

MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF SANDY CREEK
1992 HARWOOD DRIVE, PO BOX 52
SANDY CREEK, NEW YORK 13145-0052

Date: January 14, 2014

Kind of Meeting: Organizational & Regular Meeting

Place: Town Hall

Board Members Present:	Nancy Ridgeway	Others Present:
	Ruth E. Scheppard	Tammy Miller
	Nola J. Gove	Michael C. Kastler
	John Wood, Jr.	Lesley C. Schmidt, Esq.
	Kevin Halsey	Margaret Kastler
		Pat McCullough
		Carol Flournoy
		Barbarajean Wydner
		Becca Mahoney
		Norma Newman
		Elisa Dunn
		John Howland (at 7:22pm)
		Wayne Miller
		Ray Bixby
		Eric Pappa
		Dustin Clark

CALL TO ORDER:

Town Supervisor Nancy Ridgeway called the meeting to order at 7:05 pm with the Pledge of Allegiance.

RESOLUTION 01-15

On motion by John Wood, seconded by Ruth Scheppard, the following resolution was ADOPTED – 5 Ayes Ridgeway, Scheppard, Gove, Wood, Halsey
0 No

Resolved that the Town of Sandy Creek approves the following Official Undertaking:

TOWN OF SANDY CREEK
OFFICIAL UNDERTAKING OF MUNICIPAL OFFICERS

WHEREAS, Victoria Longo, of the Town of Sandy Creek, County of Oswego, New York, has been elected to the office of Town Justice of the Town of Sandy Creek; and

NOW, THEREFORE, I do hereby undertake with the Town of Sandy Creek that I will faithfully discharge the duties of my office, and will promptly account for all monies or property received as a Town Officer, in accordance with the law; and

The Town does and shall maintain insurance coverage, presently with National Grange Mutual, in the sum of \$100,000 plus an additional \$50,000 for the Supervisor and \$100,000 for the Town Clerk/Tax Collector to indemnify against losses through the failure of the officers, clerks and employees covered thereunder to faithfully perform their duties or to account properly

for all monies or property received by virtue of their positions or employment, and through fraudulent or dishonest acts committed by the officers, clerks and employees covered thereunder.

RESOLUTION 02-15

On motion by John Wood, Jr, seconded by Kevin Halsey, the following resolution was

ADOPTED – 4 Ayes Ridgeway, Gove, Halsey, Wood

0 No

1 Abstain Scheppard

Resolved that the Town Board of the Town of Sandy Creek makes the following appointments with terms to expire on December 31, 2015, unless otherwise stated:

- Constables: Robert E. Dalton
 Charles T. Anna
 Mark Helt
 Edward F. Paolini
 Edward J. Witham
- Records Access Officer: Sandra J. Besaw
- Attorney-for-the-Town: Allison J. Nelson
- Town Historian: Charlene Cole
- Code Enforcement Officer: John Howland
- Dog Control Officer: Elisa Dunn
- Emergency Management Coordinator: Nancy Ridgeway
- Official Newspaper: *Watertown Daily Times*
- Official Bank: PathFinder Bank

RESOLUTION 03-15

On motion by Ruth Scheppard, seconded by John Wood, Jr, the following resolution was

ADOPTED – 5 Ayes Ridgeway, Scheppard, Gove, Wood, Halsey

0 No

Resolved that the Town of Sandy Creek accepts the state or county bids for gas, oil, and fuel; accepts the Oswego County bid for road building materials; establishes the salaries of the elected and appointed officials of the Town of Sandy Creek as put forth in the adopted budget for the year 2015; sets the mileage rate for 2015 at 57.5¢ per mile; approves town officials attending their respective schools; and that regular town board meetings will be held at 7:00 PM on the second Wednesday of each month except the month of November at the Town Hall, 1992 Harwood Drive. November’s meeting will be held on November 4th due to Veterans Day this year.

The organizational meeting was closed to open the regular monthly meeting at 7:15 pm..

APPROVAL OF MINUTES:

RESOLUTION 04-15

On motion by Ruth Scheppard, seconded by Kevin Halsey, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Halsey

0 No

Resolved that the minutes of the December 3rd, 10th, and 29th meetings are approved as written.

FINANCIAL REPORT

The December monthly financial report of the Supervisor was made available to the Town Board members today.

