**MINUTES OF THE MEETING OF THE TOWN BOARD**

TOWN OF SANDY CREEK  
1992 HARWOOD DRIVE, PO BOX 52

SANDY CREEK, NEW YORK 13145-0052

**Date:** December 8, 2021

**Kind of Meeting:** Regular Meeting

**Place:** Town Hall

**Board Members Present:** Nancy Ridgeway  **Others Present:**

Ruth E. Scheppard Tammy L. Miller

Nola J. Gove Michael C. Kastler

John W. Wood, Jr. Anthony Young

Dave Warner Timothy D. Ridgeway

Ron Fisher, Jr.

Bill Joyce@ 7:05 pm

John Howland @7:17 pm

**CALL TO ORDER:**

Supervisor Nancy Ridgeway called the meeting to order at 7:02 pm with the Pledge of Allegiance. She thanked those that braved the weather and were in attendance.

**APPROVAL OF MINUTES:**

**RESOLUTION 90-21**

On motion by Ruth E. Scheppard, seconded by John W. Wood, Jr., the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Warner

0 No

**Resolved** that the minutes of the October 20th and November 10th and 3rd meetings are approved as written.

**FINANCIAL REPORT**

The monthly financial report of the Supervisor for November 2021 was filed today in the Town Clerk’s office. The Town Board received a copy tonight.

**REPORTS:**

Sole Assessor- Rebecca Trudell’s report has been filed in the Town Clerk’s office. Supervisor Ridgeway summarized her report.

Dog Control Officer – Anne Derr prepared a report for the Town Board and it is filed in the Town Clerk’s office. She received five calls in November.

Highway/Water Superintendent – Michael C. Kastler read his highway and water department reports. The electrical outlets at the library are being repaired and the Christmas lights are up on the large pine tree. B&L is working on a bid package for the Sunset Lane project in Water District #1. Normal maintenance is being done in the water districts. There was a boil water advisory in Water District #2 due to the chlorinator being off. In Water District #3 construction is being done on Upton Road, Miller Road, and US Rt 11. The immediate goal is to get all curb stops installed on the mains that have water. On Co Rt 62 the directional drill has not been successful. A rock drill is needed.

Historian – Peggy Rice’s written report for November has been filed in the Town Clerk’s office. Supervisor Ridgeway complimented Mrs. Rice for her talent and decorating ability. Peggy inspects the town cemeteries weekly. She is working on new historical displays and has recently obtained old lockers for our school display. Jan Killam Bonney donated a large number of negatives, slides and photographs for the Tracy Killam collection. They are being cleaned, organized and accessioned.

Town Justice- The monthly reports of the Town Justices for November have been received by the Town Supervisor.

Legislator – Michael Yerdon was excused for a legislator caucus meeting this evening. He prepared a written report for Supervisor Ridgeway. The county budget will be voted on December 9th. The county tax rate is projected to decrease based on 100% equalization rate. Oswego County is on track to be debt free in 2022. Superintendent Kastler expressed his displeasure in getting billed from the county for the cleaning of a culvert pipe on Norton Road.

Library – Library Director Jessica Godfrey e-mailed the December newsletter and report to the Town Board. Supervisor Ridgeway summarized the report. The library participated in the Light Up Lacona event. Approximately 60 children made ornaments with library staff. They will host a Build-A-Buddy event again. Forty-nine children were registered for this event within two hours. The next library meeting is December 9th.

NOCA – There have been no recent meetings.

Planning Board – The minutes of the December 1st meeting have been filed in the Town Clerk’s office. Those present completed a SEQR training. Paychecks were delayed due to a Covid quarantine. There has been discussion over the new by-laws that state a member will not be paid if absent at the monthly meeting. This is an issue particularly if they are ill or are on mandatory quarantine. Mr. Joyce asked the Town Board for their thoughts on this issue.

Code Enforcement Officer – John Howland filed his report of building permits for November 2021 in the Town Clerk’s office. He completed training in Syracuse last week and is done for the year. The villages have received Clean Energy grant money. The town may want to look into what is needed to also receive this grant. CEO Howland has issued 110 building permits in the Town of Sandy Creek so far this year. The NYS Tug Hill Commission Local Government training normally held at JCC will take place on April 19th at Turning Stone Event Center.

Councilman Gove has researched digital signs for the library lawn. She contacted three companies and received two written quotes. One from FASTSIGNS of Syracuse for $29,200.00 for a two-sided sign and $36,927.36 including installation. The other is from Stewart Signs of Florida for $18,573.00 for a one-sided sign. Signature Signs did not reply. The software needed for both signs is the same. The way the brick sign foundation is placed, only a one-sided sign is needed. There is already power to the site. No decision was made at this time.

Town Clerk – Tammy Miller reported that receipts and total disbursements for the month of November totaled $1,421.00. Of this total, $1,218.82 was town revenue. This report is on file in her office and available for public inspection. Information from the Association of Towns was received regarding training opportunities for all town officials. This information is available in the Town Clerk’s office.

**PUBLIC COMMENT:** There was none at this time.

Engineers – Anthony Young of Barton & Loguidice was present to update the Town Board on the current water project. Two crews are installing curb stops. They can complete 4 to 11 in a day. Above freezing temperatures are needed to run the directional drill. They have attempted the drill twice on Co Rt 62 and with a bigger machine it still failed due to the steep angle. It will need to be done in the spring. A change order for this will be necessary in the future.

