**MINUTES OF THE MEETING OF THE TOWN BOARD**

TOWN OF SANDY CREEK  
1992 HARWOOD DRIVE, PO BOX 52

SANDY CREEK, NEW YORK 13145-0052

**Date:** May 8, 2024

**Kind of Meeting:** Regular Meeting

**Place:** Town Hall

**Board Members Present:** Timothy D. Ridgeway  **Others Present:**

Dave Warner Tammy L. Miller

John W. Wood, Jr. Brittany M. Washburn

Nola J. Gove Michael C. Kastler

Ron Fisher

Bill Joyce

**Absent:** Ruth E. Scheppard Jessica Godfrey

Wayne Miller

Pat McDougal

Gail Pennock 6:04 pm

**CALL TO ORDER:**

Town Supervisor Timothy D. Ridgeway called the meeting to order at 6:00 pm with the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

**RESOLUTION 48-24**

On motion by Timothy D. Ridgeway, seconded by Nola J. Gove, the following resolution was

ADOPTED - 4 Ayes Ridgeway, Warner, Wood, Gove

0 No

1 Absent Scheppard

**Resolved** that the minutes of the April 10th meeting are approved as written.

**REPORTS:**

Code Enforcement Officer – John Howland’s report for April is on file in the Town Clerk’s office.

Highway/Water Superintendent – Michael C. Kastler read his highway department and water department reports. The highway department is getting ready for spring. All dirt roads have been graded, intersections swept, and sand has been screened. The septic tank at the barn had to be pumped. Herbicide application was completed by Chase Enterprises. Some trees on Orton and Hadley Roads had to be trimmed. The new excavator was delivered. The brush is being installed on it tomorrow in Syracuse. The new plow truck that was ordered is now scheduled to be built in October. On May 15th from 6 to 7 pm B&L will hold an informational meeting here about the Skinner Road culvert replacement project. Water meters have been read and bills mailed. A curb stop replacement was done at Colonial Court Campground. The Village of Sandy Creek will reduce the water rate for Water District #2 beginning with the November billing. The project closed on the EFC financing and was refinanced through USDA-RD. Valve maintenance and flushing has been done in Water District #3. The water tank passed inspection. Some tank maintenance will be done in the fall. Dustin Green will be attending water school in June. The IMA updates need to be completed with both Richland districts and with the Village of Sandy Creek. Superintendent Kastler attended a meeting of the Joint Water Works that Bill Havener also attended. They have hired a second water operator. Superintendent Kastler attended water training in April in Seneca Falls.

Councilwoman Gove stepped out of the meeting to take a phone call at 6:09 pm.

Sole Assessor- Rebecca Trudell’s monthly report has been filed in the Town Clerk’s office. Supervisor Ridgeway read the report aloud.

**RESOLUTION 49-24**

On motion by John W. Wood, Jr., seconded by Dave Warner, the following resolution was

**ADOPTED** - 3 Ayes Ridgeway, Wood, Warner

0 No

2 Absent Scheppard, Gove

**Resolved** that the Town Board of the Town of Sandy Creek appoints Charles R. Skellen to the Board of Assessment Review for the term vacated by Daniel Yerdon expiring September 30, 2026.

Councilwoman Gove returned to the meeting at 6:10 pm**.**

Dog Control Officer – Anne Derr prepared a report for the Town Board, and it is filed in the Town Clerk’s office.

Historian - Peggy Rice prepared a written report and it is filed in the office of the Town Clerk.

Town Justice- The monthly reports of the Town Justices have been received by the Town Supervisor.

Legislator – County Legislator Michael G. Yerdon was absent this evening.

Library – Director Jessica Godfrey reported that the library is interested in applying for a NYS library construction grant. The last grant of this kind was done in 2014. The application must be completed by August 16th. The Library Board of Trustees would like to apply for funding to replace the library sign. The grant will cover 50 to 75% of the cost. The library will pick up the rest. They also would like a stair chair lift and to replace the sidewalks and front porch.

**RESOLUTION 50-24**

On motion by John W. Wood, Jr., seconded by Nola J. Gove, the following resolution was

ADOPTED - 4 Ayes Ridgeway, Warner, Wood, Gove

0 No

1 Absent Scheppard

**Resolved** that the Town Board of the Town of Sandy Creek authorizes Supervisor Timothy D. Ridgeway to sign a letter allowing the library to apply for a NYS library construction grant as the owner of the building and property.

NOCA – There was no report from Northern Oswego County Ambulance this month.

Planning Board – Bill Joyce filed the minutes of the May 1st meeting in the office of the Town Clerk. He reported that the board did training on flood plain regulation and that all training is complete for the year. They will do site plan review for the two possible town solar farms. Representatives will attend their June meeting to begin the discussion. Councilman Warner brought attention to page 3, section 4 of the proposed lease regarding rent payments to the town.

Town Clerk – Tammy Miller reported that receipts and total disbursements for the month of April totaled $3,067.00 of which $2,919.10 was town income. This report is on file in her office and available for public inspection. Mrs. Miller attended the NYS Town Clerks Association school April 21st - 24th in Albany where she received her Registered Municipal Clerk renewal recognition. She also attended the 2024 NYS Tug Hill Commission Annual Local Government Conference May 2nd at Turning Stone Event Center.

**RESOLUTION 51-24**

The following resolution was offered by Dave Warner who moved its adoption, seconded by John W. Wood, Jr., to‑wit:

RESOLUTION OF THE TOWN BOARD, TOWN OF SANDY CREEK, OSWEGO COUNTY, NEW YORK, accepting Revisions to the “Town of Sandy Creek and Richland Joint Water Project”, Capital Project as administered through USDA Rural Development. The Town Board hereby modifies the following Construction Direct Expenditures budget item to Form E #29:

C.2e: Direct Expenditures – Spare Parts – Blair Supply - move $750.00 from contingency.