REPORTS:

Deputy Supervisor Ruth Scheppard reported on a new phone system for the Town Hall. The new phones will be leased and the monthly phone bill should decrease.

Assessor- Rhonda Weigand's report has been filed in the Town Clerk's office.

Agriculture exemption renewals have been mailed. Applications for all exemptions are due by March 1st.

Dog Control Officer – Supervisor Ridgeway introduced DCO Elisa Dunn. She is writing tickets and has received a few calls. She needs to obtain the town's dog control equipment from the former DCO.

Historian – Charlene Cole's monthly report is on file in the Town Clerk's office and available for public inspection.

Town Justice- The monthly reports of the Town Justices have been received by the Town Supervisor and filed in the Town Clerk's office.

Legislator – Margaret Kastler thanked all present for cards and the donation made after her son's passing. She reported that the county will be setting committee assignments soon. They will be looking at some new programs as well.

Library – Barbarajean Wydner, Acting Director reported that the library was closed part of last week due to bad weather. The library is getting a flat screen television as part of a NCLS grant for videoconferencing. They will be holding a Ancestry.com class in March. The patron count is up this year. They are planning to have a booth at the Oswego County Fair again this year. The Oswego County Library Council will be joining them. Barbarajean would like to run the summer reading program in conjunction with summer recreation if possible this year. There will be a movie night at the library on January 19th from 6 to 8 pm. The movie is rated PG-13. Mel's Place will supply soda and pizza purchased from Two Brothers for the event. On January 24th the Friends of the Ainsworth Library is sponsoring an event with local authors from 10 am to noon. They have a new 95 gallon trash container at the library. The Town Board is still working on resolving issues at the library.

RESOLUTION 05-15

On motion by Ruth Scheppard, seconded by Kevin Halsey, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Halsey

0 No

Resolved that the Town Board of the Town of Sandy Creek agrees to pay John Howland \$600 to serve as Clerk of the Works for the library building grant project.

Carol Flournoy asked the Town Board for increased lighting for the library parking lot and grounds. Although the library building is owned by the Town of Sandy Creek, the parcel of property it sits on is owned by the Village of Sandy Creek. A parcel to the south is owned by the library.

RESOLUTION 06-15

On motion by Ruth Scheppard, seconded by Kevin Halsey, the following resolution was ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Halsey

0 No

Resolved that the Town Board of the Town of Sandy Creek will advertise for Board of Trustee members for the Annie Porter Ainsworth Memorial Library in the *Watertown Daily Times*.

NOCA – The quarterly report from Northern Oswego County Ambulance was received and filed yesterday in the Town Clerk’s office.

Planning Board – Secretary Pat McCullough reported on the Sandy Creek Regional Planning Board’s meeting of January 6th. Corey and Amy Miller of Pennsylvania will be re-opening a greenhouse and garden center at 457 Co Rt 62. They plan to be open from mid-May until the 4th of July. The public hearing on their site plan will be held on February 3rd. She also recommended Margaret Clerkin be reappointed to the Planning Board.

RESOLUTION 07-15

On motion by John Wood, Jr, seconded by Nancy Ridgeway, the following resolution was

ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Halsey

0 No

Resolved that the Town Board of the Town of Sandy Creek reappoints Margaret Clerkin to the Sandy Creek Regional Planning Board with a term expiring on 12/31/2017.

Highway/Water Superintendent – Michael C. Kastler read his monthly highway department report and it is on file in the Town Clerk’s office. Water District #1 is substantially complete. Water samples in the optional areas have been tested and approved for use. The water tank is cycling and chlorine levels are more consistent throughout the district. Water consumption is averaging 40,000 gallons per day and is expected to increase in the spring. We are now sending some water back to Richland through the master meter. EDU charges are on the tax bills for Water District #2. The DANC GIS grant application awards should be announced sometime in February. Residents of Water District #1 are encouraged to help keep the fire hydrants clear from snow. The hydrant use agreement has been sent to both villages.

Water Advisory Committee- Chairman Norma Newman reported that there was no WAC meeting in December. She did some research today on an EDU change request from Ray Bixby for his 1.76 acre parcel. He is requesting that his EDU charge be reduced from 0.5 to 0.1 as the entire area is a right-of-way. He feels it is an error and his current tax bill should be adjusted. Attorney Schmidt asked Mr. Bixby to provide his deed and proof of easements for this parcel as soon as possible.

