**Date:** February 12, 2025

**Type of Meeting:** Regular Meeting

**Place:** Sandy CreekTown Hall

**Board Members Present:** Timothy D. Ridgeway , Town Supervisor

Ruth E. Scheppard, Town Council Member

John W. Wood, Jr., Town Council Member

Nola J. Gove, Town Council Member

A. Dave Warner, Town Council Member

**Others Present:** Meg Sprague, Michael Kastler, Bill Joyce, Todd Bristol, Jessica Godfrey, Michael Yerdon, Eric Pappa, Katrina McDougal, James McGuire, Jonn Stoker, Larry Rice, Tammy Miller, Peggy Rice, and Brittany Washburn.

**CALL TO ORDER:**

Town Supervisor Timothy D. Ridgeway called the meeting to order at 6:00 pm with the Pledge of Allegiance.

**REPORTS:**

**Code Enforcement Officer** – Todd Bristol – monthly report of permits is on file. No progress at the Kent property, the next step would be to take Mr. Kent to the Supreme Court.

**RESOLUTION #10-25** Motion made by John W. Wood Jr., and seconded by Nola J. Gove, the following resolution was **Adopted** with **5 Ayes** Ridgeway, Scheppard, Gove, Wood, and Warner

**0 No**

**Resolved** that the Town Board of the Town of Sandy Creek agrees to proceed with Supreme Court proceedings for the Ralph Kent property located at 5785-87 Us Rt 11.

**Sole Assessor** - Rebecca Trudell’s monthly report has been filed with the Town Clerk’s office. In her report, Miss. Trudell recommended that the Town Board appoint Alexys Bell to take the vacant seat on the Board of Assessment Review.

**RESOLUTION #11-25** Motion made by Ruth E. Scheppard, and seconded by Nola J. Gove, the following resolution was **Adopted** with **5 Ayes** Ridgeway, Scheppard, Gove, Wood, and Warner

**0 No**

**Resolved** that the Town Board of the Town of Sandy Creek appoints Alexys Bell to fill the open seat on the Board of Assessment Review.

**Dog Control Officer** – Anne Derr’s monthly report is on file in the Town Clerk’s office.

**Highway/Water Superintendent** – Michael Kastler read his monthly highway report. A letter of commitment is needed to order a new 2026 plow truck. It may take about 18 months, at the earliest, before we see the new plow truck.

**RESOLUTION #12-25** Motion made by Ruth E. Scheppard, and seconded by John Wood, the following resolution was **Adopted** with **5 Ayes** Ridgeway, Scheppard, Gove, Wood, and Warner

**0 No**

**Resolved** that the Town Board of the Town of Sandy Creek intends to purchase a new 2026 Volvo plow truck.

**Highway/Water Superintendent** – (***Continued***) Mr. Kastler would also like the board to agree to use $50,000 of unallocated fund balance towards the purchase of a new pickup truck for the highway department.

**RESOLUTION #13-25** Motion made by Nola J. Gove, and seconded by Ruth E. Scheppard, the following resolution was **Adopted** with **5 Ayes** Ridgeway, Scheppard, Gove, Wood, and Warner

**0 No**

**Resolved** that the Town Board of the Town of Sandy Creek agrees to use $50,000 of unallocated fund balance towards the purchase of a new pickup truck.

**Highway/Water Superintendent** – (***Continued***) Superintendent Kastler had information regarding CDL-B classes with CITI. He would like the board to consider this program for potential hires in the Highway Department. Mr. Kastler would also like to have a commitment letter drawn up by the town attorney. The commitment letter would state that if a person uses this class they must agree to work for the town for a certain amount of time before they can seek other employment.

Superintendent Kastler read his monthly water department report. Mr. Kastler attended a water class in Seneca Falls yesterday.

**Historian** – Peggy Rice was present for the meeting. Her report is filed with the Town Clerk’s office. Mrs. Rice said that the Town will be 200 years old this year. She would like thoughts/ideas on ways to celebrate this milestone.

**Judges** – Judge Jonn Stoker was present tonight. The Town Board has been considering reducing our current court from two judges down to one. A lengthy discussion on the pros and cons of this change were discussed.

**RESOLUTION #14-25** Motion made by Timothy D. Ridgeway, and seconded by Dave Warner, the following resolution was **Adopted** with **5 Ayes** Ridgeway, Scheppard, Gove, Wood, and Warner

**0 No**

**Resolved** that the Town Board of the Town of Sandy Creek agrees to keep two Judge positions in the Sandy Creek Town Court.

**Legislator** – Michael Yerdon reported that the County received funding from the state for broadband services.

**Library** – Jessica Godfrey gave highlights about upcoming events for the Library from the February newsletter. She also reported several statistics from the Annual Library report for 2024. The library would like to transfer a small piece of their land to the Town for $1.

**RESOLUTION #15-25** Motion made by Timothy D. Ridgeway, and seconded by Dave Warner, the following resolution was **Adopted** with **5 Ayes** Ridgeway, Scheppard, Gove, Wood, and Warner

**0 No**

**Resolved** that the Town Board of the Town of Sandy Creek agrees to purchase the small piece of land from the library for $1.

**Library** – (***Continued***) A new flagpole is needed at the library. There will be a car show at the Library on August 23rd.

**NOCA** – Northern Oswego County Ambulance representative Nancy Dingman emailed a report. This report is on file with the Town Clerk’s office.

**Planning Board**- Bill Joyce explained that there are plans for the current business on the corner of State Route 3 and County Route 15 to expand. The planning board recently completed their harassment and discrimination training for the year.

