**MINUTES OF THE MEETING OF THE TOWN BOARD**

TOWN OF SANDY CREEK  
1992 HARWOOD DRIVE, PO BOX 52

SANDY CREEK, NEW YORK 13145-0052

**Date:** July 10, 2024

**Kind of Meeting:** Regular Meeting

**Place:** Town Hall

**Board Members Present:** Ruth E. Scheppard  **Others Present:**

Dave Warner Tammy L. Miller

John W. Wood, Jr. Michael G. Yerdon-left @6:31 pm

Nola J. Gove Jessica Godfrey

Bill Joyce-left @ 6:31 pm

Ron Fisher

**Absent:** Timothy D. Ridgeway Pat McDougal @6:02 pm

Michael C. Kastler

John Howland-left @ 6:02 pm

Mike & Vicky DeCare- left @ 6:36 pm

**CALL TO ORDER:**

Deputy Town Supervisor Ruth E. Scheppard called the meeting to order at 6:00 pm with the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

**RESOLUTION 65-24**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED - 4 Ayes Scheppard, Warner, Wood, Gove

0 No

1 Absent Ridgeway

**Resolved** that the minutes of the June 12th meeting are approved as written.

**REPORTS:**

Code Enforcement Officer – John Howland’s report for June is on file in the Town Clerk’s office. He read his report and left the meeting at 6:02 pm.

Highway/Water Superintendent – Michael C. Kastler filed his highway department and water department reports with the Town Clerk and supplied copies to the Town Board.

**RESOLUTION 66-24**

On motion by John W. Wood, Jr, seconded by Dave Warner, the following resolution was

ADOPTED - 4 Ayes Scheppard, Warner, Gove, Wood

0 No

1 Absent Ridgeway

**Resolved** that the Town Board of the Town of Sandy Creek rejects all paving bids as the town will buy material from Oswego County for paving using the intermunicipal agreement.

**RESOLUTION 67-24**

On motion by Ruth E. Scheppard, seconded by Dave Warner, the following resolution was

ADOPTED - 4 Ayes Scheppard, Warner, Gove, Wood

0 No

1 Absent Ridgeway

**Resolved** that the Town Board of the Town of Sandy Creek declares the following as surplus material and authorizes the Highway Superintendent to place the items on an auction website:

2005 Daewoo Solar 180W rubber-tired excavator with accessories

2005 Steel dump box with hydraulic tank

Used tires

2008 International hood and grill

Miscellaneous truck bumpers

Miscellaneous truck fuel tanks

Used Lincoln MIG welder

Drill Press

Old broken generator from the library

Final notices have been mailed for unpaid water bills. There has been an ongoing, significant leak in Sandy Pond Beach Campground. If it is not repaired soon, the town may need to turn their water off. The water project must be closed out in August. We still need to update all of the water IMAs. The number of easements left to be filed was discussed.

Sole Assessor- Rebecca Trudell had not filed a monthly report as of this date.

Dog Control Officer – Anne Derr prepared a report for the Town Board, and it is filed in the Town Clerk’s office.

Historian - Peggy Rice had not filed a monthly report as of this date.

Town Justice- The monthly report of the Town Justice Stoker was received by the Town Supervisor. No report had been received from Town Justice Crast as of this date.

Legislator – County Legislator Michael G. Yerdon reported that the county blacktop plant is back in operation. Improvements were made to triple its output capacity. Camp Zerbe renovations will be done by the first part of August. A ribbon cutting ceremony will be scheduled. This will be the biggest improvement to Camp Zerbe in the last 40 years. An educational building is planned to be built for the Lake Ontario National Marine Sanctuary and an office will also be located nearby. This will be a benefit to the town and the county.

Library – Director Jessica Godfrey reported that the library’s summer reading program will end in early August. The library had a booth at the Oswego County Fair. They gave away many items to fairgoers. The public can check park and museum passes out from the library for one week at a time. They are good for free or discounted admission. Jeff the Magician will be performing puppetry, magic and making balloon animals on Saturday, July 13th. On July 18th Symphoria will send their string quartet to perform in the library at 11 am. The Mega Bubbleman will be performing on July 20th. There will also be art and STEM classes this summer, including ice cream making. The SHPO application is approved as the library is in a historic district. Peggy Rice will purchase the mulch for the library flower gardens at White’s.

NOCA – Nancy Dingman emailed a report from Northern Oswego County Ambulance this month.

Planning Board – Bill Joyce reported that the July meeting will be at 7 pm this evening. An ice cream truck business to operate on the corner across from the Church Mouse is on the agenda.

Town Clerk – Tammy Miller reported that receipts and total disbursements for the month of June totaled $2,248.50 of which $1,996.52 was town income. This report is on file in her office and available for public inspection.

Ron Fisher reported that there has been no water sampling at Sandy Pond yet and there are no visible HABs at this time.