RESOLUTION 08-15

On motion by Ruth Scheppard, seconded by Kevin Halsey, the following resolution was ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Halsey

0 No

Resolved that the Town Board of the Town of Sandy Creek will agree to reduce the EDU charge from 0.5 to 0.1 on Mr. Bixby’s parcel if Attorney-for-the-Town Allison Nelson agrees that an error was made and recommends that the EDU be reduced for 2015.

Code Enforcement Officer – John Howland’s report for 2014 is on file in the Town Clerk’s office. He reported that there were no new homes built in 2014.

Town Clerk – Tammy Miller reported that receipts and total disbursements for the month of December totaled \$1,780.50. The Town Clerk’s 2014 Annual Report shows total receipts and disbursements of \$35,966.74. Also, 61 disabled parking permits were issued to Town of Sandy Creek residents in 2014. These reports are on file in her office and are available for public inspection. Tax collection seems a bit slower than usual. Over \$600,000 has been collected to date. Information on the 2015 Training School and Annual Meeting of the Association of Towns is available in the Town Clerk’s office

RESOLUTION 09-15

On motion by Kevin Halsey, seconded by Nola J. Gove, the following resolution was ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Halsey

0 No

Resolved that the Town Board of the Town of Sandy Creek designates John W. Wood, Jr. to attend the Annual Business Session of the Association of Towns of the State of New York on February 18, 2015, and to cast the vote of the Town of Sandy Creek.

RESOLUTION 10-15

On motion by Kevin Halsey, seconded by Ruth Scheppard, the following resolution was ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Halsey, Wood

0 No

Resolved that the Town Board of the Town of Sandy Creek approves the fire protection agreement with the Villages of Lacona and Sandy Creek for 2015.

TRANSFER OF FUNDS

RESOLUTION 11-15

On motion by John Wood, Jr, seconded by Ruth Scheppard, the following resolution was ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Halsey

0 No

Resolved that the Town Board of the Town of Sandy Creek authorizes the following transfers of funds to close 2014:

From	A1990.4 Contingent Account	to	A1620.42 Town Hall Utilities	\$	1633.00
	A1990.4 Contingent Account		A8810.4 Cemeteries Contractual	\$	463.00
	A1990.4 Contingent Account		A9030.8 Social Security/Medicare	\$	10.00
	DA5140.1 Brush&Weeds Pers.		DA8989.4 Drug & Alcohol Contr	\$	25.00

Barton & Loguidice, P.C. – Dustin Clark, P.E. was present to update the board on the water projects. In Water District #1, contracts 1, 2 and 3 are all substantially complete. Some minor work and restoration will be done in the spring. Contract #4 is complete with the exception of South Rainbow Shores Road. Eminent Domain is underway for the Mick and Jamroz properties there. For Contract #5, the additional areas, B&L is still

waiting for some permits. Construction will begin in May at the earliest. Water District #2 is making good progress every day. The comments received from Rural Development seem very picky. The project is scheduled for spring or summer construction. At the Water Advisory Committee meeting on January 26th at 6 pm the proposed Water District #3 will be discussed. It will likely include the northwest section of the town. B&L intends to have a preliminary project map and costs identified by May 2015.

PUBLIC COMMENT: There was no public comment at this time.

OLD BUSINESS: The American and NYS flags need to be replaced on the flag pole at the Town Hall.

NEW BUSINESS: The Town Board is not interested in installing an Automated Teller Machine at the Town Hall at this time.

APPROVAL OF BILLS

RESOLUTION 12-15

On motion by Ruth Scheppard, seconded by Kevin Halsey, the following resolution was ADOPTED - 5 Ayes Ridgeway, Scheppard, Gove, Wood, Halsey
0 No

Resolved that the bills be paid on Abstract #1 in the following amounts:

General Fund	\$ 20,411.07
Trust & Agency	\$ 9,693.25
Highway Fund	\$ 18,409.72
Water District #1-H	\$296,715.42
Water District #1-SW	\$ 759.50
Water District #2-H	\$ 12,250.00

Water Operator Eric Pappa demonstrated the water operating software developed for Water District #1.

On motion by Kevin Halsey, seconded by Nola J. Gove and carried unanimously, the meeting was adjourned at 8:56 pm.

Future Meeting Dates

Regular monthly meeting – February 11th at 7 pm

Respectfully submitted,

Tammy L. Miller, RMC
Town Clerk