

MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF SANDY CREEK
1992 HARWOOD DRIVE, PO BOX 52
SANDY CREEK, NEW YORK 13145-0052

Date: December 14, 2016

Kind of Meeting: Regular Meeting & CDBG Public Hearing

Place: Town Hall

Board Members Present: Nancy Ridgeway
Nola J. Gove
Dave Warner
Ruth E. Scheppard
John W. Wood, Jr.

Others Present:
Tammy L. Miller
Brittany M. Washburn
Michael C. Kastler
Allison J. Nelson, Esq.
Shirley Rice
Pat McCullough
Norma Newman
Bruce Gibson left @ 8:03 pm
John Howland @ 7:28 pm
Pat & Richard Machermer
Brian Muto left @ 8:03 pm
Peggy Rice
Bonnie Bryden
Scott Pello

CALL TO ORDER:

Town Supervisor Nancy Ridgeway called the meeting to order at 7:01 pm with the Pledge of Allegiance. At 7:02 pm she opened the public hearing on the current Community Development Block Grant (CDBG) project 1023PW34-13 for Water District #2. This was a \$600,000 grant award. No one from the public spoke. Councilman Wood spoke as a resident of Water District #2. He stated that the grant and entire project was a great opportunity for the town as the old infrastructure in the Water District #2 area had needed updating for several years. The hearing was closed at 7:03 pm and the regular monthly meeting was opened.

APPROVAL OF MINUTES:

RESOLUTION 138-16

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Gove, Warner, Scheppard, Wood
0 No

Resolved that the Town Board of the Town of Sandy Creek approves the minutes of the October 26th and November 2nd and 9th meetings as written.

FINANCIAL REPORT:

The Town Board received a copy of the monthly financial report of the Supervisor tonight. It was filed in the Town Clerk's office on December 13th and is available for public inspection.

REPORTS: Town Supervisor Ridgeway summarized the written monthly reports of the Sole Assessor, Dog Control Officer, and Historian. The new Oswego County bicentennial books will be available for sale here on December 16th.

Town Justice- The judges' reports for November have been received by the Town Supervisor.

Legislator – Margaret Kastler was excused tonight due to a county meeting.

Library- Director Jessica Godfrey was absent due to the weather, but e-mailed her report and the library's monthly flyer.

Planning Board – Chairman Shirley Rice read the report from the December 6th meeting of the Sandy Creek Regional Planning Board. Margaret Clerkin sent a letter of resignation effective 12/31/2016. There was discussion about who to appoint as her replacement.

RESOLUTION 139-16

On motion by Ruth E. Scheppard, seconded by Dave Warner, the following resolution was

ADOPTED - 4 Ayes Ridgeway, Gove, Warner, Scheppard
 0 No
 1 Abstain Wood

Resolved that the Town Board of the Town of Sandy Creek appoints Patricia Machemer to fill the remainder of Margaret Clerkin's term as member of the Sandy Creek Regional Planning Board (SCRPB) and Sybil Cummins is appointed as alternate member of the SCRPB filling the remainder of Patricia Machemer's term of office, both effective 1/01/2017.

Highway – Superintendent Mike Kastler read his report for both highway and water. A joint meeting of the Towns of Richland and Sandy Creek is scheduled on Tuesday, January 24th at 7 pm at the Sandy Creek Town Hall to discuss the proposed joint water project (water district #3 in the Town of Sandy Creek). Water Superintendent Kastler has a quote for a simtap machine for approximately \$2,000. This equipment would be shared with the Town of Richland's water department and they have agreed to reimburse Sandy Creek ½ of its purchase price.

RESOLUTION 140-16

On motion by John W. Wood, Jr., seconded by Dave Warner, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Gove, Warner, Scheppard, Wood
 0 No

Resolved that the Town Board of the Town of Sandy Creek agrees to purchase a Ford Simtap drilling machine kit for the water department.

Highway Superintendent Kastler also reported on a meeting he and Councilman Warner attended with NYS Department of Environmental Conservation officials on December 12th at the Town Hall. Supervisor Ridgeway received a Memorandum of Understanding regarding Stanley Drive and boat ramp on North Sandy Pond from Matthew Marko, DEC

Regional Director. Attorney-for-the –Town Allison Nelson reviewed the MOU and recommended two additions.

RESOLUTION 141-16

On motion by Dave Warner, seconded by Nola J. Gove, the following resolution was ADOPTED - 5 Ayes Ridgeway, Gove, Warner, Scheppard, Wood
0 No

Resolved that the Town Board of the Town of Sandy Creek agrees to the terms and obligations set forth in the letter (MOU) regarding Stanley Drive and Boat Ramp on North Sandy Pond by Matthew Marko, NYSDEC Regional Director if copies of all easements, surveys, and other information obtained by the DEC for this project are filed with the town and the town will undertake the dedication of Stanley Drive only if all owners of the road consent.

Water Advisory Committee – Chairman Norma Newman reported that the minutes of their last meeting have been distributed to the Town Board and filed in the Town Clerk’s office. The committee is currently polling roads in the proposed Water District #3 area. Code Enforcement Officer – John Howland’s building permit report for November is on file in the Town Clerk’s office. CEO Howland will prepare a fee schedule for review at the next regular meeting.

