

MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF SANDY CREEK
1992 HARWOOD DRIVE, PO BOX 52
SANDY CREEK, NEW YORK 13145-0052

Date: November 12, 2014

Kind of Meeting: Regular Meeting

Place: Town Hall

Board Members Present: Nancy Ridgeway
Ruth E. Scheppard
Nola J. Gove
John W. Wood, Jr.

Others Present:
Tammy L. Miller
Dustin Clark
Michael C. Kastler
Leslie C. Germanow, Esq. @7:10
Shirley Rice
Patricia McCullough
John Howland @ 7:25 pm
Wayne Miller
Karen A. Adams
Harvey R. Adams
Elisa Dunn (left @ 7:15 pm)
Norma Newman
Karen Galloway
Dustin Clark

Absent: Kevin Halsey

CALL TO ORDER:

Town Supervisor Nancy Ridgeway called the meeting to order at 7:00 pm with the Pledge of Allegiance.

APPROVAL OF MINUTES:

RESOLUTION 113-14

On motion by John W. Wood Jr., seconded by Ruth Scheppard, the following resolution was

ADOPTED - 4 Ayes Ridgeway, Gove, Scheppard, Wood
 0 No
 1 Absent Halsey

Resolved that the minutes of the October 8th meeting are approved as written.

FINANCIAL REPORT:

The Town Board received a copy of the monthly financial report of the Supervisor. It is filed in the Town Clerk's office.

REPORTS:

Assessor- Rhonda Weigand's report has been filed in the Town Clerk's office.

Dog Control Officer- Marjorie O’Grady McCann was absent this evening and no expense report was received. Elisa Dunn, the widow of former Dog Control Officer David Dunn, is interested the DCO position in our town. She introduced herself and answered questions from the board members. She is familiar with the paperwork and ticket process for dog control as she sometimes assisted her husband. She is familiar with the dog shelter in Oswego. She stressed that she would reply to phone complaints in a timely manner. Mileage, salary, and expenses for the DCO position were discussed. The need for a deputy was also discussed.

Historian – Charlene Cole’s monthly report is on file in the Town Clerk’s office and available for public inspection.

Town Justice- The monthly reports of the Town Justices have been received by the Town Supervisor and filed in the Town Clerk’s office.

Legislator – Margaret Kastler was excused due to a death in her family.

Library – No one was present to report this evening. There is an individual interested in joining the board of trustees.

Planning Board – The Sandy Creek Regional Planning Board’s report is on file in the office of the Town Clerk. Chairman Shirley Rice summarized the meeting held on November 11th. Public hearings on three site plan reviews were held. The former Hotel Martin will be re-opening in the Village of Sandy Creek.

Highway/Water Superintendent – Superintendent Mike Kastler is excused this evening. Supervisor Ridgeway read his report for October. It is on file in the Town Clerk’s office.

RESOLUTION 114-14

On motion by Nancy Ridgeway, seconded by John W. Wood, Jr., the following resolution was

ADOPTED - 4 Ayes Ridgeway, Gove, Scheppard, Wood
 0 No
 1 Absent Halsey

Resolved that the Town Board of the Town of Sandy Creek approves the Hydrant Use Agreement between the Villages of Sandy Creek and Lacona and the Sandy Creek Fire Department and the Lacona Fire Department.

Water Advisory Committee – The minutes from the October 27th meeting have been filed in the Town Clerk’s office. Dustin Clark of B&L answered questions at that meeting. The committee is working on areas of interest for a proposed water district #3. There is still restoration work needed on Wigwam Drive and Seber Shores Road. On a few roads the gravel that was used is too fine. B&L has pictures and video of all roads prior to the project. There is a one year warranty in effect on the water project. The contractors are bonded and a 5% retainage will be held until all restoration work is complete. The Water Advisory Committee will not meet in December this year.

Code Enforcement Officer – John Howland’s report for October is on file in the Town Clerk’s office.

Town Clerk – Tammy Miller reported that receipts and total disbursements for the month of October totaled \$4,081.50. This report is on file in her office and available for public inspection.

Barton & Loguidice – Dustin J. Clark, P.E., Senior Project Engineer was present to give an update on the water projects. He explained that when only 1% of the project value remains, the project will be considered substantially complete. The remaining work will be documented on a punch list. The one year warranty begins at the date of substantial completion. Contract #4 will begin on November 13th and should be complete by Christmas day with restoration work to be completed in the spring. There are two change orders for contracts 1 and 3 are needed for various minor additional work items at the tank site, a new dialer for Richland and required disinfection of the new wells.

RESOLUTION 115-14

On motion by Ruth Scheppard, seconded by John W. Wood, Jr., the following resolution was

ADOPTED - 4 Ayes Ridgeway, Gove, Scheppard, Wood
 0 No
 1 Absent Halsey

Resolved that the Town Board of the Town of Sandy Creek approves Change Order #3 of Contract #1 and Change Order #2 of Contract #3.

