**MINUTES OF THE MEETING OF THE TOWN BOARD**

TOWN OF SANDY CREEK  
1992 HARWOOD DRIVE, PO BOX 52

SANDY CREEK, NEW YORK 13145-0052

**Date:** May 13, 2020

**Kind of Meeting:** Regular Meeting

**Place:** Town Hall

**Board Members Present:** Ruth E Scheppard  **Others Present:**

John W. Wood, Jr. Tammy L. Miller, RMC

Dave Warner Pat McDougal

Nola J. Gove Wayne Miller

**Absent:** Nancy Ridgeway

**CALL TO ORDER:**

Deputy Town Supervisor Ruth E. Scheppard called the meeting to order at 7:01 pm.

**APPROVAL OF MINUTES:**

**RESOLUTION 53-20**

On motion by John W. Wood, Jr., seconded by Dave Warner, the following resolution was

ADOPTED - 4 Ayes Scheppard, Gove, Wood, Warner

0 No

1 Absent Ridgeway

**Resolved** that the minutes of the April 8th and May 6th meetings are approved as written.

**FINANCIAL REPORT-** The Monthly Report of the Supervisor was received by the Town Board tonight and is on file in the Town Clerk’s office.

**REPORTS-** Written reports from the Sole Assessor, Codes Enforcement Officer, Dog Control Officer, Highway/Water Superintendent, Library, NOCA, Sandy Creek Regional Planning Board and Barton &

Loguidice were received prior to the meeting and filed in the office of the Town Clerk.

Town Clerk – Tammy Miller reported that receipts and total disbursements for the month of April totaled $2,054.00. Of this total, $1,946.00 was paid to Supervisor Ridgeway for town revenue. This report is on file in the Town Clerk’s office and available for public inspection. Due to Covid-19 the Town Hall is closed to the public. The Town Clerk’s office is requesting that all payments be made by mail or by placing them in the drop box on the front porch of the Town Hall. Appointments can be made for marriage licenses and for Notary Public services. The Town Clerk and her Deputy/Water Clerk will continue with flexible hours and working from home when possible until further notice.

Sandy Creek Mayor Lynn Miller contacted each Town Board member. The Village of Sandy Creek is interested in giving the parcel of land that the library sits on to the Town of Sandy Creek.

**OLD BUSINESS**

The final draft of the Teamsters’ Union contract has not been received for review and final vote.

**NEW BUSINESS**

**RESOLUTION 54-20**

On motion by John W. Wood, Jr., seconded by Nola J. Gove, the following resolution was

ADOPTED - 4 Ayes Scheppard, Gove, Wood, Warner

0 No

1 Absent Ridgeway

**Resolved** that the Town Board of the Town of Sandy Creek wants voucher #168 to TCR Tree Service for the removal of 3 trees from the Boylston-Wesleyan Cemetery for a total of $3,000 removed from Abstract #9 as this was not an authorized expense.

The Town Board was in favor of planting a tree in memory of Historian Charlene Cole and doing a ceremony later in the year.

The community’s Memorial Day parade and chicken barbeque at Cable Trail VFW have been cancelled this year due the Covid-19 health crisis.

**RESOLUTION 55-20**

On motion by John W. Wood, Jr., seconded by Ruth E Scheppard, the following resolution was

ADOPTED - 4 Ayes Scheppard, Gove, Wood, Warner

0 No

1 Absent Ridgeway

**Resolved** that the Town Board of the Town of Sandy Creek approves the terms of engagement set forth in the letter dated May 13, 2020 from Bowers & Company CPAs PLLC for an audit of 2020’s financial activity for a fee of $25,000 to $29,000 and authorizes Deputy Supervisor Ruth E. Scheppard to sign the letter of understanding.

**RESOLUTION 56-20**

On motion by John W. Wood, Jr., seconded by Ruth E. Scheppard, the following resolution was

ADOPTED - 4 Ayes Scheppard, Wood, Gove, Warner

0 No

1 Absent Ridgeway

**Resolved** that the Town Board of the Town of Sandy Creek agrees to purchase a screen with the Town of Richland for $62,500.00, fifty percent of the total cost of $125,000.00.