**OLD BUSINESS:**

The solar lease was discussed. A report of comments was received from Planning Board Secretary-Treasurer Bill Joyce. Our insurance agent is reviewing the lease and our solar local law.

Legislator Yerdon and Bill Joyce left the meeting at 6:31 pm.

**PUBLIC COMMENT: Mike** and **Vicky Decare** of **Albro Tract** praised the town, the water department, and especially Clerk Brittany Washburn for alerting them of a water leak so that it could be fixed in a timely manner. They left the meeting at 6:36 pm.

**NEW BUSINESS:**

**RESOLUTION 68-24**

On motion by John W. Wood, seconded by Dave Warner, the following resolution was

ADOPTED - 4 Ayes Scheppard, Warner, Wood, Gove

0 No

1 Absent Ridgeway

**Resolved** that the Town Board of the Town of Sandy Creek will renew the apartment lease for the next year at $700.00 per month with Michael C. Kastler, Jr.

**RESOLUTION 69-24**

On motion by John W. Wood, seconded by Dave Warner, the following resolution was

ADOPTED - 4 Ayes Scheppard, Warner, Wood, Gove

0 No

1 Absent Ridgeway

**Resolved** that the Town Board of the Town of Sandy Creek approves the quote from Artisan Engraving, LLC for $2,500.00 for the cleaning of stones in Stevens Cemetery.

**RESOLUTION 70-24**

On motion by Ruth E. Scheppard, seconded by Dave Warner, the following resolution was

ADOPTED - 4 Ayes Scheppard, Warner, Wood, Gove

0 No

1 Absent Ridgeway

**Resolved** that the Town Board of the Town of Sandy Creek approves the agreement with the Town of Boylston, Town of Orwell, Village of Lacona and Village of Sandy Creek for the Joint Recreation Program for the term beginning June 1, 2024 and ending May 31, 2025.

**RESOLUTION 71-24**

On motion by Ruth E. Scheppard, seconded by Dave Warner, the following resolution was

ADOPTED - 4 Ayes Scheppard, Warner, Wood, Gove

0 No

1 Absent Ridgeway

**Resolved** that the Town Board of the Town of Sandy Creek approves the Financial Advisory Services Appendix B amendment agreement of the not-to-exceed budget fee of $33,000.00.

**RESOLUTION 72-24**

The following resolution was offered by Ruth E. Scheppard who moved its adoption, seconded by Councilwoman Nola J. Gove, to‑wit:

**RESOLUTION** OF THE TOWN BOARD, TOWN OF SANDY CREEK, OSWEGO COUNTY, NEW YORK, accepting Revisions to the “Town of Sandy Creek and Richland Joint Water Project”, Capital Project as administered through USDA Rural Development. The Town Board hereby modifies the following Administrative and Construction Direct Expenditures budget items to Form E #32:

**A.5:** Fiscal Coordination – move $2,500 from contingency;

**C.2g:** Direct Expenditures – P&T Supply and Services, Inc - move $19,830 from contingency and create new line item.

The reason for these modifications is for FA to close out grant funds, prepare final Form E’s and for the replacement of pumping equipment at Richland B27.

tHis BUDGETARY modification RESULTED IN a TOTAL DECREASE of CONTINGENCy BY $22,330, making total CONTINGENCY, $12,355.02 on form E #32.

**WHEREAS**, the Town of Sandy Creek, Town Board has reviewed the Form E Capital Outlay Budget category and,

**NOW, THEREFORE**, THE TOWN OF SANDY CREEK, TOWN BOARD HEREBY RESOLVES AS FOLLOWS:

The following vote was taken and recorded in the public or open session of said meeting:

Timothy D. Ridgeway, Town Supervisor ABSENT

Ruth E. Scheppard, Councilwoman VOTING AYE

Nola J. Gove, Councilwoman VOTING AYE

Dave Warner, Councilman VOTING AYE

John W. Wood, Jr., Councilman VOTING AYE

**The resolution was thereupon declared duly adopted.**

**APPROVAL OF BILLS**

**RESOLUTION 73-24**

On motion by Ruth E. Scheppard, seconded by Dave Warner, the following resolution was

ADOPTED - 4 Ayes Scheppard, Wood, Gove, Warner

0 No

1 Absent Ridgeway

**Resolved** that the bills be paid on Abstract #11 in the following amounts:

General Fund $ 22,673.29

Highway Fund $ 65,367.84

Water Project-H3 $ 1,780.50

Water District #1 $ 3,367.46

Water District #2 $ 435.73

Water District #3 $ 2,677.57

Trust & Agency $ 26,777.74

**On motion** by Nola J. Gove, seconded by Dave Warner, and carried unanimously, the meeting was adjourned at 6:43 pm.

Respectfully submitted,

Tammy L. Miller, RMC

Town Clerk