Town Clerk – Tammy Miller reported that receipts and total disbursements for the month of November totaled \$2,633.75. This report was filed with Supervisor Ridgeway on December 1st and is on file in the Town Clerk’s office and available for public inspection.

OLD BUSINESS – The manure local law was discussed. The changes from the last meeting will be made and the nutrient management plan will be left in the law. Attorney Nelson will submit it to NYS Ag & Markets for review. Brian Muto and Bruce Gibson spoke about the nutrient management plan and appendix D.

Scott Pello of Blue Sky Tower Partners, a cell site developer stated that the town’s water tower on Weaver Road has been identified as a potential site to improve cell phone coverage in a four mile range. His company works with the four local carriers, Sprint, T-Mobile, Verizon, and AT&T. He would like the town to sign an agreement to work with his company and no other for one year. A development agreement must be signed before working with the carriers. The carrier would lease space on the tower and the ground below from the town. The leases are usually for 10 years. The town board wanted time to think about this and was not interested in signing at this meeting.

Peggy Rice was present and stated that she is interested in purchasing the current Church Mouse property and would like to become an outside user of Water District #1 at this site as she would like to sell soft ice cream on the property. She has consulted with an engineer and has done quite a bit of research on the property and potential business. She would increase the parking there to at least 10 spaces. She understands that she would have to pay for 100% of the cost of connecting to the public water system and knows she will receive a bill annually as an outside user along with the water usage bill twice a year. The Town Board is interested in allowing outside users at their discretion and is

interested in allowing Mrs. Rice to connect to the water system. Attorney Nelson will prepare a written agreement for water service at this property.

PUBLIC COMMENT – There was none at this time.

OLD BUSINESS –continued

RESOLUTION 142-16

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Warner
0 No

Resolved that the Town Board of the Town of Sandy Creek approves the fire protection agreement with the Villages of Lacona and Sandy Creek for 2017.

NEW BUSINESS – A letter was received from Louana Hull, President of SCOPS asking the Town Board to reconsider donating to their club in 2017. The 2017 budget is final and the Town Board will reconsider in the fall as it prepares the 2018 budget.

RESOLUTION 143-16

On motion by Dave Warner, seconded by Nancy Ridgeway, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Wood, Gove, Warner
0 No

Resolved that the Town Board of the Town of Sandy Creek approves the Williamson Law Book Payroll and Water Billing Software Support Contracts for December 1, 2016 – November 30, 2017.

RESOLUTION 144-16

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Wood, Gove, Warner
0 No

Resolved that the Town Board of the Town of Sandy Creek appoints Michael Wood as Constable retroactive to December 1, 2016 to December 31, 2016.

TRANSFER OF FUNDS

RESOLUTION 145-16

On motion by Nancy Ridgeway, seconded by Ruth E. Scheppard, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Warner
0 No

Resolved that the Town Board of the Town of Sandy Creek authorizes the following transfers of funds:

From DB5130.2 Machinery Equip	To DB5130.4 Machinery Contractual	\$ 72.00
SW2-2140 Metered Water Rents	SW2-8320.4 Source of Supply	1,028.00
SW2-8310.1 Water Admin Pers.	SW2-8310.4 Water Admin. Contr.	216.00

RESOLUTION 146-16

On motion by Nancy Ridgeway, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Warner
0 No

Resolved that the Town Board of the Town of Sandy Creek accepts the Labor Agreement between the Town of Sandy Creek and Teamsters Local 317 from January 1, 2016 to December 31, 2019 with the following changes: on page 9 under new hire rate the last sentence should state “fourth anniversary date”; the boot reimbursement should state “up to” \$150.00 per year; and the rate of pay after January 1st 2016 effective 1/1/2017 those hired after 1/1/2017 rate of pay at \$16.50 per hour.

PAY BILLS

RESOLUTION 147-16

On motion by Nancy Ridgeway, seconded by Nola J. Gove, the following resolution was
ADOPTED - 5 Ayes Ridgeway, Gove, Warner, Scheppard, Wood
0 No

Resolved that the bills be paid on Abstract #22 in the following amounts:

General Fund	\$	274.66
Trust & Agency	\$	9,197.12

And on Abstract #23 in the following amounts:

General Fund	\$	50,118.02
Trust & Agency	\$	8,258.80
Highway Fund	\$	72,527.91
Water District #1-H	\$	62,904.69
Water District#1-SW	\$	34,819.44
Water District#2-H	\$	43.80
Water District#2-SW	\$	3,493.31
Water District#3-H	\$	530.00

The next meeting of the Water Advisory Committee will be January 30th at 6 pm. A special meeting of the Town Board will be held on December 28th at 4 pm to pay remaining bills for 2016. The 2017 organizational and regular meeting will be January 11th at 7 pm.

RESOLUTION 148-16

On motion by John W. Wood, Jr., seconded by Nancy Ridgeway, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Warner
0 No

Resolved that the Town Board of the Town of Sandy Creek agrees to re-levy Chryl Claflin’s unpaid water bill from May 2016 on the January 2017 Town and County Tax bill.

On motion by Nancy Ridgeway, seconded by Nola J. Gove, and carried unanimously, the meeting was adjourned at 9:13 pm.

Respectfully submitted,
Tammy L. Miller, RMC
Town Clerk