Contract #5 has EFC approval. Environmental field work has been completed. Survey and soil borings will take place over the next few weeks. Construction should begin in the spring of 2015. Maps are being updated for the Mick and Jamroz easements.

Supervisor Ridgeway, Deputy Supervisor Scheppard, and Superintendent Kastler will be attending an awards banquet. The Towns of Richland and Sandy Creek have won the APWA Central NY Branch 2014 Environmental Project of the Year for the Eastern Shore Water System thanks to the engineers and staff at Barton & Loguidice. Both towns will receive a plaque.

B&L’s second water inspector has been laid off for the winter. Neil Zimmer will be off after contract #4 is complete.

Water District #2 is on schedule. The proposed water district #3 was discussed. Water districts take an average of five years to form.

PUBLIC COMMENT – There was none at this time.

OLD BUSINESS

RESOLUTION 116-14

On motion by Ruth Scheppard, seconded by John W. Wood, Jr., the following resolution was

ADOPTED - 4 Ayes Ridgeway, Gove, Scheppard, Wood
 0 No
 1 Absent Halsey

Resolved that the Town Board of the Town of Sandy Creek approves Barton & Loguidice’s proposal to complete a preliminary engineering evaluation of a potential water district #3.

The Hyde-Stone proposal was discussed.

TRANSFER OF FUNDS

RESOLUTION 117-14

On motion by Ruth Scheppard, seconded by Nola J. Gove, the following resolution was ADOPTED - 4 Ayes Ridgeway, Scheppard, Gove, Wood

0 No

1 Absent Halsey

Resolved that the Town Board of the Town of Sandy Creek authorizes the following transfers of funds:

From A1990.4 Contingent Account	To A1010.4 Town Board Contractual	\$ 83.00
A1990.4 Contingent Account	A9010.8 State Retirement	\$ 1,000.00
A1990.4 Contingent Account	A9050.8 Unemployment	\$ 437.00
A5010.4 Highway Admin Contr.	A3310.2 Traffic Control Equip	\$ 512.00
DA5130.4 Machinery	DA5140.4 Brush & Weeds	\$ 104.00
DA9060.8 Health Insurance	DA9010.8 State Retirement	\$ 1,000.00
DB5112.2 Perm Improvements	DB5110.4 General Repairs	\$12,000.00
DB5112.2 Perm Improvements	DB5130.4 Brush & Weeds	\$ 3,000.00
DB5112.2 Perm Improvements	DB5140.4 Brush & Weeds	\$ 1,000.00
DB5140.1 Bush & Weeds Person	DB5140.4 Brush & Weeds	\$ 2,000.00
DB9060.8 Health Insurance	DB9010.8 State Retirement	\$ 1,371.00

NEW BUSINESS

The 2015 budget will be increasing by less than 5 cents per thousand of assessed value.

RESOLUTION 118-14

On motion by Ruth Scheppard, seconded by John W. Wood, Jr., the following resolution was

ADOPTED - 4 Ayes Ridgeway, Gove, Scheppard, Wood

0 No

1 Absent Halsey

Resolved that the Town Board of the Town of Sandy Creek approves the 2015 Budget of the Town of Sandy Creek.

RESOLUTION 119-14

On motion by Ruth Scheppard, seconded by Nancy Ridgeway, the following resolution was

ADOPTED - 4 Ayes Ridgeway, Gove, Scheppard, Wood

0 No

1 Absent Halsey

Resolved that the Town Board of the Town of Sandy Creek approves the Williamson Law Book Municipal Accounting Software Support Contract for November 1, 2014 – October 31, 2015.

On November 19th the towns of Richland and Sandy Creek will meet regarding the Eastern Shore Water System at 7 pm at the courthouse in Pulaski. The playground on Maple Ave in Lacona has been constructed, complete with zip line.

**APPROVAL OF BILLS
RESOLUTION 120-14**

On motion by Ruth Scheppard, seconded by Nola J. Gove, the following resolution was
ADOPTED - 4 Ayes Ridgeway, Scheppard, Gove, Wood
 0 No
 1 Absent Halsey

Resolved that the bills be paid on Abstract #20 in the following amounts:

General Fund \$ 454.69
Trust & Agency \$ 13,418.37

And on Abstract #21 in the following amounts:

General Fund \$ 53,444.24
Trust & Agency \$ 7,268.36
Highway Fund \$ 106,557.50
Water District #1-H \$ 533,427.74
Water District #2-H \$ 8,915.10
Water District#1-SW \$ 18,058.12

On motion by Nola J. Gove, seconded by Ruth Scheppard and carried unanimously, the meeting was adjourned at 8:12 pm.

Respectfully submitted,

Tammy L. Miller, RMC
Town Clerk