**RESOLUTION 57-20**

On motion by Ruth E. Scheppard, seconded by Dave Warner, the following resolution was

**ADOPTED** - 4 Ayes Scheppard, Gove, Wood, Warner

0 No

1 Absent Ridgeway

**Resolved** that the Town Board of the Town of Sandy Creek approves the following resolution:

**DESIGNATING Town Supervisor or Deputy Supervisor TO EXECUTE THE resiliency and economic development initiative grant AGREEMENT FOR the “CO.77 North Sandy Pond Resiliency Project, Barrier Bars”**

**WHEREAS**, the Town of Sandy Creek (Town) submitted a Funding Application for a North Sandy Pond Resiliency Project (Project); and

**WHEREAS**, the Project has been selected to receive a Resiliency and Economic Development Initiative Grant (Grant) up to $600,000 through the Dormitory Authority of the State of New York (DASNY) program;

**WHEREAS**, certain agreements, contracts and other documents are required to be executed by the Town in order to secure the REDI Funds; and

**NOW, THEREFORE, BE IT**

**RESOLVED** that the Town Supervisor or Deputy Supervisor is authorized to execute a Grant Agreement with the Dormitory Authority of the State of New York and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the Town of Sandy Creek’s obligations under the Resiliency and Economic Development Initiative Agreement.

**BE IT FURTHER RESOLVED**, that this Resolution shall take place immediately.

The question of adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows: Supervisor Nancy Ridgeway Absent

Deputy Supervisor Ruth E. Scheppard Aye

Councilman Nola J. Gove Aye

Councilman John W. Wood, Jr. Aye

Councilman Dave Warner Aye

The foregoing resolution was thereupon declared duly adopted.

**RESOLUTION 58-20**

On motion by Ruth E. Scheppard, seconded by Dave Warner, the following resolution was

**ADOPTED** - 4 Ayes Scheppard, Gove, Wood, Warner

0 No

1 Absent Ridgeway

**Resolved** that the Town Board of the Town of Sandy Creek approves the following resolution:

**AUTHORIZATION AND APPROPRIATION OF LOCAL MATCH FOR THE Resiliency and Economic Development Initative GRANT FOR**

**the “CO.77 North Sandy Pond Resiliency Project, Barrier Bars”**

**WHEREAS**, the Town has been notified of the award of a $600,000 Resiliency and Economic Development Initiative (REDI) Grant by the Dormitory Authority of the State of New York (DASNY) for the North Sandy Pond Resiliency Project (the Project); and

**WHEREAS**, DASNY requires a 5% local match of the total project cost; and

**WHEREAS**, the 5% local match for this grant is $30,000, which the Town will pay through the General Fund Balance.

**NOW, THEREFORE, BE IT**

**RESOLVED** that the Town of Sandy Creek authorizes and appropriates a minimum of 5% local match as required by the Resiliency and Economic Development Imitative Grant Program for the North Sandy Pond Resiliency Project. Under the Resiliency and Economic Development Initiative Grant Program, this local match must be at least 5% of the grant award of $600,000. The source of the local match, and any amount in excess of the required match, shall be from the General Fund. The maximum local share appropriated subject to any changes agreed to by the Town of Sandy Creek Board of Trustees shall not exceed $30,000 based upon a total estimated maximum project cost of Six-Hundred Thousand Dollars ($600,000).

The question of adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows: Supervisor Nancy Ridgeway Aye

Deputy Supervisor Ruth E. Scheppard Aye

Councilman Nola J. Gove Aye

Councilman John W. Wood, Jr. Aye

Councilman Dave Warner Absent

The foregoing resolution was thereupon declared duly adopted.

**RESOLUTION 59-20**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

**ADOPTED** - 4 Ayes Scheppard, Gove, Wood, Warner

0 No

1 Absent Ridgeway

**Resolved** that the Town Board of the Town of Sandy Creek approves the following resolution:

**DELEGATING AUTHORITY TO THE TOWN SUPERVISOR TO CANCEL MEETINGS**

**WHEREAS**, the Town of Sandy Creek holds regularly scheduled Town Board meetings

that are open to the public wherein the operations and invoices of the Town are reviewed and

approved; and

**WHEREAS**, the Town of Sandy Creek Town Board also holds public hearings to address

matters concerning the Town and its residents; and

**WHEREAS**, the Town of Sandy Creek Town Board foresees that there may be

circumstances where convening a Town Board meeting or public hearing would not be in the best

interests of the health and safety of the Town Board members and the residents of the Town,

including weather related or health crisis concerns; and

**WHEREAS**, there may be times when the Town Board is unable to convene to cancel a

scheduled Town Board meeting or public hearing to ensure the health and safety of the Town

Board members and the residents of the Town;

**WHEREAS**, the Town Board desires to delegate authority to the Town Supervisor to

cancel a scheduled Town Board meeting or public hearing when in the best interests of the health

and safety of the Town Board members and residents of the Town.

