

MINUTES OF THE MEETING OF THE TOWN BOARD

TOWN OF SANDY CREEK
1992 HARWOOD DRIVE, PO BOX 52
SANDY CREEK, NEW YORK 13145-0052

Date: July 9, 2025

Type of Meeting: Regular Meeting

Place: Sandy Creek Town Hall

Board Members Present: Timothy D. Ridgeway, Town Supervisor
Nola J. Gove, Town Council Member
Ruth E. Scheppard, Town Council Member

Board Members Absent: John W. Wood Jr., Town Council Member
A. Dave Warner, Town Council Member

Others Present: Katrina McDougal, Ron Fisher, Bill Joyce, Mike Kastler, Michael Yerdon (out at 6:17pm), Meg Sprague, Jessica Godfrey, Pat McDougal (in at 6:03pm), Todd Bristol, and Brittany Washburn.

CALL TO ORDER: Town Supervisor Timothy D. Ridgeway called the meeting to order at 6:00 pm with the Pledge of Allegiance.

APPROVAL OF MINUTES:

Resolution #62-25 Motion made by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was **Adopted** with **3 Ayes** Ridgeway, Scheppard, and Gove

0 No

2 Absent Warner and Wood

Resolved that the Town Board of the Town of Sandy Creek approves the minutes of the June 11th meeting as written.

REPORTS:

Code Enforcement Officer – Todd Bristol – There were 10 permits for June. We will need three quotes for the cleanup of the Kent property. Todd hopes to have quotes for the next meeting.

Sole Assessor - Rebecca Trudell's monthly report has been filed with the Town Clerk's office. The deadline for all small claims is August 1, 2025.

Dog Control Officer – Report for June has been filed with the Town Clerk's office.

Highway/Water Superintendent – Michael Kastler did not have a written report for June. Mr. Kastler gave a verbal report, starting with the Highway Department. The new plow truck will be ready in a few weeks. We need to approve transfers of funds for the truck purchase. Mike discussed funding for the chassis. They've been chip sealing. We need to discuss the quotes from Doyle security regarding the additional cameras around the Town Hall and Town Barn as well as the security system at the Town Barn. There is a repair bill in the bills tonight from Stephenson Equipment for damage created by vandals that tried to break into the Town Barn. Mike gave the Water Department report next. Final notices have been sent out for the remaining unpaid water bills. They have to the end of July to pay.

Council member Scheppard inquired about putting the old highway pickup truck on the auction site. Mike plans to use the old pickup truck a bit longer as the two older pickup trucks have been in and out for repairs.

Pat McDougal inquired about construction signs around. Mike will try to get some information about them.

RESOLUTION 63-25

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED with **3 Ayes** Ridgeway, Scheppard, and Gove

0 No

2 Absent

Wood and Warner

RESOLVED that the Town Board of the Town of Sandy Creek approves the proposals with Doyle Security for adding additional cameras to the Town Hall and Town Barn as well as installing the radio read security system at the Town Barn.

**IN THE MATTER OF TOWN OF SANDY CREEK, NY TO EXPEND MONIES FROM THE
CAPITAL RESERVE FUND FOR HIGHWAY EQUIPMENT**

RESOLUTION #64-25

The Town Board Members of the **TOWN OF SANDY CREEK**, in the County of Oswego, State of New York, met at a regular meeting held in the Municipal Building, located at 1992 Harwood Drive, Sandy Creek, New York, on the 9th day of July 2025 at 6:00 p.m.

Timothy Ridgeway, Supervisor, and the following board members were present:

Ruth E. Scheppard

Nola J. Gove

Absent: Dave Warner
John W. Wood, Jr,

Also present: Brittany M. Washburn, Town Clerk

The following resolution as drafted and proposed by the Attorney for the Town, was moved, seconded and adopted:

WHEREAS, the Town Board of the Town Sandy Creek, NY (“Town Board”) previously established a capital reserve fund for a type of equipment, namely highway equipment (the “Highway Capital Reserve Fund”); and

WHEREAS, the Town Board has authorized the purchase of one (1) 2024 International HV507 Plow Truck from Onondaga County, New York; (“Highway Equipment”); and

WHEREAS, the Town Board has determined that using funds from the Highway Capital Reserve Fund toward the purchase of the Highway Equipment is consistent with the purpose of the Highway Capital Reserve Fund; and

WHEREAS, pursuant to Section 6-c(8) of General Municipal Law, an expenditure from the Highway Capital Reserve Fund requires authorization by the Town Board, and such authorization is subject to a permissive referendum; and

WHEREAS, the Town Board desires to expend not more than \$204,754.00 of the Highway Capital Reserve toward the purchase of the Highway Equipment, which vehicle has a total purchase price of \$238,275.64; and

NOW THEREFORE, BE IT RESOLVED, that pursuant to Section 6-g of General Municipal Law, the Town Board does hereby approve the expenditure of an amount not to exceed \$204,754.00 from the Highway Capital Reserve Fund for the purpose of acquiring the Highway Equipment; and it is

FURTHER RESOLVED, that the period of probable usefulness for said equipment is five (5) years pursuant to the provisions of Section 11.00(b)(29) of the New York Local Finance Law; and it is

FURTHER RESOLVED, that this Resolution is subject Permissive Referendum pursuant to the requirements of Section 6-c(8) of the General Municipal Law; and it is

FURTHER RESOLVED, that the Town Clerk is hereby directed to post and publish this resolution, or an abstract thereof, in the same manner as provided for the notice of a general election, all in accordance with the provisions of Section 90 of Town Law and Section 6-c(8) of General Municipal Law; and it is

The adoption of the foregoing Resolution was moved by Nola J. Gove, seconded by Ruth E. Scheppard, and duly put to vote, which resulted as follows

Timothy Ridgeway, Supervisor	Yes
Ruth E. Scheppard, Councilperson	Yes
Nola J. Gove, Councilperson	Yes
Dave Warner, Councilperson	Absent
John W. Wood, Jr., Councilperson	Absent

Resolution was adopted on July 9, 2025.

