**Date:** May 14, 2025

**Type of Meeting:** Regular Meeting

**Place:** Sandy CreekTown Hall

**Board Members Present:** Timothy D. Ridgeway , Town Supervisor

John W. Wood Jr., Town Council Member

Nola J. Gove, Town Council Member

A. Dave Warner, Town Council Member

**Absent:** Ruth E. Scheppard, Town Council Member

**Others Present:** Michael Kastler, James McGuire, Mary McGuire, Katrina McDougal, Bill Joyce, Jessica Godfrey, Todd Bristol, Ron Fisher, Scott Brosnan, and Brittany Washburn.

**CALL TO ORDER:** Town Supervisor Timothy D. Ridgeway called the meeting to order at 6:00 pm with the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

**Resolution #46-25** Motion made by John W. Wood Jr., seconded by Nola J. Gove, the following resolution was **Adopted** with **4 Ayes** Ridgeway, Gove, Wood, Warner

**0 No**

**1 Absent** Scheppard

**Resolved** that the Town Board of the Town of Sandy Creek approves the minutes of the April 9th meeting as written.

**REPORTS:**

**Code Enforcement Officer** – Todd Bristol – There were several permits and one violation for April. The Attorney is working on the Kent case.

**Sole Assessor** - Rebecca Trudell’s monthly report has been filed with the Town Clerk’s office. There are two empty seats on the Board of Assessment Review. Bill Joyce and James McGuire are interested in the open seats.

**RESOLUTION #47-25** Motion made by Dave Warner, seconded by John W Wood Jr., the following resolution was **Adopted** with **4 Ayes** Ridgeway, Gove, Wood, Warner

**0 No**

**1 Absent** Scheppard

**Resolved** that the Town Board of the Town of Sandy Creek appoints William “Bill” Joyce and James McGuire to the Board of Assessment Review. Mr. Joyce’s term will expire in September of 2025. Mr. McGuire’s term will expire in September of 2026.

**Dog Control Officer** – No report this month.

**Highway/Water Superintendent** – Michael Kastler read his Highway and Water Reports for April. Mr. Kastler’s reports are filed with the Town Clerk’s Office. The agreement with the County to spend town highway funds on general repairs and improvements to town roads in 2025 needs to be signed and approved by the Town Board. The roads to be repaired or improved to be determined depending on pricing. The new truck is being built and should arrive in July. At the snow contract meetings, they have discussed using a percentage instead of per mile. Local vandals cut wires on one of the mowers and a sander. They also tried to enter the garage and stole tools from a toolbox. The vandal was arrested but was back home that same day. Mike would like to add a couple more cameras around the Town Barn. Brittany suggested that we add a couple more cameras at the Town Hall as well. Mike will reach out to Doyle Security for quotes on additional cameras. There is one highway employee that is interested in going to school for his Water Operator license. This would be a floating position within the Highway and Water Departments.

**RESOLUTION 48-25**

On motion by Timothy D. Ridgeway seconded by Nola J. Gove, the following resolution was

**ADOPTED** – **4 Ayes** Ridgeway, Wood, Gove, Warner

**0 No**

**1 Absent** Scheppard

**RESOLVED** that the Town Board of the Town of Sandy Creek approves the Agreement to Spend Highway Funds for 2025 for general repairs or improvements to be completed on Town roads in the sum of $342,000 upon 40 miles of road.

**Historian** – Peggy Rice’s monthly report has been filed with the Town Clerk’s office.

**Judges** – Reports are filed with the Town Supervisor.

**Legislator** – Legislator Michael Yerdon is absent tonight as he recovers from an illness.

**Library** – Jessica Godfrey – Read a few highlights from the May newsletter for the library. They had the annual kindergarten visit today. The library needs to schedule their yearly rug cleaning with Stanley Steemer. Jessica will make arrangements for the cleaning.