**RESOLUTION 91-21**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Warner

0 No

**Resolved** that the Town Board of the Town of Sandy Creek approves Change Order No. 2 for the Towns of Sandy Creek & Richland Joint Water Project.

The substantial completion date of the project is extended to December 31, 2022 due to the bog turtle area. The railroad crossing on Co Rt 28 may be able to be completed with additional funding.

**RESOLUTION 92-21**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove., the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Warner

0 No

**Resolved** that the Town Board of the Town of Sandy Creek approves the Amendment to Owner-Engineer Agreement Amendment No. 3 for the Richland/Sandy Creek Joint Water Project.

**RESOLUTION 93-21**

On motion by Nancy Ridgeway, seconded by Ruth E. Scheppard, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Warner

0 No

**Resolved** that the Town Board of the Town of Sandy Creek approves the Technical Work Force Account line on Form E from $30,000.00 to $90,000.00.

The proposed Sunset Lane project in Water District #1 will include one fire hydrant and approximately 2,000 linear feet of 8 inch water main.

**RESOLUTION 94-21**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Warner

0 No

**Resolved** that the Town Board of the Town of Sandy Creek accepts the Agreement between Owner and Engineer for Professional Services for the Town of Sandy Creek-Water District No. 1 Sunset Lane Water Main Installation.

CEO Howland asked about connecting Water District #3 with Water District #2 on US Rt 11. There is a short area where no public water is available. A transmission line or including this area in the next water district was discussed.

**OLD BUSINESS:**

There is still no final answer on the CEHA area variance request. Bill Miller has found access to his property off of Hadley Road.

**RESOLUTION 95-21**

On motion by Ruth E. Scheppard, seconded by Nancy Ridgeway, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Warner

0 No

**Resolved** that the Town Board of the Town of Sandy Creek agrees to give the budget money allocated for South Sandy Pond dredging to the Sandy Pond Channel Maintenance Association for reimbursement of their dredging expenses.

**RESOLUTION 96-21**

On motion by Ruth E. Scheppard, seconded by Dave Warner, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Warner

0 No

**Resolved** that the Town Board of the Town of Sandy Creek accepts the Agreement between the Town of Sandy Creek and the Upstate Freshwater Institute to conduct a water quality monitoring program and prepare a management plan for North Sandy Pond for a total cost of $23,120.00.

**NEW BUSINESS:**

**RESOLUTION 97-21**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

**ADOPTED** - 5 Ayes Scheppard, Ridgeway, Wood, Warner, Gove

0 No

**Resolved** that the Town Board of the Town of Sandy Creek approves the Williamson Law Book Payroll and Water Software Support Contracts for December 1, 2021 – November 31, 2022 for $791.00 and $1,007.00 respectively.

On November 29th at 6:30 pm Supervisor Ridgeway participated on an hour long Shared Services committee meeting with Phil Church. The Town of Sandy Creek has not been notified of the dollar amount that we will be receiving. The direct deposits will need to be searched to see if any money has been received. Supervisor Ridgeway presented some samples of welcome signs that she wants erected on the main routes into the township. The color scheme needs to be decided on. They will read “Welcome to Sandy Creek, a Small Town on a Great Lake”. Legislator Yerdon left information on a family holiday party on December 18th hosted by the Oswego County Youth Bureau. This is the first year that they are holding this event for the public.

**TRANSFER OF FUNDS**

**RESOLUTION 98-21**

**On motion** by Ruth E. Scheppard, seconded by John W. Wood, Jr., the following resolution was

**ADOPTED** - 5 Ayes Warner, Scheppard, Ridgeway, Wood, Gove

0 No

**Resolved** that the Town Board of the Town of Sandy Creek authorizes the following transfers of funds:

**From Description To Description Amount**

A1355.4 Assessor Contractual A1355.2 Assessor Equipment $ 53.00

A1460.4 Records Management Cont. A1460.11 Records Management Clerk Payroll $ 173.00

SW1-2140 Metered Water Rents SW1-8320.4 Source of Supply $12,000.00

SW1-1990.4 Contingent SW1-8320.4 Source of Supply $20,000.00

SW1-8397.2 Water, Meters, Equipment SW1-8320.4 Source of Supply $ 3,892.00

Supervisor Ridgeway set the year-end meeting for December 29th at 4 pm. B&L with have SEQR paperwork ready for the Sunset Lane Project at this meeting.

**APPROVAL OF BILLS**

**RESOLUTION 99-21**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Warner

0 No

**Resolved** that the bills be paid on Abstract #22 in the following amounts:

General Fund $ 359.20

Trust & Agency $ 10,713.02

**And** on Abstract #23 in the following amounts:

General Fund $ 54,603.55

Highway Fund $ 28,821.01

Water District #3- H3 $ 403,068.79

NPRP- WQIP- H4 $ 15,808.00

Water District #1-SW $ 12,802.07

Water District #2-SW $ 394.10

Water District #3-SW $ 3,552.92

Trust & Agency $ 7,546.25

Supervisor Ridgeway thanked everyone for the flowers and working with her over the past several years. The next regular monthly meeting will be held January 12th at 7 pm.

**On motion** by Nola J. Gove, seconded by Ruth E. Scheppard, and carried unanimously, the meeting was adjourned at 8:34 pm.

Respectfully submitted,

Tammy L. Miller, RMC

Town Clerk