Historian – Peggy Rice’s monthly report has been filed with the Town Clerk’s office. Supervisor Ridgeway mentioned that the Town of Sandy Creek participated in the Oswego County Fair parade to celebrate the Town’s 200th year.

Judges – Reports are filed with the Town Supervisor.

Legislator – Legislator Michael Yerdon was present tonight but did not have much to report.

Library – Jessica Godfrey – Read a few highlights from the July newsletter for the library. Costs of a new flag pole were discussed.

NOCA – No report was received.

Planning Board – Bill Joyce – Nothing to report as their board meeting is tonight at 7pm.

Town Clerk – Brittany Washburn – Monthly reports for the Town Clerk and Water Clerk are on file and available for inspection. Brittany would like to create a Facebook page for the Town of Sandy Creek. This will help inform the public about meetings, lost/found dogs, events, etc. Comments and the messenger app will be disabled. We will allow comments on posts regarding lost/found dogs as this will help reunite families with their dogs. Facebook items do fall under the Freedom of Information Law “FOIL”. The Town Board agreed that a Facebook page would be fine.

Ron Fisher would like to be able to send informational posts to the Town Clerk for the Town’s Facebook page. Town Clerk Washburn will coordinate with Mr. Fisher. Ron gave an update on the results of the recent

sampling. No HABs yet. Testing of HABs will start when the HABs start appearing, usually with the warmer weather. Mr. Fisher has received a lot of inquiries about dead fish in the area. This is normal and has nothing to do with water quality.

PUBLIC COMMENT: None.

NEW BUSINESS:

The apartment lease is up this month. A small discussion regarding the lease rental amount followed.

RESOLUTION 65-25

On motion by Nola J. Gove, seconded by Ruth E. Scheppard, the following resolution was

ADOPTED with **3 Ayes** Ridgeway, Scheppard, and Gove

0 No

2 Absent Wood and Warner

RESOLVED that the Town Board of the Town of Sandy Creek approves the apartment lease agreement with the lease amount increasing to \$725 per month.

TRANSFER OF FUNDS:

RESOLUTION 66-25

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

ADOPTED with **3 Ayes** Ridgeway, Scheppard, and Gove

0 No

2 Absent Wood and Warner

RESOLVED that the Town Board of the Town of Sandy Creek authorizes the following transfers of funds:

FROM Line #	Description	TO Line #	Description	\$ Amount
A1990.4	CONTINGENCY	A1910.4	UNALLOCATED INSURANCE	\$4,581.82
A3510.2	DOG CONTROL – EQUIPMENT	A3510.4	DOG CONTROL – CONTRACTUAL	\$100
A7410.46	LIBRARY BUILDING	A7410.4	LIBRARY CONTRACTUAL	\$1
DA909	UNALLOCATED FUND BAL	DA5130.2	EQUIPMENT RESERVES	\$48,600
DA5130R	EQUIPMENT RESERVES - BUDGETED	DA230	EQUIPMENT RESERVES	\$80,000
SW1-1420.4	LEGAL, CONTRACTUAL	SW1-1910.4	UNALLOCATED INSURANCE	\$799.23

APPROVAL OF BILLS

RESOLUTION #67-25 Motion made by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was **Adopted** with **3 Ayes** Ridgeway, Scheppard, and Gove

0 No

2 Absent Warner and Wood

Resolved that the bills be paid on Abstract #7 in the following amounts:

General Fund	\$	51,937.64
Highway Fund	\$	37,744.17
Water District #1	\$	2,703.29
Water District #2	\$	371.30
Water District #3	\$	1,748.34
Trust & Agency	\$	24,149.88
Total Bills:	\$	118,654.62

OLD BUSINESS:

A question regarding how many people were interested in Aflac – Bookkeeper Meg Sprague said that only a few people were interested in this.

Supervisor Ridgeway said that we will need to hold a special meeting to discuss the Teamsters Union contract. The date for this meeting will be July 29, 2025, at 5pm. Town Supervisor Ridgeway will reach out to Councilman Warner and Councilman Wood to make sure that date works for them He will also let the Town Clerk know so she can post the meeting notice.

Supervisor Ridgeway asked Pat McDougal if there was an update for CEHA. No news yet.

Katrina McDougal was present tonight. The Town Board congratulated Katrina on winning the primary election for Town Justice.

The next regular Town Board meeting will be August 13th at 6pm.

On motion made by Nola J. Gove, and seconded by Ruth E. Scheppard, and carried unanimously, the meeting was adjourned at 6:26 pm.

Respectfully submitted by,

Brittany M. Washburn
Town Clerk