**APPROVAL OF MINUTES:**

**RESOLUTION #16-25** Motion made by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was **Adopted** with **5 Ayes** Ridgeway, Scheppard, Gove, Wood, Warner

**0 No**

**Resolved** that the Town Board of the Town of Sandy Creek minutes of the January 8th meeting are approved as written.

**Town Clerk** – Brittany Washburn reported that the total receipts and disbursements for January were $1,726.25 of that $1,565.81 was paid out to the Town Supervisor. Miss. Washburn also reported that she has collected almost 79% of the tax bills. She also paid the Town Supervisor the full town budget on January 28th. She was also able to send one million to the County Treasurer for a portion of their budget.

**PUBLIC COMMENT:** Tammy Miller spoke regarding her request for health insurance coverage for herself and her spouse now that she has retired.

Larry Rice inquired about who is responsible for repairs to the bridge on Harwood Drive. Highway Superintendent Kastler explained that he had asked the State to check out the bridge. There was a crew on scene this afternoon checking out the bridge.

Supervisor Ridgeway announced that we received notice today that the DEC has denied the CEHA permit application.

Deputy Supervisor Scheppard will be part of a meeting in March with multiple representatives from Barclay’s office, Department of State, Parks, and the DEC regarding grants for dredging.

Megan Sprague would like to create a five-month committee for the Summer Youth Recreation Program. This committee would have one representative from each municipality that contributes financially to this program. Mrs. Sprague proposes that this committee meet on the third Wednesday of each month from April to August at 6pm at the Village office. The first meeting will be held on April 16th.

**RESOLUTION #17-25** Motion made by Ruth E. Scheppard, and seconded by Dave Warner, the following resolution was **ADOPTED** with **5 Ayes** Ridgeway, Scheppard, Gove, Wood, and Warner

**0 No**

**Resolved** that the Town Board of the Town of Sandy Creek approves All Pest to do one exterior spider spray at the Town Hall.

**RESOLUTION #18-25** Motion made by Ruth E. Scheppard, and seconded by Dave Warner, the following resolution was **Adopted** with **5 Ayes** Ridgeway, Scheppard, Gove, Wood, and Warner

**0 No**

**Resolved** that the Town Board of the Town of Sandy Creek approves the audits for 2024 for both Judges.

**RESOLUTION #19-25** Motion made by Timothy D. Ridgeway, and seconded by Dave Warner, the following resolution was **Adopted** with **5 Ayes**  Ridgeway, Scheppard, Gove, Wood, and Warner

**0 No**

**Resolved** that the Town Board of the Town of Sandy Creek approves the pricing agreement with New York Underground Inc for 2025.

**RESOLUTION #20-25** Motion made by Ruth E. Scheppard, and seconded by Timothy D. Ridgeway, the following resolution was **Adopted** with **5 Ayes** Ridgeway, Scheppard, Gove, Wood, and Warner

**0 No**

**Resolved** that the Town Board of the Town of Sandy Creek approves the polling site agreement with the Oswego County Board of Elections for 2025.

**RESOLUTION #21-25** Motion made by Timothy D. Ridgeway, and seconded by Ruth E. Scheppard, the following resolution was **Adopted** with **5 Ayes** Ridgeway, Scheppard, Gove, Wood, and Warner

**0 No**

**Resolved** that the Town Board of the Town of Sandy Creek accepts the resignation from Michael C Kastler as compliance officer.

**RESOLUTION #22-25** Motion made by Ruth E. Scheppard, and seconded by Nola J. Gove, the following resolution was **Adopted** with **5 Ayes**  Ridgeway, Scheppard, Gove, Wood, and Warner

**0 No**

**Resolved** that the Town Board of the Town of Sandy Creek will enter executive session at 6:55pm to discuss the employment history of a previous employee.

Town Council Member Nola J. Gove exited the executive session at 7:28pm

**RESOLUTION #23-25** Motion made by Ruth E. Scheppard, and seconded by Timothy D. Ridgeway, the following resolution was **Adopted** with **4 Ayes** Ridgeway, Scheppard, Wood, and Warner

**0 No**

**1 Absent** Gove

**Resolved** that the Town Board of the Town of Sandy Creek will exit executive session at 7:34 pm.

**APPROVAL OF BILLS**

**RESOLUTION #24-25** Motion made by John Wood, seconded by Dave Warner, the following resolution was

**Adopted** with **5 Ayes** Ridgeway, Scheppard, Gove, Wood, and Warner

**0 No**

**Resolved** that the bills be paid, with the addition of one class registration for Council Member Wood, on Abstract #2 in the following amounts:

General Fund $ 41,824.69

Highway Fund $ 77,160.87

Water District #1 $ 465,015.52

Water District #2 $ 705.48

Water District #3 $ 1,697.36

Trust & Agency $ 40,543.54

There was an overpayment made in error on one National Grid bill in the A fund. This was paid between the January and February meetings. The amount sent was $7,047.00 but the amount due was $70.47. The Bookkeeper will reach out to correct this error with National Grid.

Town Clerk Washburn requested that the Town Board re-appoint Michael Wood as a Town Constable as he was unable to sign the oath book within thirty days of the last appointment.

**RESOLUTION #24-25** Motion made by Ruth E. Scheppard, and seconded by Nola J. Gove, the following resolution was **Adopted** with **5 Ayes** Ridgeway, Scheppard, Gove, Wood, and Warner

**0 No**

**Resolved** that the Town Board of the Town of Sandy Creek appoints Michael Wood as a Town Constable with a term expiring on December 31, 2025.

The next Town Board meeting will be March 12th at 6pm.

**On motion** made by Nola J. Gove, and seconded by Ruth E. Scheppard, and carried unanimously, the meeting was adjourned at 7:42 pm.

Respectfully submitted by,

Brittany M. Washburn

Town Clerk