The reason for this modification is for a purchase of spare parts from Blair Supply that were needed to complete the project.

tHis BUDGETARY modification RESULTED IN a TOTAL DECREASE of CONTINGENCy BY $750.00, making total CONTINGENCY, $34,685.02 on form E #29.

WHEREAS, the Town of Sandy Creek, Town Board has reviewed the Form E Capital Outlay Budget category and,

NOW, THEREFORE, THE TOWN OF SANDY CREEK, TOWN BOARD HEREBY RESOLVES AS FOLLOWS:

The following vote was taken and recorded in the public or open session of said meeting:

Timothy D. Ridgeway, Supervisor VOTING AYE

Ruth E Scheppard, Councilwoman ABSENT

Nola J. Gove, Councilwoman VOTING AYE

Dave Warner, Councilman VOTING AYE

John W. Wood, Jr., Councilman VOTING AYE

**The resolution was thereupon declared duly adopted.**

A Republican primary election will be held at the Town Hall on June 25th from 6 AM to 9 PM. The office will be closed on Memorial Day. The Town Clerk’s office will be re-painted and new plank flooring will be installed before the new desks are set up in the office sometime in June. The Town Board wants to move forward with the solar development on the landfill site and will make a decision on the second site in the near future.

Ron Fisher reported that the water level is now at the long-term average. It will likely rise as normal this spring. The rock pile has been marked. The beach area has been roped off for the return of the Piping Plovers.

**PUBLIC COMMENT: Pat McDougal** of **South Sandy Pond Inlet** and **Edwards Road** expressed her concern that property assessments were increased. She said that many of the CEHA residents are not happy. **Gail Pennock** of **Co Rt 15** in the Village of Lacona was present to ask why there are no fire sirens anymore and why the cost of her village water went up. She was referred to the Village of Lacona for those questions. Superintendent Kastler did explain the new technology to alert firemen to emergency calls.

**OLD BUSINESS:**

The Town Board is working with the DEC contractor, Parsons, to have the monitoring wells installed at the landfill site.

**NEW BUSINESS:**

**RESOLUTION 52-24**

On motion by Timothy D. Ridgeway, seconded by Dave Warner, the following resolution was

ADOPTED - 4 Ayes Ridgeway, Warner, Wood, Gove

0 No

1 Absent Scheppard

**Resolved** that the Town Board of the Town of Sandy Creek authorizes the purchase of 2 HeartSine Automated External Defibrillator 360P units for a total price of $2,425.14 from CardiacLife of Rochester, NY under NYS HIRE Contract #69040.

**RESOLUTION 53-24**

On motion by Timothy D. Ridgeway, seconded by Nola J. Gove, the following resolution was

ADOPTED - 4 Ayes Ridgeway, Warner, Wood, Gove

0 No

1 Absent Scheppard

**Resolved** that the Town Board of the Town of Sandy Creek authorizes Water Clerk Brittany Washburn to reduce the EDU assignment at 5 King Road if the inspection of the home matches Mr. Bachar’s claim.

A legal ad for sealed paving bids will be sent to the Watertown Daily Times. Superintendent Kastler intends to pave Kehoe and Miller Roads this year. Mrs. Miller suggested a decorative lattice with a climbing plant to help conceal the generator on the side of the Town Hall.

**RESOLUTION 54-24**

On motion by Nola J. Gove, seconded by Dave Warner, the following resolution was

ADOPTED - 4 Ayes Ridgeway, Warner, Wood, Gove

0 No

1 Absent Scheppard

**Resolved** that the Town Board of the Town of Sandy Creek authorizes the invoices for the two Christmas Tree of Lights (the remainder after the $5,000 grant funds are used) and the two desks for the Town Clerk’s office to be paid using ARPA funds.

**TRANSFER OF FUNDS**

**RESOLUTION 55-24**

On motion by Nola J. Gove, seconded by John W. Wood, Jr., the following resolution was

ADOPTED - 4 Ayes Ridgeway, Wood, Gove, Warner

0 No

1 Absent Scheppard

**Resolved** that the Town Board of the Town of Sandy Creek authorizes the following transfers:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| FROM Line # | Description | TO Line # | Description | $ Amount |
| DA909 | Unallocated Fund Balance | DA5130.2 | Machinery-Equipment | $ 258,883.00 |

**APPROVAL OF BILLS**

**RESOLUTION 56-24**

On motion by Nola J. Gove, seconded by John W. Wood, Jr., the following resolution was

ADOPTED - 4 Ayes Ridgeway, Wood, Gove, Warner

0 No

1 Absent Scheppard

**Resolved** that the bills be paid on Abstract #8 in the following amounts:

General Fund $ 6,035.84

Water District #1 $ 500.00

Water District #2 $ 100.00

Water District #3 $ 96,494.25

Trust & Agency $ 27,196.69

**AND** on Abstract #9 in the following amounts:

General Fund $ 76,018.52

Highway Fund $ 308,795.14

Water Project-H3 $ 1,167.00

Lacona Fire Department $ 10,000.00

Water District #1 $ 6,837.73

Water District #2 $ 14,041.82

Water District #3 $ 377,745.31

Trust & Agency $ 477.75

**On motion** by Nola J. Gove, seconded by John W. Wood, Jr., and carried unanimously, the meeting was adjourned at 7:24 pm.

Respectfully submitted,

Tammy L. Miller, RMC

Town Clerk