgeway, Town Supervisor VOTING AYE

Ruth E. Scheppard, Councilwoman VOTING AYE

Nola J. Gove, Councilwoman VOTING AYE

Dave Warner, Councilman ABSENT

John W. Wood, Jr., Councilman VOTING AYE

The resolution was thereupon declared duly adopted.

**RESOLUTION 79-24**

On motion by Nola J. Gove, seconded by Ruth E. Scheppard, the following resolution was

ADOPTED - 4 Ayes Ridgeway, Scheppard, Gove, Wood

0 No

1 Absent Warner

**Resolved** that the Town Board of the Town of Sandy Creek approves and authorizes Town Supervisor Timothy D. Ridgeway to sign USDA-RD Form E #33- Final for the Richland/Sandy Creek Joint Water Project.

**RESOLUTION 80-24**

On motion by Timothy D. Ridgeway, seconded by Nola J. Gove, the following resolution was

ADOPTED - 4 Ayes Ridgeway, Scheppard, Gove, Wood

0 No

1 Absent Warner

**Resolved** that the Town Board of the Town of Sandy Creek will correct the town’s welcome signs to NYS acceptable specifications for placement on US Rt 11 and St Rt 3.

**NEW BUSINESS:**

**RESOLUTION 81-24**

On motion by Ruth E. Scheppard, seconded by Timothy D. Ridgeway, the following resolution was

ADOPTED - 3 Ayes Ridgeway, Scheppard, Gove

0 No

1 Abstain Wood

1 Absent Warner

**Resolved** that the Town Board of the Town of Sandy Creek agrees to the request of administrative settlement amount of $500.00 each for permanent easement acquisitions from Erwin J. Wood and Steven Snedeker for the Skinner Road over Blind Creek Culvert Replacement Project.

**RESOLUTION 82-24**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 4 Ayes Ridgeway, Scheppard, Wood, Gove

0 No

1 Absent Warner

**Resolved** that the Town Board of the Town of Sandy Creek approves USDA- RD Engineering Amendment Attachment No. 6 with Barton & Loguidice, D.P.C. for the Richland/Sandy Creek Joint Water Project.

**TRANSFER OF FUNDS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| FROM Line # | Description | TO Line # | Description | $ Amount |
| A1355.12 | Clerk to Assessor/Trainee | A1355.4 | Assessment Contractual | 2,000.00 |
| A1620.42 | Town Hall Utilities | A1620.111 | Town Hall Mowing personal service | 2,500.00 |
| A1680.4 | Central Data Processing contractual | A1680.2 | Central Data Processing equipment | 866.00 |
| DB5140.1 | Brush/weeds personal service | DB5140.4 | Brush/weeds contractual | 2,100.00 |

**RESOLUTION 83-24**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 4 Ayes Ridgeway, Scheppard, Wood, Gove

0 No

1 Absent Warner

**Resolved** that the Town Board of the Town of Sandy Creek approves closing the PN fund bank account and transferring the money to the general fund bank account.

**APPROVAL OF BILLS**

**RESOLUTION 84-24**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 4 Ayes Ridgeway, Scheppard, Wood, Gove

0 No

1 Absent Warner

**Resolved** that the bills be paid on Abstract #12 in the following amounts:

General Fund $ 27,996.67

Highway Fund $ 360,991.29

Water Project-H3 $ 49,986.27

Water District #1 $ 3,644.52

Water District #2 $ 475.02

Water District #3 $ 5,349.24

Trust & Agency $ 25,003.34

The solar lease was discussed. Payments and the rate of inflation are a concern. The board would like a 3.5 % annual inflation rate. Mr. McGregor and Mr. Van Doorn believe that the rate is too high. It is higher than the standard 2% inflation rate. They might be able to go up to 2.5%. A 25-year agreement with two optional 5 year extensions is proposed. The board requested updated maps of the project.

**On motion** by Nola J. Gove, seconded by Ruth E. Scheppard, and carried unanimously, the meeting was adjourned at 6:47 pm.

Respectfully submitted,

Tammy L. Miller, RMC

Town Clerk