**RESOLUTION 49-25**

On motion by Nola J. Gola seconded by John W. Wood Jr., the following resolution was

**ADOPTED** – **4 Ayes** Ridgeway, Wood, Gove, Warner

**0 No**

**1 Absent** Scheppard

**RESOLVED** that the Town Board of the Town of Sandy Creek approves Stanley Steemer to complete the annual carpet cleaning at the library.

**NOCA** – No report was received.

**Planning Board** – Bill Joyce – Their regular meeting was last week. The Wesleyan Church would like to update their sign and extend their parking lot. No real plans have been submitted by the church, yet. Mr. Joyce explained that we need to create a subdivision local law. There are plans for a housing development on Lake Street in the Village of Sandy Creek. Highway Superintendent Kastler requests that the road leading to this development must be built to Town standards.

**Town Clerk** – Brittany Washburn – Monthly reports for the Town Clerk, Tax Collection, and Water Clerk are all filed and available for inspection. Amber Waters was appointed as the Deputy Town Clerk, her first day was May 5th. Town Clerk Washburn would like to increase the number of days worked for her Deputy from 3 days to 4 days per week. The Sandy Pond Channel Maintenance Association has submitted a request for reimbursement of $40,000 towards the dredging project from last year. However, no invoices were submitted with this request.

**RESOLUTION 50-25**

On motion by Timothy D. Ridgeway seconded by Nola J. Gove, the following resolution was.

**ADOPTED** – **4 Ayes** Ridgeway, Wood, Gove, Warner

**0 No**

**1 Absent** Scheppard

**RESOLVED** that the Town Board of the Town of Sandy Creek approves increasing the number of days worked from 3 to 4 days for the Deputy Town Clerk position.

**RESOLUTION 51-25**

On motion by Timothy D. Ridgeway seconded by Nola J. Gove, the following resolution was

**ADOPTED** – **4 Ayes** Ridgeway, Wood, Gove, Warner

**0 No**

**1 Absent** Scheppard

**RESOLVED** that the Town Board of the Town of Sandy Creek approves the Williamson Law Book Software Support contract renewal for the Town Clerks Plus Software.

**PUBLIC COMMENT:** Ron Fisher spoke regarding the NOAA grant for fisheries. Upstate Freshwater will start their sampling soon. HAB monitoring will begin in July.

**OLD BUSINESS:** None

**NEW BUSINESS:** Town Supervisor Ridgeway received a letter from the Town of Richland regarding the previous water rate increase. There has not been any discussions regarding this matter or about updating the IMA between the two Towns.

Supervisor Ridgeway also received a certified letter from the NYS Teamsters Local Union 317 informing the Town Board that they are ready to begin discussions on the next union contract.

There will be a special meeting on May 27th at 5pm regarding insurance and the employee handbook.

Supervisor Ridgeway inquired about town-owned cell phones for employees that are required to use their personal cell phones for work-related tasks. Mr. Ridgeway also inquired about Town owned debit/credit cards for town employees/officials to use for when they attend trainings or need to purchase items for the Town. A lengthy discussion followed. This matter will be tabled until the next meeting.

**APPROVAL OF BILLS**

**RESOLUTION #52-25** Motion made by Nola J. Gove, seconded by John W. Wood Jr., the following resolution was **Adopted** with **4 Ayes** Ridgeway, Gove, Wood, and Warner

**0 No**

**1 Absent** Scheppard

**Resolved** that the bills be paid on Abstract #5 in the following amounts:

General Fund $ 23,104.89

Highway Fund $ 33,907.64

Water District #1 $ 28,518.18

Water District #2 $ 11,035.42

Water District #3 $ 19,742.50

Trust & Agency $ 43,044.49

The next regular Town Board meeting will be June 11th at 6pm.

**On motion** made by Nola J. Gove, and seconded by Dave Warner, and carried unanimously, the meeting was adjourned at 6:44 pm.

Respectfully submitted by,

Brittany M. Washburn

Town Clerk