**NOW, THEREFORE**, on motion made by Ruth E. Scheppard, and seconded by Nola J. Gove, be it:

**RESOLVED**, that the Town of Sandy Creek Town Board foresees that there may be

circumstances where convening a Town Board meeting or public hearing would not be in the best

interests of the health and safety of the Town Board members and the residents of the Town,

including weather related or health crisis concerns

**RESOLVED**, that the Town of Sandy Creek Town Board delegates authority to the Town

Supervisor to cancel a scheduled Town Board meeting or public hearing for the benefit of the

health and safety of the Town Board members and the residents of the Town; and

**RESOLVED**, that when the Town Supervisor cancels a meeting for the benefit of the

health and safety of the Town Board members and the residents of the Town, notice of the

cancellation will be posted at the Town Hall and on the Town’s website; and

**RESOLVED**, that when the Town Supervisor cancels a public hearing for the benefit of

the health and safety of the Town Board members and the residents of the Town, notice of the

cancellation will be posted at the Town Hall and on the Town’s website.

**RESOLUTION 60-20**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

**NOT ADOPTED** - 2 Ayes Scheppard, Gove

2 No Warner, Wood

1 Absent Ridgeway

The Town Board of the Town of Sandy Creek does not approve the contract with Sandra Bonanno for beach grass planting at Sandy Pond at this time.

Also the job posting for a Beachgrass Steward is rejected at this time.

**RESOLUTION 61-20**

On motion by Dave Warner, seconded by Nola J. Gove, the following resolution was

**ADOPTED** - 4 Ayes Scheppard, Gove, Wood, Warner

0 No

1 Absent Ridgeway

**Resolved** that the Town Board of the Town of Sandy Creek denies all bills from the H4 fund with the exception of the Deaton’s Home Center invoice.

**RESOLUTION 62-20**

On motion by Ruth E. Scheppard, seconded by Dave Warner, the following resolution was

**ADOPTED** - 4 Ayes Scheppard, Gove, Wood, Warner

0 No

1 Absent Ridgeway

**Resolved** that the Town Board of the Town of Sandy Creek approves the quote from All Pest of Adams Center, NY for two exterior treatments to control spiders at the Town Hall in 2020 and authorizes Deputy Supervisor Ruth Scheppard to sign the agreement.

**APROVAL OF BILLS**

**RESOLUTION 63-20**

On motion by Ruth E. Scheppard, seconded by Nola J. Gove, the following resolution was

**ADOPTED** - 4 Ayes Scheppard, Gove, Wood, Warner

0 No

1 Absent Ridgeway

**Resolved** that the bills be paid on Abstract #8 in the following amounts:

General Fund $ 279.97

Water District #2-SW $ 1,980.00

Trust & Agency $ 9,536.01

**And** on Abstract #9 in the following amounts:

General Fund $ 15,622.00

Highway $ 66,941.72

Water Project #3- H3 $ 188.04

N Pond Shoreline-H4 $ 186.66

Water District #1-SW $ 2,822.46

Water District #2-SW $ 11,097.08

Water District #3-SW $ 26,808.21

Trust & Agency $ 5,723.21

**PUBLIC COMMENT**- Pat McDougal stated that many property owners along South Pond that cannot get public drinking water due to the NYS DEC decision are very upset. A lawsuit against the DEC was filed this week. Town Clerk Miller explained that the refunds for those in the Coastal Erosion Hazard Area are in tonight’s bills and will be mailed tomorrow. Mrs. McDougal is also interested in the county’s plans to replace the bridge at the end of Co Rt 15 near Sandy Island Beach State Park’s entrance.

Due to Covid-19 the next Water Advisory Committee meeting is to be determined.

The next regular monthly meeting of the Town Board will be held June 10th at 7 pm.

**On motion** by Ruth E. Scheppard, and seconded by Nola J. Gove, and carried unanimously, the meeting was adjourned at 8:21 pm.

Respectfully submitted,

Tammy L. Miller, RMC

Town Clerk